

# **A G E N D A**

**BUENA PARK CABLE FOUNDATION  
JANUARY 8, 2019  
2:30 p.m.  
COUNCIL CHAMBER  
6650 Beach Boulevard, Buena Park**

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## **CALL TO ORDER**

**ROLL CALL:**                   **PRESIDENT FRED SMITH  
VICE PRESIDENT BARON NIGHT  
DIRECTOR GRANT BARNET  
DIRECTOR JIM BASS  
DIRECTOR SUNNY PARK  
DIRECTOR ART BROWN  
DIRECTOR DON HARBERT  
DIRECTOR BETH SWIFT  
DIRECTOR CONNOR TRAUT**

## **PLEDGE OF ALLEGIANCE**

## **PUBLIC COMMENTS (Agenda Items):**

<b><u>CONSENT CALENDAR:</u></b>	<b>RECOMMENDED ACTION</b>
1. Welcome and introduction of new Cable Foundation Members	<b>Approve</b>
2. Minutes of September 11, 2018	<b>Approve</b>
3. Resolutions approving claims and demands	<b>Approve</b>

## **UNFINISHED BUSINESS:**

4. Letter from Buena Park Goes to College

## **NEW BUSINESS:**

5. Election of Officers 2019 Foundation Directors
6. Scholarship Sub-Committee selection
7. 2019 Director's Meeting Schedule

## **CITY GOVERNMENT ACCESS REPORT:**

8. Report by Aaron France

## **PUBLIC COMMENTS (Non-agenda Items):**

## **ANNOUNCEMENTS:**

**ADJOURNMENT:** Next meeting is scheduled for Tuesday, February 12, 2019 at 2:30 p.m.

**BUENA PARK CABLE FOUNDATION  
MINUTES OF MEETING  
September 11, 2018**

President Fred Smith called the Buena Park Cable Foundation Meeting of September 11, 2018 to order at 2:30 p.m. in the Council Chamber, 6650 Beach Boulevard, Buena Park, California.

PRESENT: Barnet, Bass, Brown, (entered at 2:35pm) Harbert, Night, Smith, and Vaughn  
ABSENT: Berry and Swift

**ALSO PRESENT:** Aaron France, Assistant City Manager, Adrian Garcia, Accounting Technician, Jane Lim, Accounting Technician and Lizzette Sandate, Executive Assistant.

**PLEDGE OF ALLEGIANCE**

Fred Smith led the Pledge of Allegiance to the flag.

**PUBLIC COMMENTS (Agenda Items):**

Fred Smith announced and congratulated Jim Bass on his upcoming 70<sup>th</sup> wedding anniversary. Aaron France introduced the new Executive Assistant, Lizzette Sandate.

**CONSENT CALENDAR:**

**MINUTES OF June 12, 2018**

**RESOLUTION APPROVING MINUTES, CLAIMS AND DEMANDS**

MOTION: Night/Harbert to APPROVE the Consent Calendar  
AYES: Barnet, Bass, Brown, Harbert, Night, Smith, and Vaughn  
NOES: None  
ABSENT: Berry and Swift

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

**General Review of Scholarship Program**

Aaron France reviewed the scholarship program and application. Don Harbert asked that the \$2,000 limit be removed from the application.

MOTION: Harbert/Night to APPROVE changing the scholarship application to remove the \$2,000/per individual cap and to indicate that up to \$10,000 would be divided between qualified candidates at the BPCF Board's discretion.  
AYES: Barnet, Bass, Brown, Harbert, Night, Smith, and Vaughn

NOES: None  
ABSENT: Berry and Swift

### **Ad for BP Goes to College Program**

Aaron France presented and asked if the Board was interested in promoting the Buena Park Cable Foundation scholarship in the Buena Park Goes to College Program. The Board unanimously agreed to purchase a similar ad to last year.

Director Night stated he would attend the event to assist in promotional efforts.

