

AGENDA
BUENA PARK CABLE FOUNDATION
September 13, 2011
3:00 p.m.
COUNCIL CHAMBER
6650 Beach Boulevard, Buena Park

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CONSENT CALENDAR (1-2):

1. Minutes of June 28, 2011
2. Resolutions approving claims and demands

RECOMMENDED ACTION

Approve
Approve

NEW BUSINESS (3)

3. **Scholarship Program Review**
Report by Myrna Holmquist

Discussion

CITY GOVERNMENT ACCESS REPORT (4):

Report by Myrna Holmquist

ORAL/WRITTEN COMMUNICATION (5):

ADJOURNMENT: Next meeting Tuesday, January 12, 2012

**BUENA PARK CABLE FOUNDATION
MINUTES OF MEETING
June 28, 2011**

Director Harbert called the Buena Park Cable Foundation Meeting of June 28, 2011 to order at 3:05 p.m. in the Council Chamber, 6650 Beach Boulevard, Buena Park, California.

ROLL CALL:

PRESENT: Bass, Barnet, Dow, Harbert, Night, Oh, Smith

ABSENT: Berry, Swift

ALSO PRESENT:

Aaron France, Administrative Analyst; Myrna Holmquist, Communications and Marketing Manager; Dennis Varela, Accountant; and Alice Burnett, Secretary.

PLEDGE OF ALLEGIANCE

Director Night led the Pledge of Allegiance to the Flag.

CONSENT CALENDAR (1-2)

(1) Minutes of May 24, 2011

(2) Resolutions approving claims and demands

Motion: Night/Harbert moved to approve items 1-2 on the consent calendar.

MOTION CARRIED: That all actions recommended on the Consent Calendar be approved.

OLD BUSINESS (3):

(3) Scholarship Awards.

Director Barnet asked about the previous direction to revise language for the Scholarship award allocation. Staff stated that proposed language would be presented at the September meeting.

Myrna Holmquist reported two qualified applications were received and the scholarship committee met with both applicants. Director Bass reported that Adam Gomez, a student at California State Long Beach and Holly Daniels, graduate of Cypress College and fall enrollee at California State Fullerton would be presented with their award at City Council this evening and will each receive \$2,500.

NEW BUSINESS (4-5):

(4) Budget Presentation.

Aaron France gave a brief budget presentation.

Motion: Smith/Harbert recommended the budget as presented.

MOTION CARRIED. Adopted 2011/12 Budget as presented.

(5) SCAN NATOA Award for BPTV3.

Myrna Holmquist reported that Producer Ken McKinney's Station Identification production won a 3rd place award at the 2010 Southern California/Nevada chapter of the National Association of Television Operators of America (SCAN NATOA) awards banquet.

(6) City Government Access Report. Current programming on BPTV includes City Council replay, Inside Buena Park, Police Open House, Police Recognition Luncheon, Summer Concert Series, and Public Works Projects. Pre-production programming includes P-Nut Baseball, Summer Sports Program, VOLT Program, New Community Development including Windseeker

BUENA PARK CABLE FOUNDATION
June 28, 2011
PAGE TWO

ride at Knott's Berry Farm, Torch Restaurant and a Community Development award for Planning. Ms. Holmquist reminded the directors to sign up for e-notification on the City's website to get program lineup changes via e-mail.

ORAL COMMUNICATION (7):

Director Barnet reported a letter was sent on June 3 to Petsmart regarding sponsorship for the Adopt a Pet program. No response has been received as of this date. Copy of the letter was distributed to Foundation Members.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 3:30 p.m. to the next meeting on September 13, 2011 at 3:00 p.m.

ATTEST:

Alice Burnett, Secretary

Steve Berry, President

BUENA PARK FOUNDATION
Balance Sheet
For the Period Ending June 30, 2011

ASSETS

Cash	48,103.78
Accounts Receivable	24,593.45
Interest Receivable	18.78
Fixed Assets	<u>28,222.83</u>
 Total Assets	 <u><u>\$ 100,938.84</u></u>

LIABILITIES AND FUND EQUITY

Accounts Payable	<u>\$ 20,229.99</u>
 Total Liabilities	 <u>20,229.99</u>
 Investment in Fixed Assets	 28,222.83
Fund Balance	
Reserved	-
Unreserved	<u>52,486.02</u>
Total Fund Balance	<u>52,486.02</u>
 Total Fund Equity	 <u>80,708.85</u>
 Total Liabilities and Fund Equity	 <u><u>\$ 100,938.84</u></u>

