

**AGENDA  
BUENA PARK CABLE FOUNDATION  
JANUARY 11, 2011  
4:00 p.m.  
COUNCIL CHAMBER  
6650 Beach Boulevard, Buena Park**

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**CONSENT CALENDAR (1-2):**

1. Minutes of September 14, 2010
2. Resolutions approving claims and demands

**RECOMMENDED ACTION**

**Approve  
Approve**

**NEW BUSINESS (3-4)**

3. **Welcome to our new Foundation members  
Staff**
  
4. **Election of Officers for 2011  
Foundation Directors**

**CITY GOVERNMENT ACCESS REPORT (5):**

Report by Myrna Holmquist

**ORAL/WRITTEN COMMUNICATION (6):**

**ADJOURNMENT:** Next meeting Tuesday, February 8, 2011 at 4:00 p.m.

**BUENA PARK CABLE FOUNDATION  
MINUTES OF MEETING  
September 14, 2010**

President Harbert called the Buena Park Cable Foundation Meeting of September 14, 2010 to order at 4:00 p.m. in the Council Chamber, 6650 Beach Boulevard, Buena Park, California.

**ROLL CALL:**

**PRESENT:** Barnet, Bass, Brown, Harbert, Marshall, McCay, Night, Smith

**ABSENT:** Dow

**ALSO PRESENT:**

Aaron France, Administrative Analyst; Myrna Holmquist, Communications and Marketing Manager; Steve Hunt, Director of Recreation, Parks, and Community Services; Dennis Varela, Accountant; and Alice Burnett, Secretary

**PLEDGE OF ALLEGIANCE**

Director Don McCay led the Pledge of Allegiance to the Flag.

**CONSENT CALENDAR (1-2)**

**(1) Minutes of June 8, 2010**

**(2) Registrar of Demands**

Motion: McCay/Bass moved to approve items 1-2 on the consent calendar.

MOTION CARRIED: That all actions recommended on the Consent Calendar be approved.

**OLD BUSINESS (3):**

**(3) None.**

**NEW BUSINESS (4-8):**

**(4) U-Verse Equipment Purchase**

Administrative Analyst Aaron France gave a brief staff report. U-Verse is an AT&T video/cable service that is building additional infrastructure in the City of Buena Park. U-Verse is available to a much larger audience than Time Warner Cable, with regional service extending from San Clemente, Thousand Oaks, and Palmdale to San Bernardino. There have been several requests to make BPTV programming available to U-Verse customers. To make the programming available, an Audio Visual component would need to be updated. The cost would be approximately \$1,000 to purchase and install the new equipment.

Director Brown asked how many customers of U-Verse are in Buena Park. Mr. France stated that he did not have an exact number, but that the City receives about \$1,500 a quarter in PEG fees which is 1% of the bills.

Director Harbert asked if BPTV channel 3 would interfere with other local programming on U-Verse. Mr. France indicated that on U-Verse channel 99 would have a drop down list to choose which local programming channel to view.

Director Night asked if BPTV was available on Verizon FIOS. Mr. France stated that less than 1% of Buena Park customers have Verizon FIOS.

**BUENA PARK CABLE FOUNDATION**

September 14, 2010

PAGE TWO

Recommended Action: Approve purchase of U-Verse Equipment in the amount not to exceed \$1,000.

Motion: Brown/McCay moved to approve the purchase of the U-Verse Equipment in the amount not to exceed \$1,000.

MOTION CARRIED.

**(5) School District Candidate Forum (October)**

Administrative Analyst Aaron France gave a brief staff report. It has been requested to air the Centralia School District Candidate Forum on BPTV. Baron Night stated he would support airing of both Centralia School District and Buena Park School District candidate forums. The cost of the programming would be for one show. After discussion, it was determined that there is no funding for an additional show. Director Night asked if the programming was produced and paid for outside the foundation could the program be aired on BPTV.

Recommended Action: Deny production of a School District Candidate Forum program.

Motion: Barnet/Bass

MOTION CARRIED.

Recommended Action: Add to budget discussion a School District Candidate Forum program for next election.

Motion: Barnet/Night

MOTION CARRIED.

Recommended Action: If production of a School District Candidate Forum program is financed without Foundation funding the foundation would give permission to air the program on BPTV.

Motion: Night/Smith

MOTION DENIED.

**(6) General/Review Scholarship Program**

Communications and Marketing Manager Myrna Holmquist gave a brief staff report outlining the process for the 2011 Scholarship program. The application will be send out January, 2011; April 12, 2011 the Foundation will select a sub-committee; May 1, 2011 or first working day in May will be application deadline; Late May or early June interviews will be held by the sub-committee; and on June 14, 2011 the scholarships will be awarded at the City Council Meeting. Ms. Holmquist asked for recommendations for changes in any component of the scholarship program. Director Barnet asked if the scholarship program would be extended to college applicants who live or work in Buena Park. After discussion, there was no change in the scholarship program.

Recommended Action: Approve the Scholarship Program/Schedule as presented.

Motion: Barnet/Brown

MOTION CARRIED.

**(7) Fiscal Year 2009-10 Closeout Review**

Administrative Analyst Aaron France gave a brief staff report.

Recommended Action: Receive Report and File.

Motion: Smith/Night  
MOTION CARRIED.

**(8) SCAN-NATOA Award - BPTV**

Communications and Marketing Manager Myrna Holmquist reported that BPTV's Veterans Memorial Wall presentation won a programming Star Award at the State of California/Nevada Chapter National Association of Telecommunications Officers and Advisors Award ceremony in June. The program won third place for Community Events for member with programming budgets \$400,000 and under. The foundation presented the award to producer Ken McKinney.