MOTION: Smith/N to APPROVE the \$125 Full-page ad for the Buena Park Goes to College Program.  
AYES: Barnet, Bass, Brown, Harbert, Night, Smith, and Vaughn  
NOES: None  
ABSENT: Berry and Swift

### **Review of BPTV viewing schedule**

Aaron France presented and detailed how the current viewing schedule is constructed.

Director Vaughn requested the current slide show be updated with more current event pictures with captions.

MOTION: Vaughn/Smith to APPROVE the slideshow changes  
AYES: Barnet, Bass, Brown, Harbert, Night, Smith, and Vaughn  
NOES: None  
ABSENT: Berry and Swift

### **CITY GOVERNMENT ACCESS REPORT**

Aaron France reported that BPTV is currently airing Council Meeting, Planning Commission Meeting, Inside Buena Park, WNIT, Buena Park Today, Fire Station 61 opening, Church Service and Crime Watch.

### **PUBLIC COMMENTS (Non-agenda Items):**

There were no public comments.

### **ANNOUNCEMENTS**

Fred Smith congratulated Jim Bass on his upcoming 70<sup>th</sup> wedding anniversary.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 3:00 p.m. The next meeting is scheduled for January 8, 2019 at 2:30 p.m.

**ATTEST:**

\_\_\_\_\_  
Lizzette Sandate, Exec. Asst.

\_\_\_\_\_  
Fred Smith, President

DRAFT

**BUENA PARK FOUNDATION**  
**Income Statement**  
**December 31, 2018**

	Current Year			Prior Year
	Budget	Actual Period Ending December 31, 2018	Variance- Favorable (Unfavorable)	Actual Period Ending June 30, 2018
<b><u>REVENUES</u></b>				
3410 Investment Income	\$ 50.00	\$ 2.04	\$ (47.96)	\$ 4.63
3900 Miscellaneous Revenue	-	-	-	-
3951 Contribution from Time Warner/AT&T	100,000.00	27,001.16	(72,998.84)	107,625.79
<b>Total Revenues</b>	<b>\$ 100,050.00</b>	<b>\$ 27,003.20</b>	<b>\$ (73,046.80)</b>	<b>\$ 107,630.42</b>
<b><u>EXPENDITURES</u></b>				
5214 Taxes and Fees	100.00	80.00	20.00	61.00
5219 Time Warner Video Services	1,000.00	451.84	548.16	1,151.27
5220 Government Access/City	55,645.00	31,256.72	24,388.28	73,848.44
5221 Government Access/Council	6,000.00	4,160.00	1,840.00	6,077.50
5223 Ministerial Series	1,925.00	825.00	1,100.00	550.00
5225 Member Salaries	3,000.00	600.00	2,400.00	3,700.00
5227 Misc Expenses/Add'l Programming	-	125.00	(125.00)	300.00
5230 Scholarships	10,000.00	-	10,000.00	4,000.00
5240 Professional Services	1,600.00	-	1,600.00	1,637.00
5245 Accounting/Staff Services	5,000.00	-	5,000.00	5,000.00
5250 Equipment Maintenance	2,000.00	-	2,000.00	151.46
5260 Equipment Replacement Fund	3,500.00	-	3,500.00	-
5410 Stationery/Supplies	100.00	-	100.00	74.46
5411 Printing	100.00	-	100.00	-
5420 Books/Dues/Subscriptions	150.00	-	150.00	108.95
5430 Postage	100.00	-	100.00	50.00
5840 Capital Outlay	2,000.00	78.81	1,921.19	-
<b>Total Expenditures</b>	<b>92,220.00</b>	<b>37,577.37</b>	<b>54,642.63</b>	<b>96,710.08</b>
Revenues Over (Under) Expenditures	7,830.00	(10,574.17)	(18,404.17)	10,920.34
Fund Balance, Beginning of Period	39,321.92	39,321.92	-	28,401.58
Fund Balance, End of Period	\$ 47,151.92	\$ 28,747.75	\$ (18,404.17)	39,321.92