BUENA PARK FOUNDATION
Income Statement
June 30, 2011

	Current Year			Prior Year
	Budget	Actual Period Ending June 30, 2011	Variance- Favorable (Unfavorable)	Actual Period Ending June 30, 2010
<u>REVENUES</u>				
3410 Investment Income	\$ 150.00	\$ 94.50	\$ (55.50)	\$ 155.53
3900 Miscellaneous Revenue	-	-	-	-
3951 Contribution from Time Warner/AT&T	81,000.00	94,744.41	13,744.41	85,236.13
Total Revenues	\$ 81,150.00	\$ 94,838.91	\$ 13,688.91	\$ 85,391.66
<u>EXPENDITURES</u>				
5214 Taxes and Fees	100.00	58.00	42.00	40.00
5219 Time Warner Video Services	1,200.00	1,008.64	191.36	-
5220 Government Access/City	70,890.00	67,983.44	2,906.56	69,384.85
5221 Government Access/Council	7,200.00	5,610.00	1,590.00	7,795.00
5223 Ministerial Series	1,000.00	-	1,000.00	2,200.00
5225 Member Salaries	5,400.00	3,000.00	2,400.00	-
5227 Miscellaneous Expenses	500.00	669.87	(169.87)	211.51
5230 Scholarships	5,000.00	5,000.00	-	4,995.00
5240 Professional Services	1,600.00	1,711.00	(111.00)	1,568.00
5245 Accounting/Staff Services	13,000.00	13,000.00	-	6,000.00
5250 Equipment Maintenance	2,000.00	434.99	1,565.01	1,148.00
5410 Stationery/Supplies	250.00	212.26	37.74	163.73
5411 Printing	150.00	-	150.00	-
5420 Books/Dues/Subscriptions	200.00	285.00	(85.00)	115.00
5430 Postage	100.00	47.55	52.45	88.00
5840 Capital Outlay	2,000.00	777.53	1,222.47	9,535.11
Total Expenditures	110,590.00	99,798.28	10,791.72	103,244.20
Revenues Over (Under) Expenditures	(29,440.00)	(4,959.37)	(24,480.63)	(17,852.54)
Fund Balance, Beginning of Period	57,445.39	57,445.39	-	75,297.93
Fund Balance, End of Period	\$ 28,005.39	\$ 52,486.02	\$ (24,480.63)	57,445.39

BUENA PARK FOUNDATION
Statement of Expenditures
For the Period Ending June 30, 2011

	2010/2011 Adopted Budget	Expenditures	Balance	Expended
<u>ADMINISTRATIVE</u>				
Member Salaries	\$ 5,400.00	\$ 3,000.00	\$ 2,400.00	55.56%
Time Warner Video Services	1,200.00	1,008.64	191.36	84.05%
Taxes and Fees	100.00	58.00	42.00	58.00%
Stationery/Supplies	250.00	212.26	37.74	84.90%
Books/Dues/Subscriptions	200.00	285.00	(85.00)	142.50%
Postage	100.00	47.55	52.45	47.55%
Printing	150.00	-	150.00	0.00%
Scholarships	5,000.00	5,000.00	-	100.00%
Professional Services	1,600.00	1,711.00	(111.00)	106.94%
Accounting/Staff Services	13,000.00	13,000.00	-	100.00%
Equipment Maintenance	2,000.00	434.99	1,565.01	21.75%
Capital Outlay	2,000.00	777.53	1,222.47	38.88%
	<u>31,000.00</u>	<u>25,534.97</u>	<u>5,465.03</u>	<u>82.37%</u>
<u>PROGRAMMING</u>				
Government Access Channel 3, 95				
City of Buena Park	70,890.00	67,983.44	2,906.56	95.90%
City Council Meetings	7,200.00	5,610.00	1,590.00	77.92%
Ministerial Series	1,000.00	-	1,000.00	0.00%
Miscellaneous Expenditures	500.00	669.87	(169.87)	133.97%
	<u>79,590.00</u>	<u>74,263.31</u>	<u>5,326.69</u>	<u>93.31%</u>
TOTAL EXPENDITURES	<u><u>\$110,590.00</u></u>	<u><u>\$ 99,798.28</u></u>	<u><u>\$ 10,791.72</u></u>	<u><u>90.24%</u></u>

RESOLUTION NO BPF _____

RESOLUTION OF THE BUENA PARK FOUNDATION
ALLOWING CERTAIN CLAIMS AND DEMANDS IN
THE SUM OF \$2,250.00 DEMAND NOS. 6086 AND 6087

NOW, THEREFORE, THE BUENA PARK FOUNDATION
DOES HEREBY RESOLVE, DETERMINE AND ORDER
AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

Treasurer

SECTION 2: That claims and demands Nos. 6086 and 6087 in the amount of \$2,250.00 have been audited as required by law and that the same are hereby allowed as set forth. Register date 06/02/11

Vendor	Description	Invoice#	Check #	Amt.
JANE CAMERON	CRIMEWATCH	B1011-0519	6086	\$200.00
	CRIMEWATCH	B1011-0527	6086	\$200.00
VISTA MEDIA	DANCING WITH THE STARS	199-11	6087	\$850.00
	POLICE APPRECIATION LUNCHEON	200-11	6087	\$150.00
	FINE ARTS YOUTH THEATRE	201-11	6087	\$850.00
	SUMMER PRODUCTION			
			TOTAL	\$2,250.00

RESOLUTION NO BPF _____

President

ATTEST:

Secretary

I _____, do hereby certify that I am Secretary to the Buena Park Foundation, and on the _____ day of _____ 2011 the foregoing Resolution was regularly introduced, passed, approved and adopted by the Buena Park Foundation by the following vote, to wit.

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary

RESOLUTION NO BPF _____

RESOLUTION OF THE BUENA PARK FOUNDATION
ALLOWING CERTAIN CLAIMS AND DEMANDS IN
THE SUM OF \$850.00 DEMAND NOS. 6088

NOW, THEREFORE, THE BUENA PARK FOUNDATION
DOES HEREBY RESOLVE, DETERMINE AND ORDER
AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

Treasurer

SECTION 2: That claims and demands Nos. 6088 in the amount of \$850.00 have been audited as required by law and that the same are hereby allowed as set forth. Register date 06/07/2011

Vendor	Description	Invoice#	Check #	Amt.
VISTA MEDIA	GROUNDBREAKING CEREMONY	202-11	6088	\$850.00
			TOTAL	\$850.00

RESOLUTION NO BPF _____

President

ATTEST:

Secretary

I _____, do hereby certify that I am Secretary to the Buena Park Foundation, and on the _____ day of _____ 2011 the foregoing Resolution was regularly introduced, passed, approved and adopted by the Buena Park Foundation by the following vote, to wit.

