

AGENDA

BUENA PARK CABLE FOUNDATION

April 13, 2021

2:30 p.m.

Council Chambers

6650 Beach Boulevard, Buena Park

CALL TO ORDER

ROLL CALL:

PRESIDENT DON HARBERT
VICE PRESIDENT SUNNY PARK
TREASURER CONNOR TRAUT
SECRETARY BARON NIGHT
DIRECTOR GRANT BARNET
DIRECTOR JIM BASS
DIRECTOR BETH SWIFT
DIRECTOR SUSAN SONNE
DIRECTOR ART BROWN

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS (Agenda Items):

CONSENT CALENDAR:

1. Minutes of February 9, 2021 (Attached)
2. Resolutions approving claims and demands (Attached)

RECOMMENDED ACTION

Approve

Approve

UNFINISHED BUSINESS: None

NEW BUSINESS:

3. Budget Preparation (Sub-Committee Selection)
4. Schedule award of Communication Scholarships

CITY GOVERNMENT ACCESS REPORT:

5. Report by Joe Hunt

PUBLIC COMMENTS (Non-agenda Items):

ANNOUNCEMENTS:

ADJOURNMENT: Next meeting is scheduled for Tuesday, May 11, 2021, at 2:30 p.m.

**BUENA PARK CABLE FOUNDATION
MINUTES OF MEETING
VIA ZOOM - COVID-19 PROTOCOL
FEBRUARY 9, 2021**

President Don Harbert called the Buena Park Cable Foundation Meeting of February 9, 2021, to order at 2:35 p.m.

PRESENT: Night, Park, Swift, Sonne, Traut, Harbert, Brown,
ABSENT: Barnet, Bass (unable to connect to meeting)

ALSO PRESENT: Adrian Garcia, Finance Manager; Joe Hunt, Senior Management Analyst; Gina Van Stratten, Marketing Specialist; Jeevani Wijesekera, Accountant; and Johanna Dombo, Executive Assistant (Part-time).

PLEDGE OF ALLEGIANCE

Joe Hunt led the Pledge of Allegiance to the flag.

PUBLIC COMMENTS (Agenda Items):

There were no public comments.

CONSENT CALENDAR:

MINUTES of January 12, 2020, were approved.

RESOLUTIONS APPROVING CLAIMS AND DEMANDS

MOTION: Approve Resolutions Approving Claims and Demands
AYES: Swift, Sonne, Brown, Night, Traut, Park, Harbert
NOES: None
ABSTAIN: None
ABSENT: Barnet, Bass

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

None.

MID-YEAR BUDGET REVIEW

MOTION: Receive and File Mid-year Budget
AYES: Swift, Sonne, Brown, Night, Traut, Park, Harbert
NOES: None
ABSTAIN: None
ABSENT: Barnet, Bass

REVIEW PROPOSAL TO UPGRADE CAMERAS TO HIGH DEFINITION

MOTION: Approve Proposal to Upgrade Cameras to High Definition
AYES: Park, Swift, Sonne, Traut, Harbert, Brown
NOES: Night
ABSTAIN: None
ABSENT: Barnet, Bass

CITY GOVERNMENT ACCESS REPORT

Joe Hunt reported on current cable programming and having the April 13, 2021, meeting in the Council Chambers with COVID protocols in place.

BOARD MEMBER COMMENTS

NONE

ADJOURNMENT

There being no further business, the meeting was adjourned at 2:50 p.m. The next meeting is scheduled for ~~March 9, 2021, at 2:30 p.m.~~ **APRIL 13, 2021.**

ATTEST:

