

AGENDA

BUENA PARK CABLE FOUNDATION
FEBRUARY 13, 2018
2:30 p.m.
COUNCIL CHAMBER
6650 Beach Boulevard, Buena Park

CALL TO ORDER

ROLL CALL:

PRESIDENT FRED SMITH
VICE PRESIDENT BARON NIGHT
DIRECTOR GRANT BARNET
DIRECTOR JIM BASS
DIRECTOR STEVE BERRY
DIRECTOR ART BROWN
DIRECTOR DON HARBERT
DIRECTOR BETH SWIFT
DIRECTOR VIRGINIA VAUGHN

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS (Agenda Items):

CONSENT CALENDAR:

- | | RECOMMENDED ACTION |
|---|---------------------------|
| 1. Minutes of January 9, 2018 | Approve |
| 2. Resolutions approving claims and demands | Approve |

UNFINISHED BUSINESS:

3. Review of 4 month trial period for filming Planning Commission meetings

NEW BUSINESS:

4. Midyear Budget Review
Report by Aaron France
5. Capital Purchase Request
Report by Aaron France

CITY GOVERNMENT ACCESS REPORT:

6. Report by Aaron France

PUBLIC COMMENTS (Non-agenda Items):

ANNOUNCEMENTS:

ADJOURNMENT: Next meeting is scheduled for Tuesday, April 10, 2018 at 2:30 p.m.

**BUENA PARK CABLE FOUNDATION
MINUTES OF MEETING
January 9, 2018**

President Virginia Vaughn called the Buena Park Cable Foundation Meeting of January 9, 2018 to order at 2:32 p.m. in the Council Chamber, 6650 Beach Boulevard, Buena Park, California.

PRESENT: Bass, Brown (entered at 2:37 p.m.), Night, Smith, Swift and Vaughn
ABSENT: Barnet, Berry and Harbert

ALSO PRESENT:

Aaron France, Deputy City Manager, Adrian Garcia, Accountant and Marsha Cook, Executive Assistant.

PLEDGE OF ALLEGIANCE

Aaron France led the Pledge of Allegiance to the flag.

PUBLIC COMMENTS (Agenda Items):

There were no public comments.

CONSENT CALENDAR:

MINUTES OF October 10, 2017

RESOLUTION APPROVING CLAIMS AND DEMANDS

MOTION: Swift/Smith to APPROVE the Consent Calendar.
AYES: Bass, Brown, Night, Smith, Swift and Vaughn
NOES: None
ABSENT: Barnet, Berry, Brown and Harbert

UNFINISHED BUSINESS

Letter and ad from Buena Park Goes to College: Deputy City Manager Aaron France reviewed the thank you letter from Buena Park Goes to College and shared the Buena Park Cable Foundation ad for their Scholarship Program with members. Director Swift reported that she announced the scholarship program at the event.

NEW BUSINESS

Election of 2018 Officers: Foundation Directors

Motion: Brown/Vaughn moved the nomination of Director Fred Smith for President.
Motion: Swift/ moved the nomination of Director Baron Night for Vice President.
Motion: Brown/Smith moved the nomination of Director Beth Swift for Secretary.
Motion: Night/ moved the nomination of Director Virginia Vaughn for Treasurer.

AYES: Bass, Brown, Night, Smith, Swift and Vaughn
NOES: None
ABSENT: Barnet, Berry and Harbert.

Scholarship Sub-Committee

The following members volunteered or were appointed to serve on the Scholarship Sub-Committee:

- Beth Swift
- Don Harbert
- Baron Night

AYES: Bass, Brown, Night, Smith, Swift and Vaughn
NOES: None
ABSENT: Barnet, Berry and Harbert

2018 Director's Meeting Schedule

Aaron France reviewed the meeting schedule for 2018. The schedule was accepted by consensus of the Directors present.

CITY GOVERNMENT ACCESS REPORT

Aaron France reported that BPTV is currently airing What's New In Two, City Council meetings, Tree Lighting and Toy Drive, Giving Buena Park for the Holidays, Crime Watch, the Mayor's Prayer Breakfast show, Planning Commission meetings, Buena Park Today Winter Edition, Adopt-a-Pet, and the Eng Family Bell Ringers (on Sunday only).

PUBLIC COMMENTS (Non-agenda Items):

There were no public comments.