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary

RESOLUTION NO BPF _____

RESOLUTION OF THE BUENA PARK FOUNDATION
ALLOWING CERTAIN CLAIMS AND DEMANDS IN
THE SUM OF \$1,793.36 DEMAND NOS. 6089 AND 6090

NOW, THEREFORE, THE BUENA PARK FOUNDATION
DOES HEREBY RESOLVE, DETERMINE AND ORDER
AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

Treasurer

SECTION 2: That claims and demands Nos. 6089 and 6090 in the amount of \$1,793.36 have been audited as required by law and that the same are hereby allowed as set forth. Register date 06/15/2011

Vendor	Description	Invoice#	Check #	Amt.
CLOUD PRODUCTIONS	MEMORIAL DAY SERVICES	9544	6089	\$850.00
	4 HRS. CITY COUNCIL MTG. 05/24/11	9544	6089	\$160.00
GRETCHEN MORALES	MARKET ASSISTANT BPVT APR-11	043011	6090	\$261.12
	MARKET ASSISTANT BPVT MAY-11	053011	6090	\$261.12
	MARKET ASSISTANT BPVT JUN-11	063011	6090	\$261.12
			TOTAL	\$1,793.36

RESOLUTION NO BPF _____

President

ATTEST:

Secretary

I _____, do hereby certify that I am Secretary to the Buena Park Foundation, and on the _____ day of _____ 2011 the foregoing Resolution was regularly introduced, passed, approved and adopted by the Buena Park Foundation by the following vote, to wit.

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary

RESOLUTION NO BPF _____

RESOLUTION OF THE BUENA PARK FOUNDATION
ALLOWING CERTAIN CLAIMS AND DEMANDS IN
THE SUM OF \$5,000.00 DEMAND NOS. 6091 AND 6092

NOW, THEREFORE, THE BUENA PARK FOUNDATION
DOES HEREBY RESOLVE, DETERMINE AND ORDER
AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

Treasurer

SECTION 2: That claims and demands Nos. 6091 and 6092 in the amount of \$5,000.00 have been audited as required by law and that the same are hereby allowed as set forth. Register date 06/21/2011

Vendor	Description	Invoice#	Check #	Amt.
HOLLY DANIELS	SCHOLARSHIP 2011	JUNE-2011	6091	\$2,500.00
ADAM J. GOMEZ	SCHOLARSHIP 2011	JUNE-2011	6092	\$2,500.00
			TOTAL	\$5,000.00

RESOLUTION NO BPF _____

President

ATTEST:

Secretary

I _____, do hereby certify that I am Secretary to the Buena Park Foundation, and on the _____ day of _____ 2011 the foregoing Resolution was regularly introduced, passed, approved and adopted by the Buena Park Foundation by the following vote, to wit.

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary

RESOLUTION NO BPF _____

RESOLUTION OF THE BUENA PARK FOUNDATION
 ALLOWING CERTAIN CLAIMS AND DEMANDS IN
 THE SUM OF \$2,379.21 DEMAND NOS. 6093
 THROUGH 6095

NOW, THEREFORE, THE BUENA PARK FOUNDATION
 DOES HEREBY RESOLVE, DETERMINE AND ORDER
 AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

 Treasurer

SECTION 2: That claims and demands Nos. 6093 through 6095 in the amount of \$2,379.21 have been audited as required by law and that the same are hereby allowed as set forth. Register date 06/22/2011

Vendor	Description	Invoice#	Check #	Amt.
CATHY BAEK KIM	GROUND BREAKING 05/24/11	JUNE-2011	6093	\$400.00
TIME WARNER	8448400240089206 CABLE SVC 6/27/11	JUNE-2011	6094	\$220.14
	8448400240089172 CABLE SVC 6/27/11			\$59.07
VISTA MEDIA SERVICES	ADOPT-A-PET SHOW #10	203-11	6095	\$850.00
	CITY OPEN HOUSE SHOW #1	204-11	6095	\$850.00
			TOTAL	\$2,379.21

RESOLUTION NO BPF _____

President

ATTEST:

Secretary

I _____, do hereby certify that I am Secretary to the Buena Park Foundation, and on the _____ day of _____ 2011 the foregoing Resolution was regularly introduced, passed, approved and adopted by the Buena Park Foundation by the following vote, to wit.

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary

BUENA PARK FOUNDATION
Balance Sheet
For the Period Ending July 31, 2011

ASSETS

Cash	39,303.78
Accounts Receivable	24,593.45
Interest Receivable	-
Fixed Assets	<u>28,222.83</u>
Total Assets	<u><u>\$ 92,120.06</u></u>

LIABILITIES AND FUND EQUITY

Accounts Payable		<u>\$ 14,910.00</u>
Total Liabilities		<u>14,910.00</u>
Investment in Fixed Assets		28,222.83
Fund Balance		
Reserved	-	
Unreserved	<u>48,987.23</u>	
Total Fund Balance		<u>48,987.23</u>
Total Fund Equity		<u>77,210.06</u>
Total Liabilities and Fund Equity		<u><u>\$ 92,120.06</u></u>