**CITY OF BUENA PARK FOUNDATION**

**CHECK REGISTER**

For FY 2018-19

<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Invoice #</b>	<b>Check #</b>	<b>Amount</b>
09/05/18	Spectrum Business	8448400240026530 September-2018	26539081918	7111	90.38
09/12/18	Mark Cloud	BP City Council 8/14/18, 3Hrs., BP City Council 8/28/18 5Hrs., Planning Commission 8/22/18 2Hrs., BP Library Video Sept - 2018, Crime Watch 9/28/18	9884	7112	2,200.00
09/12/18	Karl Kessinger	What's New in Two Ep.1,2 & 3 8/29/18	106	7113	300.00
09/12/18	Vista Media Services	Study Session 07/24/18, 08/14/18, 08/29/18, WNIT 08/29/18, 9/19/18, Mayor's Show V. Vaughn 8/24/18, Leightronix System/Installation	583-18, 584-18, 588-18, 589-18	7114	3,078.81
09/19/18	James Bass	BPCF Meeting Sept. 11, 2018	Sep-18	7115	100.00
09/19/18	Art Brown	BPCF Meeting Sept. 11, 2018	Sep-18	7116	100.00
09/19/18	Don Harbert	BPCF Meeting Sept. 11, 2018	Sep-18	7117	100.00
09/19/18	Baron Night	BPCF Meeting Sept. 11, 2018	Sep-18	7118	100.00
09/19/18	Virginia Vaughn	BPCF Meeting Sept. 11, 2018	Sep-18	7119	100.00
09/19/18	Fred Smith	BPCF Meeting Sept. 11, 2018	Sep-18	7120	100.00
9/27/2018	City of Buena Park	Buena Park Goes to College Ad	Sept-2018	7121	125.00
9/27/2018	Spectrum Business	8448400240026539 Sept-18	0026539091918	7122	90.38
10/4/2018	Cathy Baek	Mayor's Show Virginia Vaughn	Aug. 24, 2018	7123	200.00
10/4/2018	Jane Cameron	October Crime Watch	B1819-0924	7124	200.00
10/4/2018	Gretchen Morales	Marketing Assistant/BP TV Ch. 3	073118, 083118, 093018	7125	783.36
10/12/2018	Franchise Tax Board	2017-18 Filing Fee for Form 199 (State Taxes, no Federal)	October-2018	7126	10.00
10/12/2018	Reg. of Char. Trusts	2017-18 Registration Renewal Fee (Filing Fee)	October-2018	7127	50.00
10/17/2018	Mark Cloud	BP City Council Mtg. 9/11/18, 4 Hrs., & 9/25/18, 3 Hrs., Planning Commission 9/12/18, 3 Hrs., & 9/26/18, 3 Hrs., Crime Watch October 2018, 1st Congregational Church 130 years	9885, 9887	7128	1,695.00
10/23/2018	Cathy Baek	BP Today Fall-2018, 10/08/18, What's New in Two 10/17/18, What's New in Two 10/23/18	10/18/18	7129	400.00
10/23/2018	Vista Media Services	Study Session 9/25/18 & 10/09/18, WNIT 10/03/18, Silverado Days Promo Voting Dist. & Voter Registration	590-18, 591-18, 592-18 593-18	7130	2,030.00
10/26/2018	Jane Cameron	November-18 Crime Watch	B1819-1018	7131	200.00
10/26/2018	Mark Cloud	Crime Watch November 2018, Candidates Forum 2018, City Council 3 Hrs., 10/09/18, City Council 3 Hrs., 10/23/18, Planning Commission Video 2 Hrs.	9890, 9892	7132	2,120.00
10/29/2018	Spectrum Business	8448400240026539 Nov-2018	00265369101918	7133	90.34
11/5/2018	Vista Media Services	Candidate Forum 10/17/18, Study Session 10/23/18, WNIT 10/17/25, WNIT 10/25/18, Silverado Days Promo	594-18, 595-18, 596-18	7134	2,140.00
11/21/2018	Aidin Eslami	Live Video 6/12/18, 6/26/18, 7/10/18, 7/24/18, 8/14/18, 8/28/18, 9/11/18, 9/25/18, 10/09/18, 10/16/18, 10/23/18	3	7135	1,080.00
11/21/2018	Karl Kessinger	What's New in Two 10/03/18, 10/26/18, 11/07/18, 11/14/18 Ep. 1 & 2	107	7136	500.00
11/26/2018	Vista Media Services	WNIT 11/7, 11/15, 11/21, Bye Bye Birdie, Candycaneland, Christmas Tree Light Promo	597-18, 598-18	7137	2,450.00
12/5/2018	Spectrum Business	8448400240026539 DEC-18 Billing	0026539111918	7138	90.36
12/5/2018	Vista Media Services	Mayor's Prayer Breakfast 11/15/18	599-18	7139	900.00
12/12/2018	Mark Cloud	City Council 11/13/18, City Council 11/27/18, Plan Commission 11/14/18, Plan Commission 11/28/18, St. Joseph Church Service, Crime Watch 18-19 Mayor's Prayer (2nd Camera)	9892	7140	1,975.00
12/12/2018	Gretchen Morales	Marketing Assist BP TV Oct-18, Nov-18, Dec-18	103118, 113018, 123118	7141	783.36
12/12/2018	Vista Media Services	Holiday Decoration Award, What's New in Two, BP Today Winter 2019, Christmas Tree Lighting, Giving BP for the Holiday	601-18, 602-18, 603-18 604-18, 605-18	7042	4,750.00
12/12/2018	Karl Kessinger	What's New in Two Ep.1, 2 & 3	108	7143	300.00
			<b>Sept - Dec 2018 Total</b>		<b>29,231.99</b>



