

**BUENA PARK CABLE FOUNDATION
MINUTES OF MEETING
January 24, 2012**

Director Barnet called the Buena Park Cable Foundation Meeting of January 24, 2012 to order at 3:01 p.m. in the Council Chamber, 6650 Beach Boulevard, Buena Park, California.

ROLL CALL:

PRESENT: Bass, Barnet, Berry, Dow, Harbert, Night, Oh, Smith, Swift

ABSENT:

ALSO PRESENT:

Aaron France, Administrative Analyst; Myrna Holmquist, Communications and Marketing Manager; and Dennis Varela, Accountant

PLEDGE OF ALLEGIANCE

Director Night led the Pledge of Allegiance to the Flag.

CONSENT CALENDAR

(1) Minutes of September 13, 2011

(2) Resolutions approving claims and demands

Motion: Harbert/Dow moved to approve items 1-2 on the consent calendar.

MOTION CARRIED: That all actions recommended on the Consent Calendar be approved.

NEW BUSINESS:

(3) Election of Officers for 2012.

Motion: Director Night moved the nomination of Director Barnet as President.

Motion: Director Dow moved the nomination of Director Oh as Vice President.

Motion: Director Smith moved the nomination of Director Swift as Treasurer.

Motion: Director Swift moved the nomination of Director Night as Secretary

MOTION CARRIED.

(4) 2012 Director's Meeting Schedule. Myrna Holmquist presented the 2012 meeting calendar based on the 2011 meeting schedule. Ms. Holmquist noted that the Foundation meets 6 months out of the year, with additional meetings as needed; she also noted that Directors can also ask for a special meeting as needed by individual or committee members on an as-needed basis. Director Berry asked about meetings that conflict with other meetings scheduled. Aaron France explained that there are several 2012 Foundation meetings that will need to be rescheduled because of conflicting meeting times, and asked the Directors if they preferred earlier or different dates. It was the consensus of the Directors to keep the current meeting schedule and go on a month-to-month basis, agreeing to meet at noon on the days there are conflicts. Mr. France agreed to provide notice to the Directors approximately one week prior. There was a brief discussion about meeting quarterly in the future. Ms. Holmquist read from the by-laws noting the election of officers being held in January and compensation for those meetings. Mr. France and Ms. Holmquist were directed to bring the by-laws back to the Foundation members in February for review as it relates to meeting schedules and compensation.

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Motion: Director Berry moved to combine the April agenda to the February meeting and eliminate the April meeting in 2012.

MOTION CARRIED.

Ms. Holmquist proposed reducing the agenda packet size by eliminating monthly warrant register paperwork and financial statements and replacing it with a spread sheet log showing the essential information. After a brief discussion and exchange of ideas, the members asked to review the proposed changes by the next meeting. Mr. France clarified that what the Board was looking for was a year-to-date ledger with quarterly or semi-annual activity and revenue information. Dennis Varela advised the Board that approximately 50 checks were written quarterly. Director Berry asked for a clarification about an employee compensation increase.

(5) CITY GOVERNMENT ACCESS REPORT. Myrna Holmquist advised that the current programming on BPTV includes a monthly spotlight on education from the Orange County Dept. of Education called Sunburst Youth Challenge Academy, City Council Meetings, the Buena Park Today Winter Magazine Show featuring the Shop, Dine & Play co-sponsored with the Chamber of Commerce, Senior Center Touch-Screen Program, Inside Buena Park featuring the Police Dept.'s Give A Christmas Program which will be replaced with the Boys & Girls Club and Police Dept.'s Youth of the Year Event, two new Crime Watch programs and a new Adopt-a-Pet show. The city is currently starting pre-production for the State of the City program and a new episode of Mayor's Show. Ms. Holmquist also highlighted a new program called Friday Night Lights about the Buena Park High School Football Program and thanked the Directors for their support. She advised that there has been good support and feedback through social media, Facebook, and also on the Buena Park You Tube channel. Ms. Holmquist also gave a hand-out overview of the archived media page and reviewed making it a custom, user-friendly page. Ms. Holmquist will report back with more information after she meets with the City's consultant at the next meeting.

(6) ORAL COMMUNICATION: Director Barnet asked how to be notified with meeting time and date changes. Myrna Holmquist offered to put the information on the City's website at the Foundation's direction, along with an e-notification after proper authorization.

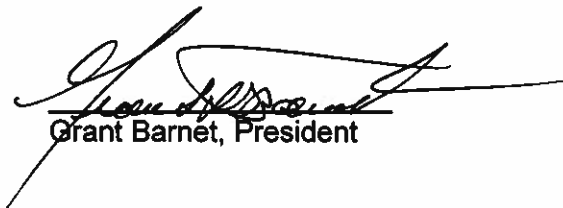
Director Night asked for a status of U-verse and Fios infrastructure build out in Buena Park. Aaron France will get update from Engineering Dept. but the subscribership is increasing every month.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 3:40 p.m. to the next meeting on February 14, 2012 at 3:00 p.m.

ATTEST:


Marsha Schwartze, Secretary


Grant Barnet, President