BUENA PARK FOUNDATION
Income Statement
July 31, 2011

	Current Year			Prior Year
	Budget	Actual Period Ending July 31, 2011	Variance- Favorable (Unfavorable)	Actual Period Ending June 30, 2011
<u>REVENUES</u>				
3410 Investment Income	\$ 150.00	\$ 1.21	\$ (148.79)	\$ 94.50
3900 Miscellaneous Revenue	-	-	-	-
3951 Contribution from Time Warner/AT&T	85,000.00	-	(85,000.00)	94,744.41
Total Revenues	\$ 85,150.00	\$ 1.21	\$ (85,148.79)	\$ 94,838.91
<u>EXPENDITURES</u>				
5214 Taxes and Fees	100.00	-	100.00	58.00
5219 Time Warner Video Services	1,200.00	-	1,200.00	1,008.64
5220 Government Access/City	70,890.00	3,500.00	67,390.00	67,983.44
5221 Government Access/Council	7,200.00	-	7,200.00	5,610.00
5223 Ministerial Series	1,000.00	-	1,000.00	-
5225 Member Salaries	5,400.00	-	5,400.00	3,000.00
5227 Miscellaneous Expenses	500.00	-	500.00	669.87
5230 Scholarships	5,000.00	-	5,000.00	5,000.00
5240 Professional Services	1,600.00	-	1,600.00	1,711.00
5245 Accounting/Staff Services	13,000.00	-	13,000.00	13,000.00
5250 Equipment Maintenance	2,000.00	-	2,000.00	434.99
5410 Stationery/Supplies	250.00	-	250.00	212.26
5411 Printing	150.00	-	150.00	-
5420 Books/Dues/Subscriptions	200.00	-	200.00	285.00
5430 Postage	100.00	-	100.00	47.55
5840 Capital Outlay	2,000.00	-	2,000.00	777.53
Total Expenditures	110,590.00	3,500.00	107,090.00	99,798.28
Revenues Over (Under) Expenditures	(25,440.00)	(3,498.79)	(21,941.21)	(4,959.37)
Fund Balance, Beginning of Period	52,486.02	52,486.02	-	57,445.39
Fund Balance, End of Period	\$ 27,046.02	\$ 48,987.23	\$ (21,941.21)	52,486.02

BUENA PARK FOUNDATION
Statement of Expenditures
For the Period Ending July 31, 2011

	2011/2012 Adopted Budget	Expenditures	Balance	Expended
<u>ADMINISTRATIVE</u>				
Member Salaries	\$ 5,400.00	\$ -	\$ 5,400.00	0.00%
Time Warner Video Services	1,200.00	-	1,200.00	0.00%
Taxes and Fees	100.00	-	100.00	0.00%
Stationery/Supplies	250.00	-	250.00	0.00%
Books/Dues/Subscriptions	200.00	-	200.00	0.00%
Postage	100.00	-	100.00	0.00%
Printing	150.00	-	150.00	0.00%
Scholarships	5,000.00	-	5,000.00	0.00%
Professional Services	1,600.00	-	1,600.00	0.00%
Accounting/Staff Services	13,000.00	-	13,000.00	0.00%
Equipment Maintenance	2,000.00	-	2,000.00	0.00%
Capital Outlay	2,000.00	-	2,000.00	0.00%
	<u>31,000.00</u>	<u>-</u>	<u>31,000.00</u>	<u>0.00%</u>
<u>PROGRAMMING</u>				
Government Access Channel 3, 95				
City of Buena Park	70,890.00	3,500.00	67,390.00	4.94%
City Council Meetings	7,200.00	-	7,200.00	0.00%
Ministerial Series	1,000.00	-	1,000.00	0.00%
Miscellaneous Expenditures	500.00	-	500.00	0.00%
	<u>79,590.00</u>	<u>3,500.00</u>	<u>76,090.00</u>	<u>4.40%</u>
TOTAL EXPENDITURES	<u><u>\$110,590.00</u></u>	<u><u>\$ 3,500.00</u></u>	<u><u>\$ 107,090.00</u></u>	<u><u>3.16%</u></u>

RESOLUTION OF THE BUENA PARK FOUNDATION
 ALLOWING CERTAIN CLAIMS AND DEMANDS IN
 THE SUM OF \$1,134.99 DEMAND NOS. 6096
 THROUGH 6102

NOW, THEREFORE, THE BUENA PARK FOUNDATION
 DOES HEREBY RESOLVE, DETERMINE AND ORDER
 AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

 Treasurer

SECTION 2: That claims and demands Nos. 6096 through 6102 in the amount of \$1,134.99 have been audited as required by law and that the same are hereby allowed as set forth. Register date 07/07/2011

Vendor	Description	Invoice#	Check #	Amt.
CITY OF BUENA PARK	REIMB CITY FOR CHARGES ON CITY CREDIT CARD	JUNE-11	6096	\$434.99
JANE CAMERON	CRIMEWATCH SHOW	B1011-0616	6097	\$200.00
JAMES BASS	FOUNDATION MTG JUNE 28, 2011	JUNE-11	6098	\$100.00
JIM DOW	FOUNDATION MTG JUNE 28, 2011	JUNE-11	6099	\$100.00
DON HARBERT	FOUNDATION MTG JUNE 28, 2011	JUNE-11	6100	\$100.00
MILLER OH	FOUNDATION MTG JUNE 28, 2011	JUNE-11	6101	\$100.00
FRED SMITH	FOUNDATION MTG JUNE 28, 2011	JUNE-11	6102	\$100.00
			TOTAL	\$1,134.99

RESOLUTION NO BPF _____

President

ATTEST:

Secretary

I _____, do hereby certify that I am Secretary to the Buena Park Foundation, and on the _____ day of _____ 2011 the foregoing Resolution was regularly introduced, passed, approved and adopted by the Buena Park Foundation by the following vote, to wit.