*Thank You*  
from  
"Buena Park Goes to College"

Dear Buena Park Cable Foundation,

Thank you for supporting Buena Park Goes to College (BPGTC) by placing an ad in the program booklet. This event was the 6<sup>th</sup> year of remarkable success, with more than 150 people in attendance. Including those who have attended in previous years, we have reached approximately 1,400 people—students and parents—who now know how to navigate through the college system, apply for financial aid, and choose a life with increased opportunities. This is "economic development" at the grass roots level.

This year the audience heard a presentation by sister/brother team Hilda Vazquez-Diaz and Dr. Alex Vazquez, who came to Buena Park from Guadalajara, Mexico, as young children not speaking any English. They attended Gilbert Elementary School, Buena Park Junior High School, and Buena Park High School. They went to different universities—Hilda to UC San Diego and Alex pursued his medical degree at USC. They both have hearts for kids. Hilda is now principal at Brookhurst Junior High School in the Anaheim High School District. Alex is an Obstetrician/Gynecologist and says he loves to deliver babies and be a part of that joyful family event.

As in every year of this event, Congressman Ed Royce attended and spoke briefly to lend his support for college attendance and informed college decision-making. We also heard Buena Park High School Head Counselor Maggie Gallego present information on "The College System"—which clearly differentiated the benefits of community college, the Cal State University system and the University of California system. Jeff Levy from the National Association for College Admission Counseling told the latest information about financial aid for college attendance. He had great personal and practical examples and advice.

In closing, I thank the Foundation for its strong commitment to the young people of Buena Park and its desire for them to have futures full of positive prospects.

Sincerely,

A handwritten signature in blue ink that reads "Beth".

Elizabeth Swift, Ed. D.  
Buena Park City Council Member

**BUENA PARK CABLE FOUNDATION**  
**2019 DIRECTORS' MEETING SCHEDULE**

Meeting Time:	2:30 PM
January 8, 2019	Election of Officers Scholarship preparation (Sub-Committee Selection)
February 12, 2019	Midyear Budget Review
March 2019	DARK
April 9, 2019	Budget Preparation (Sub-Committee Selection)
May 14, 2019	Budget Presentation Award of Scholarships
June 11, 2019	2018-19 Budget Adoption
July 2019	DARK
August 2019	DARK
September 10, 2019	General Review Scholarship Program
October 2019	DARK
November 2019	DARK
December 2019	DARK