**(9) City Government Access Report.** Myrna Holmquist reported that productions airing are Volunteer Program, Mayor Show, Farmers Market, a new Inside Buena Park, a Redevelopment Department Program, Super Senior Saturday, RV Ordinance, and a Drowning Prevention Public Service Announcement. Outside programming also running is Wastewater 101, Adopt-A-Pet, OC Fire Authority Residential Sprinklers and an OC Educational Production.

**ORAL COMMUNICATION (10):**

Director Barnet discussed approaching our local PetSmart to sponsor or expand our current adopt-a-pet program. Director Marshall asked that the Foundation also approach our local PetCo. Director Barnet asked if he should continue discussions with the companies directly should staff. President Harbert asked that Director Barnet continue to pursue sponsorship or expansion of the adopt-a-pet program representing the Foundation using Foundation letterhead.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 4:45 p.m. to the next meeting on January 11, 2011 at 4:00 p.m.

**ATTEST:**

\_\_\_\_\_  
Alice Burnett, Secretary

\_\_\_\_\_  
Don Harbert, President

**BUENA PARK FOUNDATION**  
**Balance Sheet**  
**For the Period Ending September 30, 2010**

**ASSETS**

Cash	43,405.19
Accounts Receivable	-
Interest Receivable	-
Fixed Assets	<u>27,445.30</u>
Total Assets	<u><u>\$ 70,850.49</u></u>

**LIABILITIES AND FUND EQUITY**

Accounts Payable	<u>\$ 0.00</u>
Total Liabilities	<u>0.00</u>
Investment in Fixed Assets	27,445.30
Fund Balance	
Reserved	-
Unreserved	<u>43,405.19</u>
Total Fund Balance	<u>43,405.19</u>
Total Fund Equity	<u>70,850.49</u>
Total Liabilities and Fund Equity	<u><u>\$ 70,850.49</u></u>

**BUENA PARK FOUNDATION**  
**Income Statement**  
**September 30, 2010**

**REVENUES**

3410 Investment Income	\$ 150.00	\$ 4.40	\$ (145.60)	\$ 155.53
3900 Miscellaneous Revenue	-	-	-	-
3951 Contribution from Time Warner/AT&T	81,000.00	-	(81,000.00)	85,236.13
<b>Total Revenues</b>	<b>\$ 81,150.00</b>	<b>\$ 4.40</b>	<b>\$ (81,145.60)</b>	<b>\$ 85,391.66</b>

**EXPENDITURES**

5214 Taxes and Fees	100.00	20.00	80.00	40.00
5219 Time Warner Video Services	1,200.00	279.60	920.40	-
5220 Government Access/City	70,890.00	13,150.00	57,740.00	69,384.85
5221 Government Access/Council	7,200.00	520.00	6,680.00	7,795.00
5223 Ministerial Series	1,000.00	-	1,000.00	2,200.00
5225 Member Salaries	5,400.00	-	5,400.00	-
5227 Miscellaneous Expenses	500.00	-	500.00	211.51
5230 Scholarships	5,000.00	-	5,000.00	4,995.00
5240 Professional Services	1,600.00	-	1,600.00	1,568.00
5245 Accounting/Staff Services	13,000.00	-	13,000.00	6,000.00
5250 Equipment Maintenance	2,000.00	-	2,000.00	1,148.00
5410 Stationery/Supplies	250.00	-	250.00	163.73
5411 Printing	150.00	-	150.00	-
5420 Books/Dues/Subscriptions	200.00	75.00	125.00	115.00
5430 Postage	100.00	-	100.00	88.00
5840 Capital Outlay	2,000.00	-	2,000.00	9,535.11
<b>Total Expenditures</b>	<b>110,590.00</b>	<b>14,044.60</b>	<b>96,545.40</b>	<b>103,244.20</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(29,440.00)</b>	<b>(14,040.20)</b>	<b>(15,399.80)</b>	<b>(17,852.54)</b>
<b>Fund Balance, Beginning of Period</b>	<b>57,445.39</b>	<b>57,445.39</b>	<b>-</b>	<b>75,297.93</b>
<b>Fund Balance, End of Period</b>	<b>\$ 28,005.39</b>	<b>\$ 43,405.19</b>	<b>\$ (15,399.80)</b>	<b>57,445.39</b>

**BUENA PARK FOUNDATION**  
**Statement of Expenditures**  
**For the Period Ending September 30, 2010**

	2010/2011 Adopted Budget	Expenditures	Balance	Expended
<b><u>ADMINISTRATIVE</u></b>				
Member Salaries	\$ 5,400.00	\$ -	\$ 5,400.00	0.00%
Time Warner Video Services	\$ 1,200.00	\$ 279.60	\$ 920.40	23.30%
Taxes and Fees	100.00	20.00	80.00	20.00%
Stationery/Supplies	250.00	-	250.00	0.00%
Books/Dues/Subscriptions	200.00	75.00	125.00	37.50%
Postage	100.00	-	100.00	0.00%
Printing	150.00	-	150.00	0.00%
Scholarships	5,000.00	-	5,000.00	0.00%
Professional Services	1,600.00	-	1,600.00	0.00%
Accounting/Staff Services	13,000.00	-	13,000.00	0.00%
Equipment Maintenance	2,000.00	-	2,000.00	0.00%
Capital Outlay	2,000.00	-	2,000.00	0.00%
<b>Total Administrative</b>	<b>31,000.00</b>	<b>374.60</b>	<b>30,625.40</b>	<b>1.21%</b>
<b><u>PROGRAMMING</u></b>				
Government Access Channel 3, 95				
City of Buena Park	70,890.00	13,150.00	57,740.00	18.55%
City Council Meetings	7,200.00	520.00	6,680.00	7.22%
Ministerial Series	1,000.00	-	1,000.00	0.00%
Miscellaneous Expenditures	500.00	-	500.00	0.00%
<b>Total Programming</b>	<b>79,590.00</b>	<b>13,670.00</b>	<b>65,920.00</b>	<b>17.18%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$110,590.00</b>	<b>\$ 14,044.60</b>	<b>\$ 96,545.40</b>	<b>12.70%</b>

