

AGENDA

BUENA PARK CABLE FOUNDATION
APRIL 8, 2014
3:00 p.m.
COUNCIL CHAMBER
6650 Beach Boulevard, Buena Park

CALL TO ORDER

ROLL CALL:

PRESIDENT ART BROWN
VICE PRESIDENT GRANT BARNET
DIRECTOR JIM BASS
DIRECTOR STEVE BERRY
DIRECTOR DON HARBERT
DIRECTOR BARON NIGHT
DIRECTOR MILLER OH
DIRECTOR FRED SMITH
DIRECTOR BETH SWIFT

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS (Agenda Items):

CONSENT CALENDAR:

RECOMMENDED ACTION

- | | |
|---|---------|
| 1. Minutes of February 11, 2014 | Approve |
| 2. Resolutions approving claims and demands | Approve |

UNFINISHED BUSINESS:

3. Written report from Historical Restoration Sub-Committee (from 2/11/14).
Report by Barnet/Night/Swift
4. Sub-Committee to study the feasibility of enhancing the BPTV Programming (from 2/11/14).
Report by Barnet/Night/Bass/Holmquist
5. Scholarship Update
Report by Myrna Holmquist

NEW BUSINESS:

6. Budget Preparation
Selection of a Sub-Committee
7. A/V Upgrades Proposal
Report by Aaron France

CITY GOVERNMENT ACCESS REPORT:

8. Report by Myrna Holmquist

PUBLIC COMMENTS (Non-agenda Items):

ANNOUNCEMENTS:

ADJOURNMENT: Next meeting is scheduled for Tuesday, May 13, 2014 at 3:00 p.m.

**BUENA PARK CABLE FOUNDATION
MINUTES OF MEETING
February 11, 2014**

President Art Brown called the Buena Park Cable Foundation Meeting of February 11, 2014 to order at 3:00 p.m. in the Council Chamber, 6650 Beach Boulevard, Buena Park, California.

PRESENT: Barnet, Bass, Brown, Harbert, Night, Oh (entered at 3:07 p.m.), Smith and Swift.
ABSENT: Berry

ALSO PRESENT:

Myrna Holmquist, Communications and Marketing Manager, Dennis Varela, Accountant and Marsha Cook, Executive Assistant.

PLEDGE OF ALLEGIANCE

Baron Night led the Pledge of Allegiance to the flag.

PUBLIC COMMENTS (Agenda Items):

There were no public comments.

CONSENT CALENDAR:

MINUTES OF JANUARY 14, 2014

MOTION to Approve: Night/Smith
AYES: Barnet, Bass, Brown, Harbert, Night, Smith and Swift
NOES: None
ABSENT: Berry and Oh

RESOLUTION APPROVING CLAIMS AND DEMANDS

MOTION to Approve: Barnet/Night
AYES: Barnet, Bass, Brown, Harbert, Night, Smith and Swift
NOES: None
ABSENT: Berry and Oh

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Midyear Budget Review

Accountant Dennis Varela reviewed the midyear budget noting that revenues from Time Warner and AT&T for October through December 2013 have not been received yet. He added that the Foundation is slightly under what was budgeted, noting that AT&T was behind in what they were paying the previous year. He relayed that once October-December revenues were received; he would be able to see whether there was a year-end adjustment and would update the Directors. He added that the expenditures were in line with what had been budgeted.

Historical Restoration Sub-committee

Director Grant Barnet explained that the purpose of the sub-committee was to discuss the refurbishment of some of the historical buildings in Buena Park and to record it as part of a video history project.

Director Baron Night recommended producing a small program to encourage the citizens of Buena Park to get involved in the restoration process by focusing on one building which would create an awareness and stimulate interest, and also help with fund raising.

Beth Swift suggested that the program could also be used in the Buena Park elementary schools since it coincides with their 3rd grade history social science standards.

Jim Bass suggested changing the name of the program to focus on the future instead of the past.

MOTION for the sub-committee proceed:	Smith/Night
AYES:	Barnet, Bass, Brown, Harbert, Night, Oh, Smith and Swift
NOES:	None
ABSENT:	Berry

The sub-committee was directed to return with a written report.

