

**BUENA PARK CABLE FOUNDATION  
MINUTES OF MEETING  
February 13, 2018**

President Fred Smith called the Buena Park Cable Foundation Meeting of February 13, 2018 to order at 2:30 p.m. in the Council Chamber, 6650 Beach Boulevard, Buena Park, California.

**PRESENT:** Bass, Berry (entered at 3:03 p.m.), Brown, Harbert, Night, Smith, Swift (entered at 2:31 p.m.) and Vaughn

**ABSENT:** Barnet

**ALSO PRESENT:** Aaron France, Deputy City Manager and Marsha Cook, Executive Assistant.

**PLEDGE OF ALLEGIANCE**

Virginia Vaughn led the Pledge of Allegiance to the flag.

**PUBLIC COMMENTS (Agenda Items):**

There were no public comments.

**CONSENT CALENDAR:**

**MINUTES OF January 9, 2018**

**RESOLUTION APPROVING CLAIMS AND DEMANDS**

**MOTION:** Brown/Night to APPROVE the Consent Calendar.  
**AYES:** Bass, Brown, Harbert, Night, Smith, Swift and Vaughn  
**NOES:** None  
**ABSENT:** Barnet and Berry

**UNFINISHED BUSINESS**

Aaron France reviewed the 4-month trial period for filming the Planning Commission meetings, noting that the meetings have been filmed since October 2017 and broadcast on BPTV. He noted that there had been no feedback from the public during the trial period.

Director Brown suggested finding a way to judge the public's interest in the series, such as a banner at the bottom of the screen requesting feedback or surveying opinion through social media.

Aaron France advised that analytics can also be gathered through the company that hosts the website.

Director Night suggested that after more promotion and feedback, continuation of the series should be re-evaluated.

**MOTION:** Brown/Harbert to continue the item until the June meeting for evaluation.  
**AYES:** Bass, Brown, Harbert Night, Smith, Swift and Vaughn  
**NOES:** None  
**ABSENT:** Barnet and Berry

## **NEW BUSINESS**

### **Midyear Budget Review**

Aaron France distributed a spread sheet with an overview of the actual, proposed and mid-year budget information and reviewed the various items contained therein. He noted that staff is not currently recommending any changes. He added that the 2018-2019 budget adoption was scheduled for June 12, 2018.

### **Capital Purchase Request**

Aaron France reported that due to a theft in October, some equipment in the control room needed to be replaced at a cost of \$500-\$700 for a TV and a lap top computer and audio/video controller. He asked the Foundation to cover the expense with Capital Outlay funds.

Director Brown suggested that the responsibility should be the City's and not Buena Park Cable Foundation, since the security of the building is their responsibility.

MOTION:                 Brown/Night recommend the City pay for the stolen equipment since the security of the building is under their authority.  
AYES:                    Bass, Brown, Harbert Night, Smith, Swift and Vaughn  
NOES:                    None  
ABSENT:                 Barnet and Berry

## **CITY GOVERNMENT ACCESS REPORT**

Aaron France reported that BPTV is currently airing City Council meetings, Planning Commission meetings, What's New In Two, Adopt-a-Pet, the 2018 State of the City Luncheon and Crime Watch.

### **PUBLIC COMMENTS (Non-agenda Items):**

Ken McKinney shared that he was working on the State of the City program, the Spring Edition of Buena Park Today, the Mayor's Show and What's New in Two.

He announced that the Historical Society was holding a function in April and asked if the City would cover it even though it wasn't budgeted or scheduled. He thanked the Foundation, and noted that it was his 8<sup>th</sup> year as a producer and how much he enjoyed it and hoped to continue working with them in the future.

## **ANNOUNCEMENTS**

Director Swift shared that she was recognized from BPTV Council meetings by someone at OSH.

Deputy City Manager Aaron France announced that Myrna Holmquist was still out due to illness and that she appreciated the flowers and everyone's well wishes. He added that she and her family were discussing her options for the future, but it was unlikely that she would return.

BUENA PARK CABLE FOUNDATION  
February 13, 2018  
PAGE 3

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 2:48 p.m. The next meeting is scheduled for April 10, 2018 at 2:30 p.m.

**ATTEST:**

  
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Marsha Cook, Exec. Asst.

  
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Fred Smith, President