RESOLUTION NO BPF \_\_\_\_\_

RESOLUTION OF THE BUENA PARK FOUNDATION  
ALLOWING CERTAIN CLAIMS AND DEMANDS IN  
THE SUM OF \$1,250.00 DEMAND NO 5999, AND 6000

NOW, THEREFORE, THE BUENA PARK FOUNDATION  
DOES HEREBY RESOLVE, DETERMINE AND ORDER  
AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

\_\_\_\_\_  
Treasurer

SECTION 2: That claims and demands No 5999, and 6000 in the amount of \$1,250.00 have been audited as required by law and that the same are hereby allowed as set forth. Register date 09/13/2010

Vendor	Description	Check #	Amount
JANE CAMERON	SHOW #A CRIME WATCH	5999	\$200.00
	SHOW #B CRIME WATCH	5999	\$200.00
VISTA MEDIA SERVICES	SHOW #17 SUPER SENIOR SATURDAY	6000	\$850.00
		TOTAL	\$1,250.00



RESOLUTION NO BPF \_\_\_\_\_

RESOLUTION OF THE BUENA PARK FOUNDATION  
ALLOWING CERTAIN CLAIMS AND DEMANDS IN  
THE SUM OF \$20.00 DEMAND NO 6001

NOW, THEREFORE, THE BUENA PARK FOUNDATION  
DOES HEREBY RESOLVE, DETERMINE AND ORDER  
AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

\_\_\_\_\_  
Treasurer

SECTION 2: That claims and demands No 6001 in the amount of \$20.00 have been audited as required by law and that the same are hereby allowed as set forth. Register date 09/15/2010

Vendor	Description	Check #	Amount
SECRETARY OF STATE	STATEMENT OF INFORMATION FILING FEE	6001	\$20.00
		<b>Total</b>	<b>\$20.00</b>

RESOLUTION NO BPF \_\_\_\_\_

RESOLUTION OF THE BUENA PARK FOUNDATION  
 ALLOWING CERTAIN CLAIMS AND DEMANDS IN  
 THE SUM OF \$2,690.00 DEMAND NO 6002 AND 6003

NOW, THEREFORE, THE BUENA PARK FOUNDATION  
 DOES HEREBY RESOLVE, DETERMINE AND ORDER  
 AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

\_\_\_\_\_  
 Treasurer

SECTION 2: That claims and demands No 6002 and 6003 in the amount of \$2,690.00 have been audited as required by law and that the same are hereby allowed as set forth. Register date 09/23/2010

Vendor	Description	Check #	Amount
CLOUD PRODUCTIONS	CRIMEWATCH	6002	\$700.00
	CRIMEWATCH	6002	\$700.00
	SPOTLIGHTERS	6002	\$850.00
	3 HRS. COUNCIL MTG 08/10/10	6002	\$120.00
	2 HRS. COUNCIL MTG 07/23/10	6002	\$80.00
	1 HR. AT & T CABLE MTG.	6002	\$40.00
JANE CAMERON	CRIMEWATCH	6003	\$200.00
		<b>Total</b>	<b>\$2,690.00</b>

RESOLUTION NO BPF \_\_\_\_\_

RESOLUTION OF THE BUENA PARK FOUNDATION  
ALLOWING CERTAIN CLAIMS AND DEMANDS IN  
THE SUM OF \$99.88 DEMAND NOS 6004

NOW, THEREFORE, THE BUENA PARK FOUNDATION  
DOES HEREBY RESOLVE, DETERMINE AND ORDER  
AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

\_\_\_\_\_  
Treasurer

SECTION 2: That claims and demands No 6004 in the amount of \$99.88 have been audited as required by law and that the same are hereby allowed as set forth. Register date 09/29/10

Vendor	Description	Check #	Amount
TIME WARNER CABLE	SERVICE FOR #8448400240026539	6004	\$99.88
	FOR 8150 KNOTT		
		TOTAL	\$99.88

**BUENA PARK FOUNDATION**  
**Balance Sheet**  
**For the Period Ending October 31, 2010**

**ASSETS**

Cash	57,057.31
Accounts Receivable	-
Interest Receivable	-
Fixed Assets	<u>27,445.30</u>
 Total Assets	 <u><u>\$ 84,502.61</u></u>

**LIABILITIES AND FUND EQUITY**

Accounts Payable	<u>\$ 0.00</u>
 Total Liabilities	 <u>0.00</u>
Investment in Fixed Assets	27,445.30
Fund Balance	
Reserved	-
Unreserved	<u>57,057.31</u>
Total Fund Balance	<u>57,057.31</u>
 Total Fund Equity	 <u>84,502.61</u>
 Total Liabilities and Fund Equity	 <u><u>\$ 84,502.61</u></u>

**BUENA PARK FOUNDATION**  
**Income Statement**  
**October 31, 2010**

**REVENUES**

3410 Investment Income	\$ 150.00	\$ 25.88	\$ (124.12)	\$ 155.53
3900 Miscellaneous Revenue	-	-	-	-
3951 Contribution from Time Warner/AT&T	81,000.00	20,814.00	(60,186.00)	85,236.13
<b>Total Revenues</b>	<b>\$ 81,150.00</b>	<b>\$ 20,839.88</b>	<b>\$ (60,310.12)</b>	<b>\$ 85,391.66</b>