CITY GOVERNMENT ACCESS REPORT

Myrna Holmquist reported that programming currently running on BPTV includes Recreation Leisure Classes, the Winter Edition of Buena Park Today, a new Adopt-a-Pet, the City Council meetings, Crime Watch, Visiting Artists, the Buena Park Library Show, and Christ Community Church, with the upcoming addition of the 2014 State of the City address and the Elementary Art Show.

PUBLIC COMMENTS (Non-agenda Items):

No public comments.

ANNOUNCEMENTS:

Don Harbert announced that the Ministerial Association is planning to bring back the Good Friday service on April 18th at the Good Shepherd Church. He further requested that the service be filmed for BPTV.

Grant Barnet requested the appointment of a sub-committee to study the feasibility of enhancing the BPTV programming for future TV shows.

It was the consensus of the Directors to form a sub-committee consisting of Jim Bass, Grant Barnet, Baron Night and Myrna Holmquist to meet and discuss the matter and bring it back at the April meeting.

MOTION to add an Urgency item to the agenda: Night/Bass
AYES: Barnet, Bass, Brown, Harbert, Night, Oh,
Smith and Swift
NOES: None
ABSENT: Berry

SCHOLARSHIP COMMITTEE

Myrna Holmquist reminded the Directors that the Scholarship Awards had been moved up and it was necessary to appoint a committee at today's meeting to conform to the new timeframe.

Directors Night, Bass and Swift volunteered to serve on the Scholarship Committee.

Art Brown offered to show members a 7-minute DVD on the history of Buena Park produced 5 years ago for local hotels.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 3:35 p.m. The next meeting is scheduled for April 8, 2014 at 3:00 p.m.

ATTEST:

Marsha Cook, Exec. Asst.

Art Brown, President

**CITY OF BUENA PARK FOUNDATION
CHECK REGISTER
For FY 2013-2014**

Date	Vendor	Description	Invoice #	Check #	Amount
2/12/2014	Jane Cameron	January Crime Watch #2, February Crime Watch #1	B1314-0129	6444	400.00
2/12/2014	Mark Cloud	February Crime Watch Episodes 1 & 2, City Council 01/14/14 & 01/28/14 BP Library Winter 2014, State of City 2014	9675/9677	6445	2,880.00
2/12/2014	Cirene Mercado	Field Rep. Voice Over - BP Today & Children's Art Show	0123	6446	400.00
2/12/2014	Vista Media Services	Adopt-A-Pet for December and January	318-14	6447	850.00
2/12/2014	United States Post Office	100 Postage Stamps for Cable Foundation	Feb-14	6448	49.00
2/21/2014	James Bass	Buena Park Cable Foundation Meeting on February 11, 2014	FEB. 11, 2014	6449	100.00
2/21/2014	Art Brown	Buena Park Cable Foundation Meeting on February 11, 2014	FEB. 11, 2014	6450	100.00
2/21/2014	Don Harbert	Buena Park Cable Foundation Meeting on February 11, 2014	FEB. 11, 2014	6451	100.00
2/21/2014	Miller Oh	Buena Park Cable Foundation Meeting on February 11, 2014	FEB. 11, 2014	6452	100.00
2/21/2014	Fred Smith	Buena Park Cable Foundation Meeting on February 11, 2014	FEB. 11, 2014	6453	100.00
2/21/2014	Vista Media Services	State of City Cameos with Council Members, State of City Address, Elementary Art Show Awards 2014	317-14/319-14/320-14	6454	2,550.00
3/10/2014	Jane Cameron	February Crime Watch #2	B1314-0224	6455	200.00
3/10/2014	Mark Cloud	March Crime Watch Episode 1, City Council 02/11/14 & 02/25/14, Media Extreme Playback Trouble Shooting	9679	6456	1,180.00
3/10/2014	Time Warner	Cable Service for March	MARCH-14	6457	78.52
3/10/2014	Vista Media Services	13TH Annual Art Show	321-14	6458	850.00
3/11/2014	Badawi & Associates	Balance Due on Audit of Foundation Financials	1103	6459	144.90
3/20/2014	Mark Cloud	March Crime Watch Episode 2, Art Festival Highlight/Promo	9681	6460	1,550.00
3/21/2014	Jane Cameron	March Crime Watch #1	B1314-0224	6461	200.00
3/25/2014	Vista Media Services	Buena Park Today - Spring 2014 Feature: Drought	322-14	6462	850.00
				Total February Thru March	<u><u>12,682.42</u></u>

