

**BUENA PARK CABLE FOUNDATION
MINUTES OF MEETING
February 12, 2013**

Secretary Swift called the Buena Park Cable Foundation Meeting of February 12, 2013 to order at 3:04 p.m. in the Council Chamber, 6650 Beach Boulevard, Buena Park, California.

ROLL CALL:

PRESENT: Barnet, Night, Swift, Bass, Harbert and Smith

ABSENT: Berry, Oh, and Brown

ALSO PRESENT:

Myrna Holmquist, Communications and Marketing Manager, Aaron France, Asst. to the City Manager; Dennis Varela, Accountant and Marsha Cook, Secretary.

PLEDGE OF ALLEGIANCE

Director Night led the Pledge of Allegiance to the flag.

PUBLIC COMMENTS (Agenda Items):

There were no public comments.

CONSENT CALENDAR:

(1) Minutes of January 8, 2013

APPROVED with corrections. Smith/Harbert moved to approve item 1 on the consent calendar. MOTION CARRIED (Directors Berry, Oh & Brown absent)

(2) Resolutions approving claims and demands.

APPROVED Smith/Barnet moved to approve item 2 on the consent calendar. MOTION CARRIED (Directors Berry, Oh & Brown absent)

President Steve Berry entered the meeting at 3:08 p.m.

(3) City Government Access Report.

Myrna Holmquist reported that the current programming on BPTV includes the Boys & Girls Club dinner, 2 Episodes of Crime Watch, the State of the City and another Adopt-a-Pet episode.

Ms. Holmquist advised Directors that the scholarship applications have gone out to all the schools, their Financial Aid offices and Communications Departments. In addition, the application will be posted on the City's website and included in the Spring Edition of Buena Park Today. This year emails have also been sent out to every communications instructor that has an email address posted on the school websites.

Unfinished Business.

(4) Consideration of funding a part-time Coordinator at the BPHS Production Studio.

Commissioner Night reported that he had not had an update from Principal Coombs yet, so this item was continued to the April 9, 2013 meeting.

Miller Oh entered the meeting at 3:16 p.m.

(5) Student Intern Program.

Aaron France distributed some ideas for the Intern Program.

Felix Lopez, a potential candidate, addressed the Foundation sharing what he hoped to get out of such a program.

Myrna Holmquist described some of the needs the City might have for a Student Intern in this capacity.

A sub-committee consisting of Director Bass and Director Barnet was appointed to finalize some proposed guidelines for the program.

(6) Time Warner program quality.

Aaron France reported that he was in touch with Time Warner's Cable Government Affairs Representative who explained that there had been a glitch with one of the DVDs they had been using and they now think they have resolved the issues. She will follow-up again next week and he will report back at the April 9, 2013 meeting.

Director Night mentioned that he understood Uverse was able to provide Channel 95/Public Access and asked staff to look into it and report back to the Foundation at the next meeting.

NEW BUSINESS:

(7) Midyear Budget Review.

Aaron France reviewed the midyear budget and advised that everything looks very positive financially, with only a couple small adjustments.

Director Night asked for clarification on the ATT & Time Warner franchise fee deposits.

Director Barnet discussed putting a line item in the budget for a Student Intern Program stipend.

Motion: Barnet/Night to add a line item to the budget for (not to exceed) \$1,000 for the Student Intern Program.

After a brief discussion, the motion and the second were withdrawn.

(8) StreamCell proposal.

Aaron France explained that the City has been approached by several vendors offering Live Streaming. He introduced Ken Lee, from StreamCell who gave a brief demonstration and answered questions, reporting that their units ranged in price from \$8,000 to \$25,000 for purchase or approximately \$1,200 a month on a lease-to-own program.

It was the consensus of the Directors present to take the information under consideration.

PUBLIC COMMENT (Non-agenda Items):

There were no public comments.

ANNOUNCEMENTS:


Aaron France reported that Paul Carrol submitted a letter announcing the Grand Opening of PADNET's new studio in Long Beach, offering individual invitations for (3) Directors who were interested in attending.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 3:45 p.m. The next meeting is scheduled for April 9, 2013 at 3:00 p.m.

ATTEST:


Marsha Cook, Secretary


Steve Berry, President