**EXPENDITURES**

	Current Year			Prior Year
	Budget	Actual Period Ending October 31, 2010	Variance- Favorable (Unfavorable)	Actual Period Ending June 30, 2010
5214 Taxes and Fees	100.00	20.00	80.00	40.00
5219 Time Warner Video Services	1,200.00	279.60	920.40	-
5220 Government Access/City	70,890.00	19,533.36	51,356.64	69,384.85
5221 Government Access/Council	7,200.00	1,320.00	5,880.00	7,795.00
5223 Ministerial Series	1,000.00	-	1,000.00	2,200.00
5225 Member Salaries	5,400.00	-	5,400.00	-
5227 Miscellaneous Expenses	500.00	-	500.00	211.51
5230 Scholarships	5,000.00	-	5,000.00	4,995.00
5240 Professional Services	1,600.00	-	1,600.00	1,568.00
5245 Accounting/Staff Services	13,000.00	-	13,000.00	6,000.00
5250 Equipment Maintenance	2,000.00	-	2,000.00	1,148.00
5410 Stationery/Supplies	250.00	-	250.00	163.73
5411 Printing	150.00	-	150.00	-
5420 Books/Dues/Subscriptions	200.00	75.00	125.00	115.00
5430 Postage	100.00	-	100.00	88.00
5840 Capital Outlay	2,000.00	-	2,000.00	9,535.11
<b>Total Expenditures</b>	<b>110,590.00</b>	<b>21,227.96</b>	<b>89,362.04</b>	<b>103,244.20</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(29,440.00)</b>	<b>(388.08)</b>	<b>(29,051.92)</b>	<b>(17,852.54)</b>
<b>Fund Balance, Beginning of Period</b>	<b>57,445.39</b>	<b>57,445.39</b>	<b>-</b>	<b>75,297.93</b>
<b>Fund Balance, End of Period</b>	<b>\$ 28,005.39</b>	<b>\$ 57,057.31</b>	<b>\$ (29,051.92)</b>	<b>57,445.39</b>

**BUENA PARK FOUNDATION**  
**Statement of Expenditures**  
**For the Period Ending October 31, 2010**

	2010/2011 Adopted Budget	Expenditures	Balance	Expended
<b><u>ADMINISTRATIVE</u></b>				
Member Salaries	\$ 5,400.00	\$ -	\$ 5,400.00	0.00%
Time Warner Video Services	\$ 1,200.00	\$ 279.60	\$ 920.40	23.30%
Taxes and Fees	100.00	20.00	80.00	20.00%
Stationery/Supplies	250.00	-	250.00	0.00%
Books/Dues/Subscriptions	200.00	75.00	125.00	37.50%
Postage	100.00	-	100.00	0.00%
Printing	150.00	-	150.00	0.00%
Scholarships	5,000.00	-	5,000.00	0.00%
Professional Services	1,600.00	-	1,600.00	0.00%
Accounting/Staff Services	13,000.00	-	13,000.00	0.00%
Equipment Maintenance	2,000.00	-	2,000.00	0.00%
Capital Outlay	2,000.00	-	2,000.00	0.00%
<b>Total Administrative</b>	<b>31,000.00</b>	<b>374.60</b>	<b>30,625.40</b>	<b>1.21%</b>
<b><u>PROGRAMMING</u></b>				
Government Access Channel 3, 95				
City of Buena Park	70,890.00	19,533.36	51,356.64	27.55%
City Council Meetings	7,200.00	1,320.00	5,880.00	18.33%
Ministerial Series	1,000.00	-	1,000.00	0.00%
Miscellaneous Expenditures	500.00	-	500.00	0.00%
<b>Total Programming</b>	<b>79,590.00</b>	<b>20,853.36</b>	<b>58,736.64</b>	<b>26.20%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$110,590.00</b>	<b>\$ 21,227.96</b>	<b>\$ 89,362.04</b>	<b>19.20%</b>

RESOLUTION NO BPF \_\_\_\_\_

RESOLUTION OF THE BUENA PARK FOUNDATION  
 ALLOWING CERTAIN CLAIMS AND DEMANDS IN  
 THE SUM OF \$5,283.36 DEMAND NO 6005, 6006,  
 6007, 6008 AND 6009

NOW, THEREFORE, THE BUENA PARK FOUNDATION  
 DOES HEREBY RESOLVE, DETERMINE AND ORDER  
 AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

\_\_\_\_\_  
 Treasurer

SECTION 2: That claims and demands No 6005, 6006, 6007, 6008, and 6009 in the amount of \$5,283.36 have been audited as required by law and that the same are hereby allowed as set forth. Register date 10/13/2010

Vendor	Description	Check #	Amount
CATHY KIM BAEK	GATEWAY PROJECT I-5 DEDICATION CEREMONY	6005	\$200.00
JANE CAMERON	CRIMEWATCH	6006	\$200.00
CLOUD PRODUCTIONS	CRIMEWATCH	6007	\$700.00
	CRIMEWATCH	6007	\$700.00
	RUTH WALP TRIBUTE	6007	\$850.00
	LITTLE STARS	6007	\$850.00
	3 HRS. CITY COUNCIL MTG 9/14/10	6007	\$120.00
	2 HRS. CITY COUNCIL MTG 9/28/10	6007	\$80.00
	5 HRS. CANDIDATE'S FORUM	6007	\$200.00
GRETCHEN MORALES	MARKETING ASSISTANT BP TV CH. 3 07/31/10	6008	\$261.12
	MARKETING ASSISTANT BP TV CH. 3 08/31/10	6008	\$261.12
	MARKETING ASSISTANT BP TV CH. 3 09/30/10	6008	\$261.12
VIDEO FX	BP CITY COUNCIL MTG 08/24/10	6009	\$180.00
	BP CITY COUNCIL MTG 09/13/10	6009	\$240.00
	BP CITY COUNCIL MTG 09/27/10	6009	\$180.00
		TOTAL	\$5,283.36

RESOLUTION NO BPF \_\_\_\_\_

RESOLUTION OF THE BUENA PARK FOUNDATION  
 ALLOWING CERTAIN CLAIMS AND DEMANDS IN  
 THE SUM OF \$1,900.00 DEMAND NO 6010, AND 6011  
 NOW, THEREFORE, THE BUENA PARK FOUNDATION  
 DOES HEREBY RESOLVE, DETERMINE AND ORDER  
 AS FOLLOWS:

SECTION I: That in accordance with the by laws for the Buena Park Foundation,  
 the Buena Park City Treasurer or his designated representative hereby certifies to  
 the accuracy of the following demands and to the availability of funds for payment  
 thereof.

