

A G E N D A

**BUENA PARK CABLE FOUNDATION
MAY 8, 2018
2:30 p.m.
COUNCIL CHAMBER
6650 Beach Boulevard, Buena Park**

CALL TO ORDER

ROLL CALL: **PRESIDENT FRED SMITH
VICE PRESIDENT BARON NIGHT
DIRECTOR GRANT BARNET
DIRECTOR JIM BASS
DIRECTOR STEVE BERRY
DIRECTOR ART BROWN
DIRECTOR DON HARBERT
DIRECTOR BETH SWIFT
DIRECTOR VIRGINIA VAUGHN**

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS (Agenda Items):

CONSENT CALENDAR:

1. Minutes of April 10, 2018
2. Resolutions approving claims and demands

RECOMMENDED ACTION

Approve

Approve

UNFINISHED BUSINESS:

NEW BUSINESS:

3. Budget Presentation
4. Award of Scholarships
5. Consideration of a proposal to name the BPCF Scholarship in honor of Myrna Holmquist.
6. Consideration of a promo for the Mayor's Prayer Breakfast event.

CITY GOVERNMENT ACCESS REPORT:

7. Report by Aaron France

PUBLIC COMMENTS (Non-agenda Items):

ANNOUNCEMENTS:

ADJOURNMENT: Next meeting is scheduled for Tuesday, June 12, 2018 at 2:30 p.m.

**BUENA PARK CABLE FOUNDATION
MINUTES OF MEETING
April 10, 2018**

President Fred Smith called the Buena Park Cable Foundation Meeting of April 10, 2018 to order at 2:30 p.m. in the Council Chamber, 6650 Beach Boulevard, Buena Park, California.

PRESENT: Bass, Berry, Harbert, Night, Smith, Swift (entered at 2:35 p.m.) and Vaughn
ABSENT: Barnet and Brown

ALSO PRESENT: Aaron France, Deputy City Manager and Marsha Cook, Executive Assistant.

PLEDGE OF ALLEGIANCE

Steve Berry led the Pledge of Allegiance to the flag.

PUBLIC COMMENTS (Agenda Items):

There were no public comments.

CONSENT CALENDAR:

MINUTES OF February 13, 2018

RESOLUTION APPROVING CLAIMS AND DEMANDS

MOTION: Night/Harbert to APPROVE the Consent Calendar
AYES: Bass, Harbert, Night, Smith, Swift and Vaughn
ABSTAIN: Berry (on Minutes)
NOES: None
ABSENT: Barnet and Brown

UNFINISHED BUSINESS

Aaron France reviewed the 5-month trial period for filming Planning Commission meetings, noting that they have been filming meetings since October 2017 for broadcast on BPTV. He provided analytics showing that on-line viewership was low. He also added that this was not an indication of live or replay viewership on AT&T Uverse or Spectrum Cable (television).

He explained that the costs for filming these meetings are currently being absorbed into the budget for filming Council meetings, and that there would be an additional cost for indexing and archiving the meetings on the City's website if the Foundation decided to continue providing the service.

Directors Night and Bass indicated that they were opposed to continuing the filming of Planning Commission meetings. Directors Swift and Smith expressed their support for the sake of transparency.

Aaron France relayed that staff was neutral on the issue, but that future revenue shortages could become a consideration. Director Smith shared that if this became a budget concern, alternative cuts could be made to other programming.

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MOTION: Harbert/Swift to continue filming the Planning Commission meetings until the budget is evaluated for the next fiscal year.
AYES: Harbert, Smith, Swift and Vaughn
NOES: Berry, Night and Bass
ABSENT: Barnet and Brown

NEW BUSINESS

Budget Preparation – Selection of a Subcommittee

Aaron France asked for members to be on the Budget Sub-Committee. Volunteering for the Committee was:

Baron Night
Don Harbert
Virginia Vaughn

Aaron France noted that he would be scheduling a meeting for a future date and advise Sub-Committee members.

CITY GOVERNMENT ACCESS REPORT

Aaron France reported that BPTV is currently airing the current edition of What's New In Two, the Buena Park Spring 2018 edition, a Love Buena Park promo, a Children's Art Festival promo, Adopt-a-Pet, Community Update, Crime Watch, City Council meetings, Planning Commission meetings, and the current Buena Park Library show.

Director Night noted that some of the information on the BPTV promotional slides needed updating.

PUBLIC COMMENTS (Non-agenda Items):

There were no public comments.

ANNOUNCEMENTS

Director Harbert reminded everyone about the Love Buena Park event on April 28th and asked for projects and volunteers.