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary

RESOLUTION NO BPF _____

RESOLUTION OF THE BUENA PARK FOUNDATION
ALLOWING CERTAIN CLAIMS AND DEMANDS IN
THE SUM OF \$1,860.00 DEMAND NOS. 6103 AND 6104

NOW, THEREFORE, THE BUENA PARK FOUNDATION
DOES HEREBY RESOLVE, DETERMINE AND ORDER
AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

Treasurer

SECTION 2: That claims and demands Nos. 6103 and 6104 in the amount of \$1,860.00 have been audited as required by law and that the same are hereby allowed as set forth. Register date 07/11/2011

Vendor	Description	Invoice#	Check #	Amt.
CLOUD PRODUCTIONS	YOUTH SUMMER SPORTS CAMP	9546	6103	\$850.00
	4 HRS. CITY COUNCIL MT 06/14/11	9546	6103	\$160.00
VISTA MEDIA SERVICES	SHOW # 8 NEW ACTIVITIES IN THE	205-11	6104	\$850.00
	E-ZONE			
			TOTAL	\$1,860.00

RESOLUTION NO BPF _____

President

ATTEST:

Secretary

I _____, do hereby certify that I am Secretary to the Buena Park Foundation, and on the _____ day of _____ 2011 the foregoing Resolution was regularly introduced, passed, approved and adopted by the Buena Park Foundation by the following vote, to wit.

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary

RESOLUTION NO BPF _____

RESOLUTION OF THE BUENA PARK FOUNDATION
 ALLOWING CERTAIN CLAIMS AND DEMANDS IN
 THE SUM OF \$2,325.00 DEMAND NOS. 6105 THROUGH
 6108

NOW, THEREFORE, THE BUENA PARK FOUNDATION
 DOES HEREBY RESOLVE, DETERMINE AND ORDER
 AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

 Treasurer

SECTION 2: That claims and demands Nos. 6105 through 6108 in the amount of \$2,325.00 have been audited as required by law and that the same are hereby allowed as set forth. Register date 07/21/2011

Vendor	Description	Invoice#	Check #	Amt.
CATHY BAEK KIM	INSIDE BP COMMUNITY DEVELOPMENT	JUNE-11	6105	\$200.00
JANE CAMERON	CRIMEWATCH	B1112-071	6106	\$200.00
CLOUD PRODUCTIONS	SUMMER PARKS & POOLS	9552	6107	\$850.00
	5 HRS. CITY COUNCIL MTG 06/28/11	9552	6107	\$200.00
DIEHL EVANS & CO.	FINAL BILL FOR AUDIT OF FOUNDATION	1024760	6108	\$875.00
	FINANCIAL STATEMENTS Y/E 06/30/10			
				\$2,325.00

RESOLUTION NO BPF _____

President

ATTEST:

Secretary

I _____, do hereby certify that I am Secretary to the Buena Park Foundation, and on the _____ day of _____ 2011 the foregoing Resolution was regularly introduced, passed, approved and adopted by the Buena Park Foundation by the following vote, to wit.

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary

RESOLUTION NO BPF _____

RESOLUTION OF THE BUENA PARK FOUNDATION
ALLOWING CERTAIN CLAIMS AND DEMANDS IN
THE SUM OF \$1,400.00 DEMAND NO. 6107

NOW, THEREFORE, THE BUENA PARK FOUNDATION
DOES HEREBY RESOLVE, DETERMINE AND ORDER
AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

Treasurer

SECTION 2: That claims and demands No. 6107 in the amount of \$1,400.00 have been audited as required by law and that the same are hereby allowed as set forth.
Register date 07/21/2011

CLOUD PRODUCTIONS	CRIMEWATCH	9552	6107	\$700.00
	CRIMEWATCH	9552	6107	\$700.00
			TOTAL	\$1,400.00

RESOLUTION NO BPF _____

President

ATTEST:

Secretary

I _____, do hereby certify that I am Secretary to the Buena Park Foundation, and on the _____ day of _____ 2011 the foregoing Resolution was regularly introduced, passed, approved and adopted by the Buena Park Foundation by the following vote, to wit.

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary

RESOLUTION NO BPF _____

RESOLUTION OF THE BUENA PARK FOUNDATION
ALLOWING CERTAIN CLAIMS AND DEMANDS IN
THE SUM OF \$2,100.00 DEMAND NOS. 6109 AND 6110

NOW, THEREFORE, THE BUENA PARK FOUNDATION
DOES HEREBY RESOLVE, DETERMINE AND ORDER
AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

Treasurer

SECTION 2: That claims and demands Nos. 6109 and 6110 in the amount of \$2,100.00 have been audited as required by law and that the same are hereby allowed as set forth. Register date 07/28/2011

Vendor	Description	Invoice#	Check #	Amt.
CATHY BAEK KIM	BP TODAY 07/13/11 AND	JULY-11	6110	\$200.00
	WELCOME CENTER 07/21/11	JULY-11	6110	\$200.00
VISTA MEDIA SERVICES	SHOW #22 RECREATION	206-11	6109	\$850.00
	BP TODAY MAGAZINE SHOW	207-11	6109	\$850.00
			TOTAL	\$2,100.00

RESOLUTION NO BPF _____

President

ATTEST:

Secretary

I _____, do hereby certify that I am Secretary to the Buena Park Foundation, and on the _____ day of _____ 2011 the foregoing Resolution was regularly introduced, passed, approved and adopted by the Buena Park Foundation by the following vote, to wit.