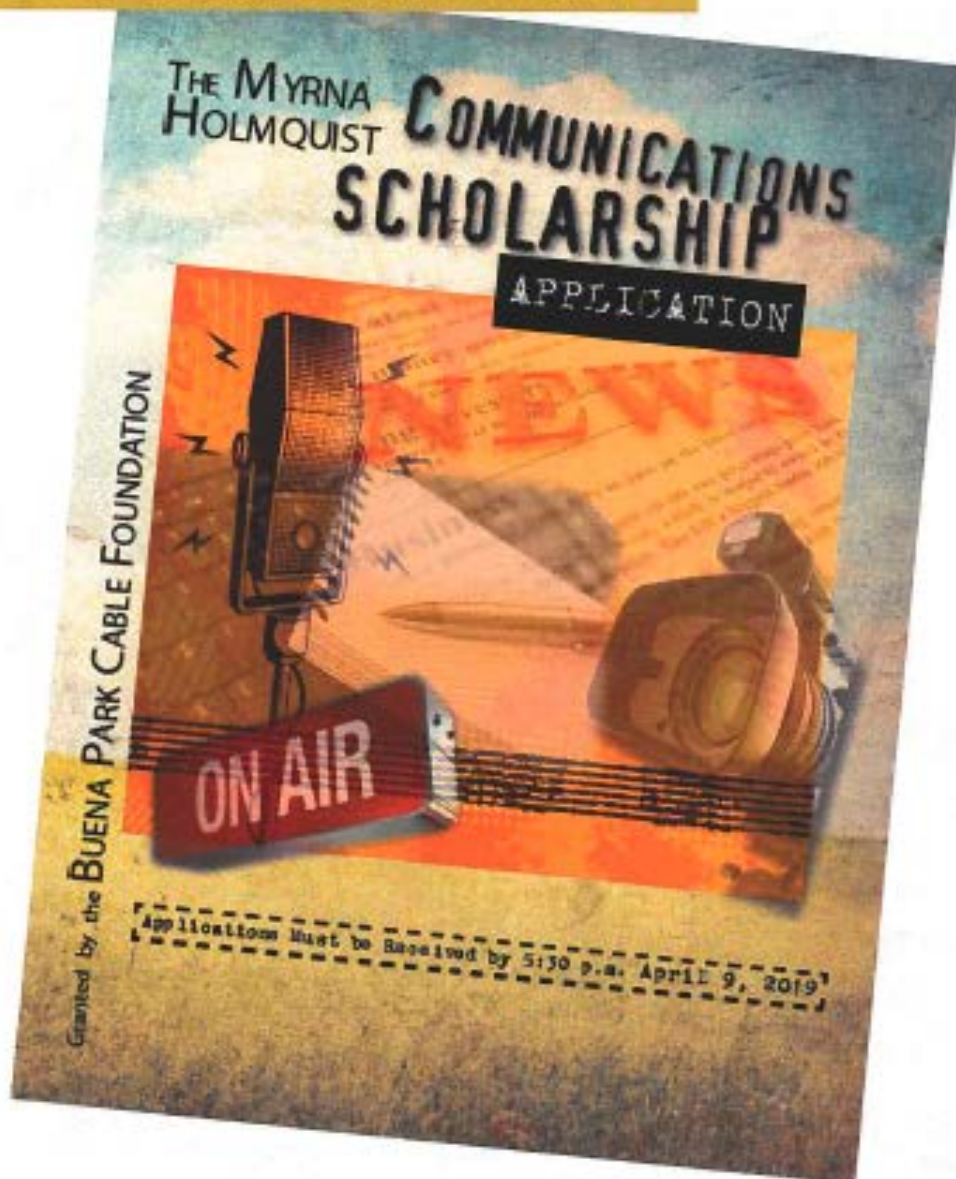


Interested in the  
exciting field of  
**COMMUNICATIONS?**

Scholarships are available for  
**BUENA PARK** residents!  
BuenaPark.com or 714-562-3550

Applications Must be Received by  
5:30 p.m. April 9, 2019

**\*UP TO \$10,000 IN  
SCHOLARSHIPS ARE AVAILABLE.**



Granted by the **BUENA PARK CABLE FOUNDATION**