

**BUENA PARK CABLE FOUNDATION
MINUTES OF MEETING
February 12, 2019**

President Baron Night called the Buena Park Cable Foundation Meeting of February 12, 2019 to order at 2:31 p.m. in the Council Chamber, 6650 Beach Boulevard, Buena Park, California.

PRESENT: Barnet, Bass, Park, Smith, Harbert, Traut, Brown and Night
ABSENT: Swift

ALSO PRESENT:

Aaron France, Assistant City Manager, Adrian Garcia, Accounting Technician and Lizzette Sandate, Executive Assistant.

PLEDGE OF ALLEGIANCE

Director Connor Traut led the Pledge of Allegiance to the flag.

PUBLIC COMMENTS (Agenda Items):

President Night apologized for missing the last meeting due to a work emergency.

CONSENT CALENDAR:

MINUTES OF January 8, 2019.

MOTION: Brown/Park to APPROVE the minutes.
AYES: Barnet, Bass, Smith, Harbert, Traut and Night
NOES: None
ABSENT: Swift

RESOLUTIONS APPROVING CLAIMS AND DEMANDS

MOTION: Brown/Harbert to APPROVE the Consent Calendar.
AYES: Barnet, Smith, Traut Brown and Night
NOES: None
ABSENT: Swift

UNFINISHED BUSINESS

NEW BUSINESS

Midyear Budget Review

Aaron France reviewed the actual, proposed and mid-year budget noting that staff made some adjustments based on some of the expenditures for the board to approve and revise as they see fit. A combined reduction of \$3,500 from Equipment Maintenance, Equipment Replacement Fund and Capital Outlay budgets was recommended and advised to apply these funds to the Programming Budget for City Council /Planning Commission.

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Aaron answered questions pertaining to status on the evaluation of equipment, Capital Outlay and City Council/Planning Commission Meetings and viewership. He announced the City has been looking into replacing the cameras from the Council Chamber.

Director Bass reported that it is difficult to hear what is being said during the televised Planning Commission and Study Session meetings that are held in the Main Conference Room. Aaron explained there is only one centrally located microphone that picks up sound from the entire table. President Night added he has experienced difficulty hearing some of the presenters during their presentation and suggested to include a second microphone. Microphone options were discussed. Director Traut announced that the Council, during Study Session at a later date, would be discussing whether to hold these future meetings at the Council Chamber.

In response to Director Brown's question regarding the unspent budgeted money, Aaron reported that those funds go to back to the reserve. Director Brown advised to use some of the reserve funds to create an account line for improving equipment and requested for the Finance Committee to review the reports of the equipment that may be needed, prior to authorizing money.

Director Harbert requested a yearly budget to promote Love Buena Park. Director Smith mentioned Ken McKinney already has segments of Love Buena Park archived and those could be used for the promotion.

MOTION: Smith/Harbert to APPROVE for Ken to make a promotion from stock footage for Love Buena Park and have it ready for this year.
AYES: Barnet, Brown, Bass, Park, Traut and Night
NOES: None
ABSENT: Swift

REVIEW OF BPTV PROGRAM SCHEDULE

Aaron France presented a detailed playback schedule currently airing on BPTV. President Night stated he would like to standardize the broadcasting and was open to suggestions to find out what the public watches and what programs they like. Social Media and City Billboards were suggested as tools to educate residents on BPTV and to promote it. President Night volunteered himself to work on a draft programming order for the BPCF board's review and consideration. Director Brown requested for the draft programming order to be included in the agenda.

CITY GOVERNMENT ACCESS REPORT

Aaron France reported that BPTV is currently airing What's New In Two, Buena Park Today Winter Edition, Christ Community Church Service, the most recent City Council meeting, February edition of Crime Watch, Vector Control Program, State of the City, Study Session, PSA from So Cal Gas regarding Backyard Safety, environmental program called Save Our Oceans and the Deadliest Predator from Vector Control regarding insects.

PUBLIC COMMENTS (Non-agenda Items):

There were no public comments.

ANNOUNCEMENTS

Pastor Don Harbert reminded everyone about the Love Buena Park event on May 4th and invited all to attend and serve.

ADJOURNMENT

There being no further business, the meeting was adjourned at 3:14 p.m. The next meeting is scheduled for April 9, 2019 at 2:30 p.m.

ATTEST:



Lizzette Sandate, Exec. Asst.



Baron Night, President