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary

BUENA PARK FOUNDATION
Balance Sheet
For the Period Ending August 31, 2011

ASSETS

Cash	44,058.72
Accounts Receivable	-
Interest Receivable	-
Fixed Assets	<u>28,222.83</u>
Total Assets	<u><u>\$ 72,281.55</u></u>

LIABILITIES AND FUND EQUITY

Accounts Payable	<u>\$ 0.00</u>
Total Liabilities	<u>0.00</u>
Investment in Fixed Assets	28,222.83
Fund Balance	
Reserved	-
Unreserved	<u>44,058.72</u>
Total Fund Balance	<u>44,058.72</u>
Total Fund Equity	<u>72,281.55</u>
Total Liabilities and Fund Equity	<u><u>\$ 72,281.55</u></u>

BUENA PARK FOUNDATION
Income Statement
August 31, 2011

	Current Year			Prior Year
	Budget	Actual Period Ending August 31, 2011	Variance- Favorable (Unfavorable)	Actual Period Ending June 30, 2011
<u>REVENUES</u>				
3410 Investment Income	\$ 150.00	\$ 2.64	\$ (147.36)	\$ 94.50
3900 Miscellaneous Revenue	-	-	-	-
3951 Contribution from Time Warner/AT&T	85,000.00	-	(85,000.00)	94,744.41
Total Revenues	\$ 85,150.00	\$ 2.64	\$ (85,147.36)	\$ 94,838.91
<u>EXPENDITURES</u>				
5214 Taxes and Fees	100.00	-	100.00	58.00
5219 Time Warner Video Services	1,200.00	75.07	1,124.93	1,008.64
5220 Government Access/City	70,890.00	7,925.07	62,964.93	67,983.44
5221 Government Access/Council	7,200.00	360.00	6,840.00	5,610.00
5223 Ministerial Series	1,000.00	-	1,000.00	-
5225 Member Salaries	5,400.00	-	5,400.00	3,000.00
5227 Miscellaneous Expenses	500.00	-	500.00	669.87
5230 Scholarships	5,000.00	-	5,000.00	5,000.00
5240 Professional Services	1,600.00	-	1,600.00	1,711.00
5245 Accounting/Staff Services	13,000.00	-	13,000.00	13,000.00
5250 Equipment Maintenance	2,000.00	-	2,000.00	434.99
5410 Stationery/Supplies	250.00	-	250.00	212.26
5411 Printing	150.00	-	150.00	-
5420 Books/Dues/Subscriptions	200.00	50.00	150.00	285.00
5430 Postage	100.00	19.80	80.20	47.55
5840 Capital Outlay	2,000.00	-	2,000.00	777.53
Total Expenditures	110,590.00	8,429.94	102,160.06	99,798.28
Revenues Over (Under) Expenditures	(25,440.00)	(8,427.30)	(17,012.70)	(4,959.37)
Fund Balance, Beginning of Period	52,486.02	52,486.02	-	57,445.39
Fund Balance, End of Period	\$ 27,046.02	\$ 44,058.72	\$ (17,012.70)	52,486.02

BUENA PARK FOUNDATION
Statement of Expenditures
For the Period Ending August 31, 2011

	2011/2012 Adopted Budget	Expenditures	Balance	Expended
<u>ADMINISTRATIVE</u>				
Member Salaries	\$ 5,400.00	\$ -	\$ 5,400.00	0.00%
Time Warner Video Services	1,200.00	75.07	1,124.93	6.26%
Taxes and Fees	100.00	-	100.00	0.00%
Stationery/Supplies	250.00	-	250.00	0.00%
Books/Dues/Subscriptions	200.00	50.00	150.00	25.00%
Postage	100.00	19.80	80.20	19.80%
Printing	150.00	-	150.00	0.00%
Scholarships	5,000.00	-	5,000.00	0.00%
Professional Services	1,600.00	-	1,600.00	0.00%
Accounting/Staff Services	13,000.00	-	13,000.00	0.00%
Equipment Maintenance	2,000.00	-	2,000.00	0.00%
Capital Outlay	2,000.00	-	2,000.00	0.00%
 Total Administrative	 <u>31,000.00</u>	 <u>144.87</u>	 <u>30,855.13</u>	 <u>0.47%</u>
<u>PROGRAMMING</u>				
Government Access Channel 3, 95				
City of Buena Park	70,890.00	7,925.07	62,964.93	11.18%
City Council Meetings	7,200.00	360.00	6,840.00	5.00%
Ministerial Series	1,000.00	-	1,000.00	0.00%
Miscellaneous Expenditures	500.00	-	500.00	0.00%
 Total Programming	 <u>79,590.00</u>	 <u>8,285.07</u>	 <u>71,304.93</u>	 <u>10.41%</u>
 TOTAL EXPENDITURES	 <u><u>\$110,590.00</u></u>	 <u><u>\$ 8,429.94</u></u>	 <u><u>\$ 102,160.06</u></u>	 <u><u>7.62%</u></u>

RESOLUTION NO BPF _____

RESOLUTION OF THE BUENA PARK FOUNDATION
ALLOWING CERTAIN CLAIMS AND DEMANDS IN
THE SUM OF \$100.07 DEMAND NOS. 6111 AND
6112

