

# **A G E N D A**

**BUENA PARK CABLE FOUNDATION**  
**May 14, 2019**  
**2:30 p.m.**  
**COUNCIL CHAMBER**  
**6650 Beach Boulevard, Buena Park**

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## **CALL TO ORDER**

**ROLL CALL:**                   **DIRECTOR GRANT BARNET**  
   **DIRECTOR JIM BASS**  
   **DIRECTOR SUNNY PARK**  
   **DIRECTOR FRED SMITH**  
   **DIRECTOR DON HARBERT**  
   **DIRECTOR BETH SWIFT**  
   **DIRECTOR CONNOR TRAUT**  
   **VICE PRESIDENT ART BROWN**  
   **PRESIDENT BARON NIGHT**

## **PLEDGE OF ALLEGIANCE**

## **PUBLIC COMMENTS (Agenda Items):**

<b><u>CONSENT CALENDAR:</u></b>	<b>RECOMMENDED ACTION</b>
1. Minutes of April 9, 2019	<b>Approve</b>
2. Resolutions approving claims and demands	<b>Approve</b>

## **UNFINISHED BUSINESS:**

## **NEW BUSINESS:**

3. Budget Presentation and Sub-Committee discussion
4. Award of Scholarships – Recommendation by Scholarship Sub-Committee
5. Meeting minutes and Agenda posting

## **CITY GOVERNMENT ACCESS REPORT:**

6. Report by Aaron France

## **ANNOUNCEMENTS:**

**ADJOURNMENT:** Next meeting is scheduled for Tuesday, June 11, 2019 at 2:30 p.m.

**BUENA PARK CABLE FOUNDATION  
MINUTES OF MEETING  
April 9, 2019**

President Baron Night called the Buena Park Cable Foundation Meeting of April 9, 2019 to order at 2:01 p.m. in the Council Chamber, 6650 Beach Boulevard, Buena Park, California.

PRESENT: Barnet, Bass, Park, Smith, Traut, Brown, Swift (entered at 2:03 p.m.) and Night  
ABSENT: Harbert

**ALSO PRESENT:**

Aaron France, Assistant City Manager, Adrian Garcia, Finance Manager and Lizzette Sandate, Executive Assistant.

**PLEDGE OF ALLEGIANCE**

Director Fred Smith led the Pledge of Allegiance to the flag.

**PUBLIC COMMENTS (Agenda Items):**

There were no public comments.

**CONSENT CALENDAR:**

**MINUTES OF February 12, 2019.**

**RESOLUTIONS APPROVING CLAIMS AND DEMANDS**

MOTION: Brown/Smith to APPROVE the Consent Calendar.  
AYES: Barnet, Bass, Park, Traut and Night  
NOES: None  
ABSENT: Harbert and Swift (entered at 2:03 p.m.)

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

**Public Educational and Governmental (PEG) Revenue Analysis- Fee imposed in cable bill by cable providers.**

Aaron France referenced the graphs in the agenda packet and explained the revenue has remained steady over the last ten years bringing in approximately \$100,000 to \$105,000 a year with a slight decrease over the last year or two. Aaron France added that he and the finance staff believe the revenue will remain fairly stable with a slow and slight decrease within the next several years.

President Night announced he and Director Barnet will meet to discuss a proposal to pursue new programming and present to the Board for consideration.

### **Budget Preparation**

Aaron France asked for two to three members of the Board to be on the Budget Sub-Committee as well as two to three members to be on the Programming Sub-Committee.

Budget Sub-Committee volunteers:

Director Art Brown  
Director Sunny Park  
Director Grant Barnet

Programming Sub-Committee volunteers:

President Baron Night  
Director Art Brown  
Director Don Harbert

### **CITY GOVERNMENT ACCESS REPORT**

Aaron France reported that BPTV is currently airing What's New In Two, Buena Park Today Show, two new church services, Council Meeting, Crime Watch, Vector Control, PSA from the Gas Company regarding Backyard Safety, PSA from Vector Control and Save Our Oceans Group.

### **PUBLIC COMMENTS (Non-agenda Items):**

There were no public comments.

### **ANNOUNCEMENTS**

Aaron France announced the City Council will be considering upgrading the equipment at the Main Conference Room in order to broadcast the Study Session portion of the Council Meeting live. Topic likely come back for further discussion for possible reserve funds contribution towards this project.

Aaron France reported he received a call from Paula Cloud, Mark Cloud's wife, indicating that Mark would not be in at the meeting to help with the live broadcast. Mark could potentially have health concerns.

Aaron France announced that Director Don Harbert had shoulder surgery.

It was the consensus of the Board for staff to send a floral arrangement and a get well card to both, Director Don Harbert and Mark Cloud.

Director Brown reported experiencing audio problems with the microphones during the most current televised Council Meeting. Aaron France announced that the Council Chamber's audio system would be reevaluated as part of the Main Conference Room project.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 2:23 p.m. The next meeting is scheduled for May 14, 2019 at 2:30 p.m.