Director Swift suggested painting house address numbers on curbs as a good city project.

Deputy City Manager Aaron France announced that Myrna Holmquist has officially retired effective March 10, 2018.

ADJOURNMENT

There being no further business, the meeting was adjourned at 2:54 p.m. The next meeting is scheduled for May 8, 2018 at 2:30 p.m.

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ATTEST:

Marsha Cook, Exec. Asst.

Fred Smith, President

BUENA PARK FOUNDATION
Income Statement
March 31, 2018

REVENUES

	Current Year			Prior Year
	Budget	Actual Period Ending March 31, 2018	Variance- Favorable (Unfavorable)	Actual Period Ending June 30, 2017
3410 Investment Income	\$ 50.00	\$ 2.03	\$ (47.97)	\$ 83.34
3900 Miscellaneous Revenue	-	-	-	-
3951 Contribution from Time Warner/AT&T	100,000.00	53,989.65	(46,010.35)	104,604.72
Total Revenues	\$ 100,050.00	\$ 53,991.68	\$ (46,058.32)	\$ 104,688.06

EXPENDITURES

5214 Taxes and Fees	100.00	61.00	39.00	81.00
5219 Time Warner Video Services	1,000.00	881.56	118.44	1,019.52
5220 Government Access/City	72,000.00	53,363.96	18,636.04	83,797.32
5221 Government Access/Council	6,000.00	4,335.00	1,665.00	5,000.00
5223 Ministerial Series	3,300.00	550.00	2,750.00	1,925.00
5225 Member Salaries	3,000.00	2,100.00	900.00	3,300.00
5227 Misc Expenses/Add'l Programming	2,500.00	125.00	2,375.00	995.00
5230 Scholarships	10,000.00	-	10,000.00	4,000.00
5240 Professional Services	1,600.00	-	1,600.00	1,582.00
5245 Accounting/Staff Services	5,000.00	-	5,000.00	13,000.00
5250 Equipment Maintenance	2,000.00	151.46	1,848.54	1,548.85
5260 Equipment Replacement Fund	3,500.00	-	3,500.00	1,115.00
5410 Stationery/Supplies	250.00	52.47	197.53	67.58
5411 Printing	150.00	-	150.00	-
5420 Books/Dues/Subscriptions	200.00	108.95	91.05	80.00
5430 Postage	100.00	-	100.00	49.00
5840 Capital Outlay	2,000.00	-	2,000.00	2,000.00
Total Expenditures	112,700.00	61,729.40	50,970.60	119,560.27
Revenues Over (Under) Expenditures	(12,650.00)	(7,737.72)	4,912.28	(14,872.21)
Fund Balance, Beginning of Period	28,401.58	28,401.58	-	43,273.79
Fund Balance, End of Period	\$ 15,751.58	\$ 20,663.86	\$ 4,912.28	28,401.58

CITY OF BUENA PARK FOUNDATION

CHECK REGISTER

For FY 2017-2018

Date	Vendor	Description	Invoice #	Check #	Amount
3/7/2018	N/A	Voided Check		7030	-
3/7/2018	N/A	Voided Check		7031	-
3/7/2018	Jane Cameron	February Crime Watch-#B, March Crime Watch - #A	B1718-0301	7032	400.00
3/7/2018	Mark Cloud	Crime Watch March A., City Council 02/27/2018 5 Hrs.	9860	7033	1,100.00
3/7/2018	Aidin Eslami	Live Video Council Meetings 01/23/18, 02/13/18, 02/27/18	#1	7034	255.00
3/7/2018	Gretchen Morales	Market Asistant BPTV Ch. 3 Jan-18 & Feb-18	013118, 022818	7035	522.24
3/7/2018	N/A	Voided Check		7036	-
3/7/2018	Spectrum Business	Cable Services March 2018	Mar-18	7037	88.95
3/27/2018	Mark Cloud	Crime Watch March B., City Council 03/13/18, 3 Hrs., Planning Commission Video 3 Hrs. 03/14/8	9863	7038	1,140.00
3/27/2018	City of Buena Park	Reimb. City for Myrna Holmquist Flowers Purchased w/ City Credit Card	012218	7039	62.47
3/27/2018	Vista Media Services	What's New in Two 1/17 & 3/1/18, Love Buena Park Promo 2018, Buena Park Today Promo 2018, Buena Park Today Spring-18, Community Development Update-2018, Track/Field, Art Festival, Jr. High Promo	561-18, 562-19, 563-20 564-18, 565-18	7040	3,850.00
3/30/2018	Spectrum Business	Cable Services April 2018	Apr-18	7041	88.95
			March 2018 Total		7,507.61