

**BUENA PARK CABLE FOUNDATION
MINUTES OF MEETING
April 8, 2014**

President Art Brown called the Buena Park Cable Foundation Meeting of April 8, 2014 to order at 3:00 p.m. in the Council Chamber, 6650 Beach Boulevard, Buena Park, California.

PRESENT: Barnet, Bass, Berry, Brown, Harbert, Night, Oh (entered at 3:25 p.m.), Smith and Swift.
ABSENT: None

ALSO PRESENT:

Aaron France, Assistant to the City Manager, Myrna Holmquist, Communications and Marketing Manager, Dennis Varela, Accountant and Marsha Cook, Executive Assistant.

PLEDGE OF ALLEGIANCE

Art Brown led the Pledge of Allegiance to the flag.

PUBLIC COMMENTS (Agenda Items):

There were no public comments.

CONSENT CALENDAR:

MINUTES OF FEBRUARY 11, 2014

MOTION to Approve: Smith/Berry
AYES: Barnet, Bass, Berry, Brown, Harbert, Night, Smith and Swift
NOES: None
ABSENT: Oh

RESOLUTION APPROVING CLAIMS AND DEMANDS

MOTION to Approve: Smith/Berry
AYES: Barnet, Bass, Berry, Brown, Harbert, Night, Smith and Swift
NOES: None
ABSENT: Oh

UNFINISHED BUSINESS

HISTORICAL RESTORATION SUB-COMMITTEE

Grant Barnet reported that the Sub-Committee met and discussed several buildings that needed to be restored or to come down. He stated that what happened to the buildings was not the primary concern of the committee; it was capturing the history of the buildings before it was too late. He suggested that the project should probably be spearheaded by the Historical Society, but the priority was to record the history of the buildings on film. He noted that Paul Carroll had volunteered his services as well.

Beth Swift urged the Commission to move forward before it was too late. She added that the owner of the Parsonage House on 10th Street needed to record a Quit-Claim Deed before he could provide access legally.

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MOTION to add an Urgency item to the agenda: Swift/Night
AYES: Barnet, Bass, Berry, Brown, Harbert, Night, Smith and Swift
NOES: None
ABSENT: Oh

MOTION to expend funds to film the Parsonage: Smith/Swift
AYES: Barnet, Bass, Berry, Brown, Harbert, Night, Smith and Swift
NOES: None
ABSENT: Oh

Baron Night clarified that his original intention was to utilize funds from the regular programming budget to produce the shows on historical structures, since BPTV doesn't produce as many shows as they budget for.

Grant Barnet added that whoever was shooting the video footage, taking photographs and gathering background information would be creating a complete package that could be preserved for the historical purposes of the City and utilized by a producer as it might apply to another story. He added that currently the interviews are being done pro-bono, but funding might be required in the future.

Fred Smith stressed that Ken McKinney from Vista Media Services should be involved, since he is already working on a series.

Don Harbert asked that the six properties being discussed be identified.

Aaron France suggested that the Building Department be involved in planning any site visits by the Foundation members or filmmakers.

SUB-COMMITTEE TO STUDY THE FEASIBILITY OF ENHANCING BPTV PROGRAMMING

Myrna Holmquist reported that the Sub-Committee met on February 25, 2014 and discussed ideas such as running 6-hour segments four times a day instead of randomly, to make the playback run more smoothly. Additionally, it was suggested that BPCF recruit available producers to work pro-bono, and conduct interviews to find outside producers who would like to work with BPCF on special projects. Another suggestion was to run the (CG) Character Generator/Community Bulletin Board and schedule at the top of each segment.

MOTION to receive and file: Berry/Brown
AYES: Barnet, Bass Berry, Brown, Harbert, Night Oh, Smith and Swift
NOES: None
ABSENT: None

Grant Barnet stressed that recruiting outside producers should not take any work away from the Foundation's (2) current producers, but they could add back stories or follow-ups that the current producers don't have the time to do, as well as give other producers an opportunity to have their work on broadcast TV.

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SCHOLARSHIP UPDATE

Myrna Holmquist reported that the Foundation received four applications, three of which met the minimum qualifications. Interviews were held by the interview panel (Bass, Night & Swift) with Marcy Guevara, Mandolin Ortiz and Brittany Soto, who are all previous BPCF Scholarship recipients.

Beth Smith reviewed the goals and attributes of each of the candidates, and added that the committee wanted to recommend all three candidates.

In response to a question from Jim Bass, Director Swift clarified that there are no restrictions in the BPCF Scholarship application excluding graduate students from applying. She noted that the application could be modified if the members wanted to change the requirements.

Myrna Holmquist announced that the presentations would be made at the City Council meeting April 22, 2014.

It was the consensus of the members present, to accept the recommendation of the three candidates to receive scholarships.

NEW BUSINESS

BUDGET PREPARATION

Steve Berry, Grant Barnet and Don Harbert volunteered to serve on the Budget Sub-Committee.

AV UPGRADES PROPOSAL

Aaron France reported that the City had received two proposals to upgrade the equipment in the Council Chambers. He asked if the BPCF would be willing to share the cost with the City for needed upgrades. He added that the projector and screen are already in the process of being replaced.

Members directed Aaron France to come back at the next BPCF meeting with a written report on the proposals, including a cost analysis and specifications on the upgrades versus replacements, including the black box in the control room.

CITY GOVERNMENT ACCESS REPORT

Myrna Holmquist reported that programming currently running on BPTV includes a promo for the upcoming Children's Art Festival, Buena Park Today featuring the First Time Homebuyer and Improvement Program, drought awareness information, Coyote education information, Crime Watch, the Buena Park Library Show, the Topping-off event at The Source, the All-City Track Meet, Spring Eggstravagnaza, GRIP Soccer Camp, Children's Arts Festival and the Good Friday Service at Good Shepherd Lutheran Church.

Myrna mentioned that Carlos Franco, a previous Buena Park Scholarship recipient, would be working as an on-air talent for BPTV.

PUBLIC COMMENTS (Non-agenda Items):

There were no public comments.

ANNOUNCEMENTS:

In response to Jim Bass's concerns about overgrown easements attracting coyotes, Aaron France reported that Southern California Edison had been very responsive about maintaining their easements several times a year. He noted that the nurseries within the easements were also contributing to the problem.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 3:46 p.m. The next meeting is scheduled for May 13, 2014 at 3:00 p.m.

ATTEST:



Marsha Cook, Exec. Asst.



Art Brown, President