**ATTEST:**

\_\_\_\_\_  
Lizzette Sandate, Exec. Asst.

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Baron Night, President

DRAFT

**BUENA PARK FOUNDATION**  
**Income Statement**  
**April 30, 2019**

	Current Year			Prior Year
	Budget	Actual Period Ending April 30, 2019	Variance- Favorable (Unfavorable)	Actual Period Ending June 30, 2018
<b><u>REVENUES</u></b>				
3410 Investment Income	\$ 50.00	\$ 5.42	\$ (44.58)	\$ 4.63
3900 Miscellaneous Revenue	-	-	-	-
3951 Contribution from Time Warner/AT&T	100,000.00	57,502.42	(42,497.58)	107,625.79
<b>Total Revenues</b>	<b>\$ 100,050.00</b>	<b>\$ 57,507.84</b>	<b>\$ (42,542.16)</b>	<b>\$ 107,630.42</b>
<b><u>EXPENDITURES</u></b>				
5214 Taxes and Fees	100.00	80.00	20.00	61.00
5219 Time Warner Video Services	1,000.00	830.60	169.40	1,151.27
5220 Government Access/City	55,645.00	50,540.08	5,104.92	73,848.44
5221 Government Access/Council	9,000.00	7,020.00	1,980.00	6,077.50
5223 Ministerial Series	1,925.00	1,925.00	-	550.00
5224 Production Grants	-	-	-	-
5225 Member Salaries	3,000.00	2,700.00	300.00	3,700.00
5227 Misc Expenses/Add'l Programming	125.00	125.00	-	300.00
5230 Scholarships	10,000.00	-	10,000.00	4,000.00
5240 Professional Services	1,600.00	1,637.00	(37.00)	1,637.00
5245 Accounting/Staff Services	5,000.00	-	5,000.00	5,000.00
5250 Equipment Maintenance	1,000.00	-	1,000.00	151.46
5260 Equipment Replacement Fund	2,000.00	-	2,000.00	-
5410 Stationery/Supplies	100.00	22.98	77.02	74.46
5411 Printing	100.00	-	100.00	-
5420 Books/Dues/Subscriptions	100.00	-	100.00	108.95
5430 Postage	100.00	55.00	45.00	50.00
5840 Capital Outlay	1,000.00	78.81	921.19	-
<b>Total Expenditures</b>	<b>91,795.00</b>	<b>65,014.47</b>	<b>26,780.53</b>	<b>96,710.08</b>
Revenues Over (Under) Expenditures	8,255.00	(7,506.63)	(15,761.63)	10,920.34
Fund Balance, Beginning of Period	39,321.92	39,321.92	-	28,401.58
Fund Balance, End of Period	\$ 47,576.92	\$ 31,815.29	\$ (15,761.63)	39,321.92

**CITY OF BUENA PARK FOUNDATION**

**CHECK REGISTER**

For FY 2018-19

<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Invoice #</b>	<b>Check #</b>	<b>Amount</b>
04/01/19	Karl Kessinger	WNIT Taping, Ep. #1 & 2	111	7183	300.00
04/16/19	N/A	Voided Check	Voided Check	7184	-
04/16/19	Jane Cameron	Crime Watch	B1819-0328	7185	200.00
04/16/19	Mark Cloud	Crime Watch March-2019, The Way Fellowship, The Bridge, Planning Commission City Council	9904	7186	1,770.00
04/16/19	Vista Media Services	Buena Park Today - Spring - 19, What's New in Two 04/09/19, Study Session 02/26/19 & 03/12/19, City Council Meeting 04/09/19	619-19, 620-20, 621-19	7187	2,240.00
04/16/19	James Bass	BPCF Meeting	BPCF Mtg	7188	100.00
04/16/19	Art Brown	BPCF Meeting	BPCF Mtg	7189	100.00
04/16/19	Grant Barnet	BPCF Meeting	BPCF Mtg	7190	100.00
04/16/19	Baron Night	BPCF Meeting	BPCF Mtg	7191	100.00
04/16/19	Sunny Youngsun Park	BPCF Meeting	BPCF Mtg	7192	100.00
04/16/19	Fred Smith	BPCF Meeting	BPCF Mtg	7193	100.00
04/16/19	Connor Traut	BPCF Meeting	BPCF Mtg	7194	100.00
4/23/2019	Kari Kessinger	WNIT Taping 04/09/19, 04/16/19 Ep. #1 & 2	112	7195	300.00
4/24/2019	Vista Media Services	WNIT for 04/16/19 & 04/23/19	622-19	7196	1,000.00
4/30/2019	Spectrum Business	8448400240026539 Cable Subscription	26539041919	7197	8.66
			<b>Apr. 2019 Total</b>		<b>6,518.66</b>