NOW, THEREFORE, THE BUENA PARK FOUNDATION
DOES HEREBY RESOLVE, DETERMINE AND ORDER
AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

Treasurer

SECTION 2: That claims and demands Nos. 6111 and 6112 in the amount of \$100.07 have been audited as required by law and that the same are hereby allowed as set forth. Register date 08/03/2011

Vendor	Description	Invoice#	Check #	Amt.
SCAN C/O CITY OF TORRANCE	MEMBERSHIP DUES FY 11/12 MYRNA HOLMQUIST	AUG-11	6111	\$25.00
TIME WARNER CABLE	CABLE SVC ACCT#8448400240026539	AUG-11	6112	\$75.07
			TOTAL	\$100.07

RESOLUTION NO BPF _____

President

ATTEST:

Secretary

I _____, do hereby certify that I am Secretary to the Buena Park Foundation, and on the _____ day of _____ 2011 the foregoing Resolution was regularly introduced, passed, approved and adopted by the Buena Park Foundation by the following vote, to wit.

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary

RESOLUTION NO BPF _____

RESOLUTION OF THE BUENA PARK FOUNDATION
 ALLOWING CERTAIN CLAIMS AND DEMANDS IN
 THE SUM OF \$2,810.00 DEMAND NOS. 6113 THROUGH
 6115

NOW, THEREFORE, THE BUENA PARK FOUNDATION
 DOES HEREBY RESOLVE, DETERMINE AND ORDER
 AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

 Treasurer

SECTION 2: That claims and demands Nos. 6113 through 6115 in the amount of \$2,810.00 have been audited as required by law and that the same are hereby allowed as set forth. Register date 08/09/2011

Vendor	Description	Invoice#	Check #	Amt.
JANE CAMERON	P-NUT BASEBALL	B1112-0729	6113	\$200.00
CLOUD PRODUCTIONS	CRIMEWATCH FY 11/12	9556	6114	700.00
	CRIMEWATCH FY 11/12	9556	6114	700.00
	5 HRS. CITY COUNCIL MTG. 07/12/11	9556	6114	200.00
	4 HRS. CITY COUNCIL MTG. 07/26/11	9556	6114	160.00
VISTA MEDIA SERVICES	CALIFORNIA WELCOME CENTER	209-11	6115	850.00
			TOTAL	\$2,810.00

RESOLUTION NO BPF _____

President

ATTEST:

Secretary

I _____, do hereby certify that I am Secretary to the Buena Park Foundation, and on the _____ day of _____ 2011 the foregoing Resolution was regularly introduced, passed, approved and adopted by the Buena Park Foundation by the following vote, to wit.

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary

RESOLUTION NO BPF _____

RESOLUTION OF THE BUENA PARK FOUNDATION
ALLOWING CERTAIN CLAIMS AND DEMANDS IN
THE SUM OF \$1,550.00 DEMAND NO. 6114

NOW, THEREFORE, THE BUENA PARK FOUNDATION
DOES HEREBY RESOLVE, DETERMINE AND ORDER
AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

Treasurer

SECTION 2: That claims and demands No. 6114 in the amount of \$1,550.00 have been audited as required by law and that the same are hereby allowed as set forth. Register date 08/09/2011

Vendor	Description	Invoice#	Check #	Amt.
CLOUD PRODUCTIONS	PARENTS NIGHT OUT FY 10/11	9556	6114	\$850.00
	P-NUT BASEBALL FY 10/11	9556	6114	700.00
			TOTAL	\$1,550.00

RESOLUTION NO BPF _____

President

ATTEST:

Secretary

I _____, do hereby certify that I am Secretary to the Buena Park Foundation, and on the _____ day of _____ 2011 the foregoing Resolution was regularly introduced, passed, approved and adopted by the Buena Park Foundation by the following vote, to wit.

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary

RESOLUTION NO BPF _____

RESOLUTION OF THE BUENA PARK FOUNDATION
ALLOWING CERTAIN CLAIMS AND DEMANDS IN
THE SUM OF \$200.00 DEMAND NO. 6116

NOW, THEREFORE, THE BUENA PARK FOUNDATION
DOES HEREBY RESOLVE, DETERMINE AND ORDER
AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

Treasurer

SECTION 2: That claims and demands No. 6116 in the amount of \$200.00 have been audited as required by law and that the same are hereby allowed as set forth. Register date 08/11/2011

Vendor	Description	Invoice#	Check #	Amt.
JANE CAMERON	CRIMEWATCH	B1112-0805	6116	\$200.00
			TOTAL	\$200.00

RESOLUTION NO BPF _____

President

ATTEST:

Secretary

I _____, do hereby certify that I am Secretary to the Buena Park Foundation, and on the _____ day of _____ 2011 the foregoing Resolution was regularly introduced, passed, approved and adopted by the Buena Park Foundation by the following vote, to wit.

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary

RESOLUTION NO BPF _____

RESOLUTION OF THE BUENA PARK FOUNDATION
ALLOWING CERTAIN CLAIMS AND DEMANDS IN
THE SUM OF \$25.00 DEMAND NO. 6118 CANCELLED
NO. 6117

NOW, THEREFORE, THE BUENA PARK FOUNDATION
DOES HEREBY RESOLVE, DETERMINE AND ORDER
AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

Treasurer

SECTION 2: That claims and demands No. 6118 in the amount of \$25.00 have been audited as required by law and that the same are hereby allowed as set forth. Register date 08/11/2011

Vendor	Description	Invoice#	Check #	Amt.
SCAN	MEMBERSHIP JULY-11, JUNE-12	AUG-11	6118	\$25.00
	AARON FRANCE			
			TOTAL	\$25.00

RESOLUTION NO BPF _____

President

ATTEST:

Secretary

I _____, do hereby certify that I am Secretary to the Buena Park Foundation, and on the _____ day of _____ 2011 the foregoing Resolution was regularly introduced, passed, approved and adopted by the Buena Park Foundation by the following vote, to wit.