BUENA PARK FOUNDATION
Income Statement
March 31, 2014

	Current Year			Prior Year
	Budget	Actual Period Ending March 31, 2014	Variance- Favorable (Unfavorable)	Actual Period Ending June 30, 2013
<u>REVENUES</u>				
3410 Investment Income	\$ 100.00	24.07	\$ (75.93)	\$ 51.29
3900 Miscellaneous Revenue	-	-	-	-
3951 Contribution from Time Warner/AT&T	110,000.00	52,049.84	(57,950.16)	112,634.08
Total Revenues	\$ 110,100.00	\$ 52,073.91	\$ (58,026.09)	\$ 112,685.37
<u>EXPENDITURES</u>				
5214 Taxes and Fees	100.00	61.00	39.00	81.00
5219 Time Warner Video Services	1,000.00	628.16	371.84	761.37
5220 Government Access/City	69,950.00	50,842.84	19,107.16	66,323.36
5221 Government Access/Council	6,000.00	2,840.00	3,160.00	4,640.00
5223 Ministerial Series	2,200.00	-	2,200.00	275.00
5225 Member Salaries	3,000.00	1,400.00	1,600.00	2,800.00
5227 Miscellaneous Expenses	1,000.00	21.59	978.41	9.63
5230 Scholarships	5,000.00	-	5,000.00	5,000.00
5240 Professional Services	1,600.00	1,449.00	151.00	1,540.00
5245 Accounting/Staff Services	13,000.00	-	13,000.00	13,000.00
5250 Equipment Maintenance	2,000.00	-	2,000.00	-
5410 Stationery/Supplies	250.00	-	250.00	209.72
5411 Printing	150.00	-	150.00	-
5420 Books/Dues/Subscriptions	200.00	80.00	120.00	160.00
5430 Postage	100.00	49.00	51.00	81.34
5840 Capital Outlay	2,000.00	-	2,000.00	-
Total Expenditures	107,550.00	57,371.59	50,178.41	94,881.42
Revenues Over (Under) Expenditures	2,550.00	(5,297.68)	7,847.68	17,803.95
Fund Balance, Beginning of Period	75,327.81	75,327.81	-	57,523.86
Fund Balance, End of Period	\$ 77,877.81	\$ 70,030.13	\$ 7,847.68	75,327.81

**HISTORICAL BUILDINGS
OF BUENA PARK**

**Committee Meeting
April 22, 2014**

ATTENDEES: Beth Swift, Paul Carrol, Grant Barnet, Baron Night.

The committee identified 8 buildings or areas that have historical value and which do or may have some interesting and historical stories.

First Congregational Church; old Parsonage

The building is in need of repair and could be refurbished if someone wished to do so. However, whether restored or not, we need to capture video footage of the building in its current state along with interviewing the current owner, Jerry Willets and Pastor Johnathan Vincent. Paul Carrol and Grant Barnet will pursue the storytelling of this building.

Warren Building at 9th and Beach

This property is currently in escrow and if escrow is closed, the building will be torn down. However, the proposed owner is aware of its historical value and would allow a video crew to shoot inside the building before demolition.

Teachers Supply

We need to research more on this building.

Ford Electronics

Built in the late 50's this business is still run by the Ford family. Scott Ford has a lot of stories to tell about the business, where he grew up next door and interaction with a lot of long-time residents. He also has information regarding the old pepper tree across the street.

Boisseranc farm house

House on Holt and Marshall >

Old adobe houses >

Old Cottage areas >

These buildings need further investigation and research into their historical value.

Buena Park still has some very old trees and they too have stories to tell. We will further research these and work on capturing whatever stories we can. How do palm trees figure in to our city's history? Were they indigenous or brought in and planted?

The committee will be asking any public access producers if they wish to pursue these stories as a contribution to gathering and capturing historical aspects of Buena Park.

Our first project will be the parsonage with Paul and Grant interviewing the current owner and researching everything else we need regarding the structure.

Other buildings will be covered as time allows and/or priorities change.