SECTION 2: That claims and demands No 6010 and 6011 in the amount of \$1,900.00  
 have been audited as required by law and that the same are hereby allowed as set  
 forth. Register date 10/27/2010

Vendor Description Check # Amount

JANE CAMERON	CRIMEWATCH	6010	\$200.00
VISTA MEDIA SERVICES	I-5 GATEWAY PROJECT	6011	\$850.00
	ADOPT-A-PET	6011	\$850.00
		TOTAL	\$1,900.00



**BUENA PARK FOUNDATION**  
**Balance Sheet**  
**For the Period Ending November 30, 2010**

**ASSETS**

Cash	49,903.58
Accounts Receivable	-
Interest Receivable	-
Fixed Assets	<u>28,222.83</u>
 Total Assets	 <u><u>\$ 78,126.41</u></u>

**LIABILITIES AND FUND EQUITY**

Accounts Payable	<u>\$ 0.00</u>
 Total Liabilities	 <u>0.00</u>
Investment in Fixed Assets	28,222.83
Fund Balance	
Reserved	-
Unreserved	<u>49,903.58</u>
Total Fund Balance	<u>49,903.58</u>
 Total Fund Equity	 <u>78,126.41</u>
 Total Liabilities and Fund Equity	 <u><u>\$ 78,126.41</u></u>

**BUENA PARK FOUNDATION**  
**Income Statement**  
**November 30, 2010**

**REVENUES**

3410 Investment Income	\$ 150.00	\$ 27.68	\$ (122.32)	\$ 155.53
3900 Miscellaneous Revenue	-	-	-	-
3951 Contribution from Time Warner/AT&T	81,000.00	20,814.00	(60,186.00)	85,236.13
<b>Total Revenues</b>	<b>\$ 81,150.00</b>	<b>\$ 20,841.68</b>	<b>\$ (60,308.32)</b>	<b>\$ 85,391.66</b>

**EXPENDITURES**

	Current Year			Prior Year
	Budget	Actual Period Ending November 30, 2010	Variance- Favorable (Unfavorable)	Actual Period Ending June 30, 2010
5214 Taxes and Fees	100.00	58.00	42.00	40.00
5219 Time Warner Video Services	1,200.00	279.60	920.40	-
5220 Government Access/City	70,890.00	24,233.36	46,656.64	69,384.85
5221 Government Access/Council	7,200.00	1,760.00	5,440.00	7,795.00
5223 Ministerial Series	1,000.00	-	1,000.00	2,200.00
5225 Member Salaries	5,400.00	500.00	4,900.00	-
5227 Miscellaneous Expenses	500.00	-	500.00	211.51
5230 Scholarships	5,000.00	-	5,000.00	4,995.00
5240 Professional Services	1,600.00	700.00	900.00	1,568.00
5245 Accounting/Staff Services	13,000.00	-	13,000.00	6,000.00
5250 Equipment Maintenance	2,000.00	-	2,000.00	1,148.00
5410 Stationery/Supplies	250.00	-	250.00	163.73
5411 Printing	150.00	-	150.00	-
5420 Books/Dues/Subscriptions	200.00	75.00	125.00	115.00
5430 Postage	100.00	-	100.00	88.00
5840 Capital Outlay	2,000.00	777.53	1,222.47	9,535.11
<b>Total Expenditures</b>	<b>110,590.00</b>	<b>28,383.49</b>	<b>82,206.51</b>	<b>103,244.20</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(29,440.00)</b>	<b>(7,541.81)</b>	<b>(21,898.19)</b>	<b>(17,852.54)</b>
<b>Fund Balance, Beginning of Period</b>	<b>57,445.39</b>	<b>57,445.39</b>	<b>-</b>	<b>75,297.93</b>
<b>Fund Balance, End of Period</b>	<b>\$ 28,005.39</b>	<b>\$ 49,903.58</b>	<b>\$ (21,898.19)</b>	<b>57,445.39</b>

**BUENA PARK FOUNDATION**  
**Statement of Expenditures**  
**For the Period Ending November 30, 2010**

	2010/2011 Adopted Budget	Expenditures	Balance	Expended
<b><u>ADMINISTRATIVE</u></b>				
Member Salaries	\$ 5,400.00	\$ 500.00	\$ 4,900.00	9.26%
Time Warner Video Services	\$ 1,200.00	\$ 279.60	\$ 920.40	23.30%
Taxes and Fees	100.00	58.00	42.00	58.00%
Stationery/Supplies	250.00	-	250.00	0.00%
Books/Dues/Subscriptions	200.00	75.00	125.00	37.50%
Postage	100.00	-	100.00	0.00%
Printing	150.00	-	150.00	0.00%
Scholarships	5,000.00	-	5,000.00	0.00%
Professional Services	1,600.00	700.00	900.00	43.75%
Accounting/Staff Services	13,000.00	-	13,000.00	0.00%
Equipment Maintenance	2,000.00	-	2,000.00	0.00%
Capital Outlay	2,000.00	777.53	1,222.47	38.88%
<b>Total Administrative</b>	<b>31,000.00</b>	<b>2,390.13</b>	<b>28,609.87</b>	<b>7.71%</b>
<b><u>PROGRAMMING</u></b>				
Government Access Channel 3, 95				
City of Buena Park	70,890.00	24,233.36	46,656.64	34.18%
City Council Meetings	7,200.00	1,760.00	5,440.00	24.44%
Ministerial Series	1,000.00	-	1,000.00	0.00%
Miscellaneous Expenditures	500.00	-	500.00	0.00%
<b>Total Programming</b>	<b>79,590.00</b>	<b>25,993.36</b>	<b>53,596.64</b>	<b>32.66%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$110,590.00</b>	<b>\$ 28,383.49</b>	<b>\$ 82,206.51</b>	<b>25.67%</b>