ANNOUNCEMENTS

Deputy City Clerk Aaron France announced that Myrna Holmquist was out this week due to illness. Fred Smith suggested sending flowers. The Directors were asked if they could donate \$10 each, and Aaron France was directed to contact those absent.

ADJOURNMENT

There being no further business, the meeting was adjourned at 2:48 p.m. The next meeting is scheduled for February 13, 2017 at 2:30 p.m.

ATTEST:

Marsha Cook, Exec. Asst.

Fred Smith, President

BUENA PARK FOUNDATION
Income Statement
January 31, 2018

REVENUES

	Current Year			Prior Year
	Budget	Actual Period Ending January 31, 2018	Variance- Favorable (Unfavorable)	Actual Period Ending June 30, 2017
3410 Investment Income	\$ 50.00	\$ 1.32	\$ (48.68)	\$ 83.34
3900 Miscellaneous Revenue	-	-	-	-
3951 Contribution from Time Warner/AT&T	100,000.00	27,126.48	(72,873.52)	104,604.72
Total Revenues	\$ 100,050.00	\$ 27,127.80	\$ (72,922.20)	\$ 104,688.06

EXPENDITURES

5214 Taxes and Fees	100.00	61.00	39.00	81.00
5219 Time Warner Video Services	1,000.00	614.71	385.29	1,019.52
5220 Government Access/City	72,000.00	38,091.72	33,908.28	83,797.32
5221 Government Access/Council	6,000.00	2,760.00	3,240.00	5,000.00
5223 Ministerial Series	3,300.00	275.00	3,025.00	1,925.00
5225 Member Salaries	3,000.00	1,500.00	1,500.00	3,300.00
5227 Misc Expenses/Add'l Programming	2,500.00	125.00	2,375.00	995.00
5230 Scholarships	10,000.00	-	10,000.00	4,000.00
5240 Professional Services	1,600.00	-	1,600.00	1,582.00
5245 Accounting/Staff Services	5,000.00	-	5,000.00	13,000.00
5250 Equipment Maintenance	2,000.00	151.46	1,848.54	1,548.85
5260 Equipment Replacement Fund	3,500.00	-	3,500.00	1,115.00
5410 Stationery/Supplies	250.00	-	250.00	67.58
5411 Printing	150.00	-	150.00	-
5420 Books/Dues/Subscriptions	200.00	108.95	91.05	80.00
5430 Postage	100.00	-	100.00	49.00
5840 Capital Outlay	2,000.00	-	2,000.00	2,000.00
Total Expenditures	112,700.00	43,687.84	69,012.16	119,560.27
Revenues Over (Under) Expenditures	(12,650.00)	(16,560.04)	(3,910.04)	(14,872.21)
Fund Balance, Beginning of Period	28,401.58	28,401.58	-	43,273.79
Fund Balance, End of Period	\$ 15,751.58	\$ 11,841.54	\$ (3,910.04)	28,401.58

CITY OF BUENA PARK FOUNDATION

CHECK REGISTER

For FY 2017-2018

Date	Vendor	Description	Invoice #	Check #	Amount
1/10/2018	City of Buena Park	Reimb/City for purchase of Television in the Employee Lounge	113017	7008	151.46
1/10/2018	Jane Cameron	December Crime Watch-#B, January Crime Watch-#A	B1718-0102	7009	400.00
1/10/2018	Spectrum Business	Cable Services January 2018	Jan-18	7010	88.95
1/18/2018	Mark Cloud	Crime Watch January A 2018	9854	7011	900.00
1/18/2018	James Bass	January 9th, 2018 Foundation Meeting	010918	7012	100.00
1/18/2018	Baron Night	January 9th, 2018 Foundation Meeting	010918	7013	100.00
1/18/2018	Art Brown	January 9th, 2018 Foundation Meeting	010918	7014	100.00
1/18/2018	Fred Smith	January 9th, 2018 Foundation Meeting	010918	7015	100.00
1/18/2018	Virginia Vaughn	January 9th, 2018 Foundation Meeting	010918	7016	100.00
1/19/2018	Mark Cloud	Crime Watch January B, 2018, Planning Commission Video 2 hrs., City Council Video 1-09-18 8hrs.	9855	7017	1,300.00
			January 2017 Total		3,340.41