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary

RESOLUTION NO BPF _____

RESOLUTION OF THE BUENA PARK FOUNDATION
ALLOWING CERTAIN CLAIMS AND DEMANDS IN
THE SUM OF \$160.00 DEMAND NO. 6119

NOW, THEREFORE, THE BUENA PARK FOUNDATION
DOES HEREBY RESOLVE, DETERMINE AND ORDER
AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

Treasurer

SECTION 2: That claims and demands No. 6119 in the amount of \$160.00 have been audited as required by law and that the same are hereby allowed as set forth. Register date 08/17/2011

Vendor	Description	Invoice#	Check #	Amt.
CITY OF BUENA PARK	SCAN CF (4) AWARD LUNCHES	CK #348539	6119	\$160.00
	PURCHASED WITH CITY CREDIT			
	CARD			
			TOTAL	\$160.00

RESOLUTION NO BPF _____

President

ATTEST:

Secretary

I _____, do hereby certify that I am Secretary to the Buena Park Foundation, and on the _____ day of _____ 2011 the foregoing Resolution was regularly introduced, passed, approved and adopted by the Buena Park Foundation by the following vote, to wit.

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary

RESOLUTION NO BPF _____

RESOLUTION OF THE BUENA PARK FOUNDATION
ALLOWING CERTAIN CLAIMS AND DEMANDS IN
THE SUM OF \$1,700.00 DEMAND NO. 6121 VOID
NO. 6120

NOW, THEREFORE, THE BUENA PARK FOUNDATION
DOES HEREBY RESOLVE, DETERMINE AND ORDER
AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

Treasurer

SECTION 2: That claims and demands No. 6121 in the amount of \$1,700.00 have been audited as required by law and that the same are hereby allowed as set forth. Register date 08/29/2011

Vendor	Description	Invoice#	Check #	Amt.
VISTA MEDIA SERVICES	ADOPT-A-PET SHOW #11	210-11	6121	\$850.00
	SILVERADO DAYS COMMERCIAL	211-11	6121	\$850.00
			TOTAL	\$1,700.00

RESOLUTION NO BPF _____

President

ATTEST:

Secretary

I _____, do hereby certify that I am Secretary to the Buena Park Foundation, and on the _____ day of _____ 2011 the foregoing Resolution was regularly introduced, passed, approved and adopted by the Buena Park Foundation by the following vote, to wit.

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary

RESOLUTION NO BPF _____

RESOLUTION OF THE BUENA PARK FOUNDATION
 ALLOWING CERTAIN CLAIMS AND DEMANDS IN
 THE SUM OF \$294.87 DEMAND NOS. 6122 THROUGH
 6124

NOW, THEREFORE, THE BUENA PARK FOUNDATION
 DOES HEREBY RESOLVE, DETERMINE AND ORDER
 AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

 Treasurer

SECTION 2: That claims and demands Nos. 6122 through 6124 Sin the amount of \$294.87 have been audited as required by law and that the same are hereby allowed as set forth. Register date 08/30/2011

Vendor	Description	Invoice#	Check #	Amt.
CITY OF BUENA PARK	REPLENISH CITY FOR BUENA PARK FOUNDATION POSTAGE STAMPS	1000202774302	6122	\$19.80
CATHY BAEK KIM	MAYOR'S SHOW 08/24/11	AUGUST-2011	6123	\$200.00
TIME WARNER CABLE	CABLE SUBSCRIPTION	SEPT-2011	6124	\$75.07
			TOTAL	\$294.87

RESOLUTION NO BPF _____

President

ATTEST:

Secretary

I _____, do hereby certify that I am Secretary to the Buena Park Foundation, and on the _____ day of _____ 2011 the foregoing Resolution was regularly introduced, passed, approved and adopted by the Buena Park Foundation by the following vote, to wit.

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary

RESOLUTION NO BPF _____

RESOLUTION OF THE BUENA PARK FOUNDATION
ALLOWING CERTAIN CLAIMS AND DEMANDS IN
THE SUM OF \$13,000.00 DEMAND NOS. 6122

NOW, THEREFORE, THE BUENA PARK FOUNDATION
DOES HEREBY RESOLVE, DETERMINE AND ORDER
AS FOLLOWS:

SECTION 1: That in accordance with the by laws for the Buena Park Foundation, the Buena Park City Treasurer or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

Treasurer

SECTION 2: That claims and demands No. 6122 in the amount of \$13,000.00 have been audited as required by law and that the same are hereby allowed as set forth. Register date 08/30/2011

Vendor	Description	Invoice#	Check #	Amt.
CITY OF BUENA PARK	ACCOUNTING SERVICES 2010-11	BP 2010-2011	6122	\$13,000.00
			TOTAL	\$13,000.00

RESOLUTION NO BPF _____

President

ATTEST:

Secretary

I _____, do hereby certify that I am Secretary to the Buena Park Foundation, and on the _____ day of _____ 2011 the foregoing Resolution was regularly introduced, passed, approved and adopted by the Buena Park Foundation by the following vote, to wit.

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary