

**BUENA PARK CABLE FOUNDATION
MINUTES OF MEETING
May 14, 2013**

Secretary Marsha Cook called the Buena Park Cable Foundation Meeting of May 14, 2013 to order at 3:35 p.m. in the Council Chamber, 6650 Beach Boulevard, Buena Park, California.

ROLL CALL:

PRESENT: Barnet, Bass, Berry, Brown, Harbert, Night, Oh, Swift and Smith
ABSENT:

ALSO PRESENT:

Myrna Holmquist, Communications and Marketing Manager, Aaron France, Asst. to the City Manager and Marsha Cook, Executive Assistant.

PLEDGE OF ALLEGIANCE

Asst. to the City Manager Aaron France led the Pledge of Allegiance to the flag.

PUBLIC COMMENTS (Agenda Items):

There were no public comments.

CONSENT CALENDAR:

MINUTES OF APRIL 9, 2013

Motion to APPROVE: Harbert
Second: Barnet
Ayes: Berry, Brown, Barnet, Bass, Harbert, Oh, Smith and Swift
Abstained: Night
Noes: None

RESOLUTION APPROVING CLAIMS AND DEMANDS

Motion to APPROVE: Harbert
Second: Smith
Ayes: Berry, Brown, Barnet, Bass, Harbert, Night, Oh, Smith and Swift
Noes: None

CITY GOVERNMENT ACCESS REPORT

Myrna Holmquist reported that current programming on BPTV includes the Children's Art Festival, the City Hall Open House, Adopt-a-Pet, Curbside Recycling, a new program highlighting Senior Class Activities, the City Council meetings, Crime Watch, the Mayor's Show, Buena Park Today and the Ministerial Series. She added that the upcoming Memorial Day Services would also be covered.

UNFINISHED BUSINESS

**CONSIDERATION OF FUNDING A PART-TIME COORDINATOR AT THE BPHS
PRODUCTION STUDIO**

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Director Night reported that Buena Park High School has not decided what they are going to do with the studio or how to coordinate the classes. He suggested removing the item from the agenda until they determined how they wanted to proceed.

Motion to REMOVE ITEM: Harbert

Second: Barnet

Amend motion to TABLE ITEM UNTIL FURTHER NOTICE: Harbert

Second: Barnet

Ayes: Berry, Brown, Barnet, Bass, Harbert, Night, Oh, Smith and Swift

Noes: None

NEW BUSINESS:

2013-2014 BUDGET PRESENTATION

On behalf of the Budget Committee, Aaron France reviewed the budget overview, noting an increase in the programming budget for an increase in the Ministerial Series from 4 programs at \$1,100 to 8 programs at \$2,200, and an increase in Miscellaneous Expenditures from \$500 to \$1,000 for the Internship Program.

Communications and Marketing Director Myrna Holmquist explained the 2013-2014 BPTV Channel Government Access Programming.

Motion to ACCEPT the 2013-2014 Budget as presented: Night

Second: Harbert

Ayes: Berry, Brown, Barnet, Bass, Harbert, Night, Oh, Smith and Swift

Noes: None

PUBLIC ACCESS CHANNEL UPDATE

Aaron France reported that he has spoken with a representative from Time Warner who explained that they were going to stop supporting Public Access Channel 95, and if cities wished to continue with public access programming for material submitted from local producers, the cities will have to purchase additional capital equipment similar to that which supports BPTV, at a cost of approximately \$30,000. He added that other cities are choosing not to continue with that, since local producers have access to YouTube and other means to get their product out, and it would be quite a large capital investment.

After a brief discussion, it was the consensus of the members to continue this item for discussion to the meeting of June 11, 2013, and to get some legal input in the interim.

MOTION to continue the item to 6/11/13: Barnet

Second: Harbert

Ayes: Berry, Brown, Barnet, Bass, Harbert, Night, Oh, Smith and Swift

Noes: None

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CAPITAL OUTLAY – PURCHASE

Aaron France asked the Directors to consider the purchase of a new camera for use by the Cable Foundation that can be checked out by either producer, thus improving production quality. He estimated the cost at between \$3,000 and \$5,000.

MOTION to allocate \$4,000 for the purchase of a new camera: Night

Second: Harbert

Ayes: Berry, Barnet, Bass, Harbert, Night, Oh, Smith and Swift

Noes: Brown

PUBLIC COMMENT (Non-agenda Items):

There were no public comments.

ANNOUNCEMENTS:

There were no announcements.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 3:58 p.m. The next meeting is scheduled for June 11, 2013 at 3:00 p.m.

ATTEST:



Marsha Cook, Exec. Asst.



Steve Berry, President