RESOLUTION NO BPF \_\_\_\_\_

RESOLUTION OF THE BUENA PARK FOUNDATION  
ALLOWING CERTAIN CLAIMS AND DEMANDS IN  
THE SUM OF \$500.00 DEMAND NOS 6012, 6013,  
6014, 6015, AND 6016

NOW, THEREFORE, THE BUENA PARK FOUNDATION  
DOES HEREBY RESOLVE, DETERMINE AND ORDER  
AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

\_\_\_\_\_  
Treasurer

SECTION 2: That claims and demands Nos. 6012, 6013, 6014, 6015 and 6016 in the amount of \$500.00 have been audited as required by law and that the same are hereby allowed as set forth.  
Register date 11/03/2010

Vendor	Description	Check #	Amount
JAMES BASS	BP CABLE FOUNDATION MTG SEPT.14, 2010	6012	\$100.00
ARTHUR C. BROWN	BP CABLE FOUNDATION MTG SEPT.14, 2010	6013	\$100.00
DON HARBERT	BP CABLE FOUNDATION MTG SEPT.14, 2010	6014	\$100.00
DONALD W. McCAY	BP CABLE FOUNDATION MTG SEPT.14, 2010	6015	\$100.00
FRED SMITH	BP CABLE FOUNDATION MTG SEPT.14, 2010	6016	\$100.00
		TOTAL	\$500.00

RESOLUTION NO BPF \_\_\_\_\_

RESOLUTION OF THE BUENA PARK FOUNDATION  
ALLOWING CERTAIN CLAIMS AND DEMANDS IN  
THE SUM OF \$38.00 DEMAND NOS 6017, 6018,  
AND 6019

NOW, THEREFORE, THE BUENA PARK FOUNDATION  
DOES HEREBY RESOLVE, DETERMINE AND ORDER  
AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

\_\_\_\_\_  
Treasurer

SECTION 2: That claims and demands No 6017, 6018, and 6019 in the amount of \$38.00 have been audited as required by law and that the same are hereby allowed as set forth. Register date 11/10/2010

Vendor	Description	Check #	Amount
ATTORNEY GENERAL'S REGISTRY OF CHARITABLE TRUSTS	2009-10 REGISTRATION RENEWAL FEE	6017	\$25.00
FRANCHISE TAX BOARD	2009-10 FRANCHISE FEE	6018	\$10.00
INTERNAL REVENUE SERVICE	2009-10 TAXES	6019	\$3.00
		<b>TOTAL</b>	<b>\$38.00</b>

RESOLUTION NO BPF \_\_\_\_\_

RESOLUTION OF THE BUENA PARK FOUNDATION  
 ALLOWING CERTAIN CLAIMS AND DEMANDS IN  
 THE SUM OF \$3,377.53 DEMAND NOS 6020, AND  
 6023

NOW, THEREFORE, THE BUENA PARK FOUNDATION  
 DOES HEREBY RESOLVE, DETERMINE AND ORDER  
 AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

\_\_\_\_\_  
 Treasurer

SECTION 2: That claims and demands No 6020, and 6023 in the amount of \$3,377.53 have been audited as required by law and that the same are hereby allowed as set forth. Register date 11/19/2010

Vendor	Description	Check #	Amount
DIEHL EVANS & COMPANY, LLP	1 <sup>ST</sup> INTERIM BILL YE 06/30/10	6020	\$700.00
CATHY KIM BAEK	BPYT WINTER PROD. SCROOGE	6021	\$200.00
PACIFIC VIDEO PRODUCTIONS INC.	EQUIPMENT FOR CABLE TV	6022	\$777.53
	ENGINEERING & CONSULTING	6022	
VISTA MEDIA SERVICES	SHOW #25 BPYT PROD. SCROOGE	6023	\$850.00
	SHOW #06 SILVERADO DAYS	6023	\$850.00
		TOTAL	\$3,377.53

RESOLUTION NO BPF \_\_\_\_\_

RESOLUTION OF THE BUENA PARK FOUNDATION  
 ALLOWING CERTAIN CLAIMS AND DEMANDS IN  
 THE SUM OF \$3,240.00 DEMAND NOS 6024, 6025  
 AND 6026

NOW, THEREFORE, THE BUENA PARK FOUNDATION  
 DOES HEREBY RESOLVE, DETERMINE AND ORDER  
 AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

\_\_\_\_\_  
 Treasurer

SECTION 2: That claims and demands No 6024, 6025 and 6026 in the amount of \$3,240.00 have been audited as required by law and that the same are hereby allowed as set forth. Register date 11/29/2010

Vendor	Description	Check #	Amount
CLOUD PRODUCTIONS	CRIME WATCH	6024	\$850.00
	CRIME WATCH	6024	\$700.00
	NEW PARK FACILITY	6024	\$850.00
	4 HRS. CITY COUNCIL MTG 10/12/10	6024	\$160.00
	4 HRS. CITY COUNCIL MTG 10/26/10	6024	\$160.00
	3 HRS. D.A. INSTALL CT. RM. 10/27/10	6024	\$120.00
CLOUD PRODUCTIONS	VOIDED CHECK***PRINTING ERROR	6025	\$00.00
JANE CAMERON	CRIME WATCH	6026	\$200.00
	MAYOR'S PRAYER BREAKFAST	6026	\$200.00
		TOTAL	\$3,240.00