Don Harbert, President

Johanna Dombo, Executive Assistant

**BUENA PARK FOUNDATION
CHECK REGISTER
For FY 2020-21**

Date	Vendor	Description	Invoice #	Check #	Amount
02/04/21	Voided Chk	Void	NA	7441	-
02/04/21	Jane Cameron	Feb-21 Crime Watch	B2021-0122	7442	200.00
02/04/21	Gretchen Morales	Mkt Assist. Nov-20, Dec-20	113020-123120	7443	550.00
02/04/21	Vista Media Services	St. Pius 12/15, 1/8, 1/12, 1/22, 1/26; WNIT 12/16, 360 Clinic Ehlers 1/15, Medieval Times COVID	694-21, 695-21	7444	2,800.00
02/24/21	Voided Chk	Void	NA	7445	-
02/24/21	Kevin Ohler	Feb-21 Crime Watch	20321	7446	900.00
02/24/21	Spectrum Business	February 2021	026539020121	7447	109.22
02/24/21	Jim Bass	BPCF Meeting February 9, 2021	020921	7448	100.00
02/24/21	Art Brown	BPCF Meeting February 9, 2021	020921	7449	100.00
02/24/21	Don Harbert	BPCF Meeting February 9, 2021	020921	7450	100.00
02/24/21	Baron Night	BPCF Meeting February 9, 2021	020921	7451	100.00
02/24/21	Youngsun Park	BPCF Meeting February 9, 2021	020921	7452	100.00
02/24/21	Susan Sonne	BPCF Meeting February 9, 2021	020921	7453	100.00
02/24/21	Connor Traut	BPCF Meeting February 9, 2021	020921	7454	100.00
03/02/21	Jane Cameron	March-21 Crime Watch	B2021-0219	7455	200.00
03/15/21	Voided Chk	Void	N/A	7456	-
03/15/21	Spectrum Business	March 2021	0026539030121	7457	109.20
03/15/21	Vista Media Services	St. Pius 02/5,02/12,02/19,02/26	696-21	7458	560.00
03/15/21	Kevin Ohler	Mar-21 Crime Watch	30821	7459	900.00
03/16/21	Vista Media Services	Council Broadcast 02/09, 02/23, 02/24, Inside BP - Farmer's Market	697-21	7460	1,420.00
03/31/21	Western Audio Visual & Security	Council Chamber Equipment Upgrade	14924	7461	2,000.00
				February - March	\$ 8,248.42

BUENA PARK FOUNDATION
Income Statement
March 31, 2021

	Current Year			Prior Year
	Budget	Actual Period Ending March 31, 2021	Variance- Favorable (Unfavorable)	Actual Period Ending June 30, 2020
<u>REVENUES</u>				
3410 Investment Income	\$ 50.00	\$ 5.27	\$ (44.73)	\$ 8.29
3900 Miscellaneous Revenue	-	-	-	-
3951 Contribution from Time Warner/AT&T	100,000.00	52,102.57	(47,897.43)	105,180.10
Total Revenues	\$ 100,050.00	\$ 52,107.84	\$ (47,942.16)	\$ 105,188.39
<u>EXPENDITURES</u>				
5214 Taxes and Fees	100.00	209.15	(109.15)	60.00
5219 Time Warner Video Services	1,200.00	975.92	224.08	1,224.04
5220 Government Access/City	55,645.00	40,370.00	15,275.00	57,134.95
5221 Government Access/Council	12,000.00	-	12,000.00	7,340.00
5223 Ministerial Series	1,925.00	-	1,925.00	-
5224 Production Grants	-	-	-	-
5225 Member Salaries	4,500.00	2,200.00	2,300.00	3,800.00
5227 Misc Expenses/Add'l Programming	300.00	-	300.00	125.00
5230 Scholarships	10,000.00	-	10,000.00	10,000.00
5240 Professional Services	1,700.00	-	1,700.00	-
5245 Accounting/Staff Services	5,000.00	-	5,000.00	5,000.00
5250 Equipment Maintenance	2,000.00	-	2,000.00	-
5260 Equipment Replacement Fund	3,500.00	-	3,500.00	-
5410 Stationery/Supplies	275.00	-	275.00	263.82
5411 Printing	100.00	-	100.00	-
5420 Books/Dues/Subscriptions	50.00	-	50.00	-
5430 Postage	100.00	55.00	45.00	55.00
5840 Capital Outlay	2,000.00	2,000.00	-	204.00
Total Expenditures	100,395.00	45,810.07	54,584.93	85,206.81
Revenues Over (Under) Expenditures	(345.00)	6,297.77	6,642.77	19,981.58
Fund Balance, Beginning of Period	70,512.78	70,512.78	-	50,531.20
Fund Balance, End of Period	\$ 70,167.78	\$ 76,810.55	\$ 6,642.77	70,512.78