**BUENA PARK FOUNDATION**  
**Balance Sheet**  
**For the Period Ending Decemember 31, 2010**

**ASSETS**

Cash	39,877.91
Accounts Receivable	-
Interest Receivable	-
Fixed Assets	<u>28,222.83</u>
Total Assets	<u><u>\$ 68,100.74</u></u>

**LIABILITIES AND FUND EQUITY**

Accounts Payable	<u>\$ 0.00</u>
Total Liabilities	<u>0.00</u>
Investment in Fixed Assets	28,222.83
Fund Balance	
Reserved	-
Unreserved	<u>39,877.91</u>
Total Fund Balance	<u>39,877.91</u>
Total Fund Equity	<u>68,100.74</u>
Total Liabilities and Fund Equity	<u><u>\$ 68,100.74</u></u>



**BUENA PARK FOUNDATION**  
**Income Statement**  
**December 31, 2010**

**REVENUES**

	Current Year			Prior Year
	Budget	Actual Period Ending December 31, 2010	Variance- Favorable (Unfavorable)	Actual Period Ending June 30, 2010
3410 Investment Income	\$ 150.00	\$ 29.00	\$ (121.00)	\$ 155.53
3900 Miscellaneous Revenue	-	-	-	-
3951 Contribution from Time Warner/AT&T	81,000.00	22,906.43	(58,093.57)	85,236.13
<b>Total Revenues</b>	<b>\$ 81,150.00</b>	<b>\$ 22,935.43</b>	<b>\$ (58,214.57)</b>	<b>\$ 85,391.66</b>

**EXPENDITURES**

5214 Taxes and Fees	100.00	58.00	42.00	40.00
5219 Time Warner Video Services	1,200.00	406.78	793.22	-
5220 Government Access/City	70,890.00	35,216.72	35,673.28	69,384.85
5221 Government Access/Council	7,200.00	2,600.00	4,600.00	7,795.00
5223 Ministerial Series	1,000.00	-	1,000.00	2,200.00
5225 Member Salaries	5,400.00	500.00	4,900.00	-
5227 Miscellaneous Expenses	500.00	-	500.00	211.51
5230 Scholarships	5,000.00	-	5,000.00	4,995.00
5240 Professional Services	1,600.00	700.00	900.00	1,568.00
5245 Accounting/Staff Services	13,000.00	-	13,000.00	6,000.00
5250 Equipment Maintenance	2,000.00	-	2,000.00	1,148.00
5410 Stationery/Supplies	250.00	99.41	150.59	163.73
5411 Printing	150.00	-	150.00	-
5420 Books/Dues/Subscriptions	200.00	125.00	75.00	115.00
5430 Postage	100.00	19.47	80.53	88.00
5840 Capital Outlay	2,000.00	777.53	1,222.47	9,535.11
<b>Total Expenditures</b>	<b>110,590.00</b>	<b>40,502.91</b>	<b>70,087.09</b>	<b>103,244.20</b>
Revenues Over (Under) Expenditures	(29,440.00)	(17,567.48)	(11,872.52)	(17,852.54)
Fund Balance, Beginning of Period	57,445.39	57,445.39	-	75,297.93
Fund Balance, End of Period	<b>\$ 28,005.39</b>	<b>\$ 39,877.91</b>	<b>\$ (11,872.52)</b>	<b>57,445.39</b>

**BUENA PARK FOUNDATION**  
**Statement of Expenditures**  
**For the Period Ending December 31, 2010**

	2010/2011 Adopted Budget	Expenditures	Balance	Expended
<b><u>ADMINISTRATIVE</u></b>				
Member Salaries	\$ 5,400.00	\$ 500.00	\$ 4,900.00	9.26%
Time Warner Video Services	\$ 1,200.00	\$ 406.78	\$ 793.22	33.90%
Taxes and Fees	100.00	58.00	42.00	58.00%
Stationery/Supplies	250.00	99.41	150.59	39.76%
Books/Dues/Subscriptions	200.00	125.00	75.00	62.50%
Postage	100.00	19.47	80.53	19.47%
Printing	150.00	-	150.00	0.00%
Scholarships	5,000.00	-	5,000.00	0.00%
Professional Services	1,600.00	700.00	900.00	43.75%
Accounting/Staff Services	13,000.00	-	13,000.00	0.00%
Equipment Maintenance	2,000.00	-	2,000.00	0.00%
Capital Outlay	2,000.00	777.53	1,222.47	38.88%
<b>Total Administrative</b>	<b>31,000.00</b>	<b>2,686.19</b>	<b>28,313.81</b>	<b>8.67%</b>
<b><u>PROGRAMMING</u></b>				
Government Access Channel 3, 95				
City of Buena Park	70,890.00	35,216.72	35,673.28	49.68%
City Council Meetings	7,200.00	2,600.00	4,600.00	36.11%
Ministerial Series	1,000.00	-	1,000.00	0.00%
Miscellaneous Expenditures	500.00	-	500.00	0.00%
<b>Total Programming</b>	<b>79,590.00</b>	<b>37,816.72</b>	<b>41,773.28</b>	<b>47.51%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$110,590.00</b>	<b>\$ 40,502.91</b>	<b>\$ 70,087.09</b>	<b>36.62%</b>

RESOLUTION NO BPF \_\_\_\_\_

RESOLUTION OF THE BUENA PARK FOUNDATION  
 ALLOWING CERTAIN CLAIMS AND DEMANDS IN  
 THE SUM OF \$2,677.18 DEMAND NO. 6027, 6028  
 AND 6029

NOW, THEREFORE, THE BUENA PARK FOUNDATION  
 DOES HEREBY RESOLVE, DETERMINE AND ORDER  
 AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

\_\_\_\_\_  
 Treasurer

SECTION 2: That claims and demands No's 6027, 6028 and 6029 in the amount of \$2,677.18 have been audited as required by law and that the same are hereby allowed as set forth. Register date 12/01/10

Vendor	Description	Check #	Amount
JANE CAMERON	CRIMEWATCH	6027	\$200.00
CLOUD PRODUCTIONS	CRIMEWATCH	6028	\$700.00
	CRIMEWATCH	6028	\$700.00
	MAYOR'S PRAYER BREAKFAST	6028	\$550.00
	4 HRS. COUNCIL MTG 11/09/10	6028	\$160.00
	6 HRS. COUNTIL MTG 11/23/10	6028	\$240.00
TIME WARNER CABLE	#844840240026539 8150 KNOTT AVE	6029	\$127.18
	CABLE SERVICE		
		TOTAL	\$2,677.18

RESOLUTION NO BPF \_\_\_\_\_

RESOLUTION OF THE BUENA PARK FOUNDATION  
ALLOWING CERTAIN CLAIMS AND DEMANDS IN  
THE SUM OF \$149.41 DEMAND NOS 6030

NOW, THEREFORE, THE BUENA PARK FOUNDATION  
DOES HEREBY RESOLVE, DETERMINE AND ORDER  
AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

\_\_\_\_\_  
Treasurer

SECTION 2: That claims and demands No 6030 in the amount of \$149.41 have been audited as required by law and that the same are hereby allowed as set forth. Register date 12/06/10

Vendor	Description	Check #	Amount
CITY OF BUENA PARK	BP FOUNDATION SUPPLIES WERE	6030	\$149.41
	PURCHASED WITH CITY CREDIT CARD		
		TOTAL	\$149.41

RESOLUTION NO BPF \_\_\_\_\_

RESOLUTION OF THE BUENA PARK FOUNDATION  
 ALLOWING CERTAIN CLAIMS AND DEMANDS IN  
 THE SUM OF \$3,033.36 DEMAND NOS 6031, 6032  
 AND 6033

NOW, THEREFORE, THE BUENA PARK FOUNDATION  
 DOES HEREBY RESOLVE, DETERMINE AND ORDER  
 AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

\_\_\_\_\_  
 Treasurer

SECTION 2: That claims and demands No 6031, 6032 and 6033 in the amount of \$3,033.36 have been audited as required by law and that the same are hereby allowed as set forth. Register date 12/09/10

Vendor	Description	Check #	Amount
CATHY KIM BAEK	HOLIDAY DECORATION PROGRAM	6031	\$200.00
	CITY YARD GROUNDBREAKING CEREMONY	6031	\$200.00
GRETCHEN MORALES	MARKETING ASSIST. BP. TV CH. 3 OCT-10	6032	\$261.12
	MARKETING ASSIST. BP. TV CH. 3 NOV-10	6032	\$261.12
	MARKETING ASSIST. BP. TV CH. 3 DEC-10	6032	\$261.12
VISTA MEDIA SERVICES	INSIDE B.P. BEAUTIFICATION-ENVIRONMENT	6033	\$1,850.00
		<b>TOTAL</b>	<b>\$3,033.36</b>

RESOLUTION NO BPF \_\_\_\_\_

RESOLUTION OF THE BUENA PARK FOUNDATION  
ALLOWING CERTAIN CLAIMS AND DEMANDS IN  
THE SUM OF \$19.47 DEMAND NO. 6034

NOW, THEREFORE, THE BUENA PARK FOUNDATION  
DOES HEREBY RESOLVE, DETERMINE AND ORDER  
AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

\_\_\_\_\_  
Treasurer

SECTION 2: That claims and demands No 6034 in the amount of \$19.47 have been audited as required by law and that the same are hereby allowed as set forth. Register date 12/13/10

Vendor	Description	Check #	Amount
CITY OF BUENA PARK	CITY PETTY CASH USED TO PAY POSTAGE	6034	\$19.47
	TO SEND FOUNDATION REPORTS TO THE		
	STATE.		
		<b>TOTAL</b>	<b>\$19.47</b>

RESOLUTION NO BPF \_\_\_\_\_

RESOLUTION OF THE BUENA PARK FOUNDATION  
 ALLOWING CERTAIN CLAIMS AND DEMANDS IN  
 THE SUM OF \$6,240.00 DEMAND NO. 6036 AND 6037  
 VOIDED NO. 6035

NOW, THEREFORE, THE BUENA PARK FOUNDATION  
 DOES HEREBY RESOLVE, DETERMINE AND ORDER  
 AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

\_\_\_\_\_  
 Treasurer

SECTION 2: That claims and demands No 6034 in the amount of \$6,240.00 have been audited as required by law and that the same are hereby allowed as set forth. Register date 12/2210

Vendor	Description	Check #	Amount
CLOUD PRODUCTIONS	****VOIDED**** PER WRONG DESCRIPTION	6035	\$000.00
CLOUD PRODUCTIONS	CRIME WATCH	6036	\$850.00
	CRIME WATCH	6036	\$700.00
	FINE ARTS EXCURSION VIDEO	6036	\$850.00
	6 HR. COUNCIL MEETING 12/07/10	6036	\$240.00
	5 HR. COUNCIL MEETING 12/14/10	6036	\$200.00
VISTA MEDIA SERVICES	SR. CTR. VETERANS HONOR WALK	6037	\$850.00
	CANDYCANELAND & CRAFT FAIRE	6037	\$850.00
	NEW CITY YARD GROUND BREAKING	6037	\$850.00
	ADOPT-A-PET SHOW #8	6037	\$850.00
		TOTAL	\$6,240.00