

**BUENA PARK CABLE FOUNDATION
MINUTES OF MEETING
September 10, 2013**

President Steve Berry called the Buena Park Cable Foundation Meeting of September 10, 2013 to order at 4:00 p.m. in the Council Chamber, 6650 Beach Boulevard, Buena Park, California.

ROLL CALL:

PRESENT: Barnet, Bass, Berry, Brown, Harbert, Night, Smith and Swift.

ABSENT: Oh

ALSO PRESENT:

Myrna Holmquist, Communications and Marketing Manager, Aaron France, Asst. to the City Manager and Marsha Cook, Executive Assistant.

PLEDGE OF ALLEGIANCE

Director Steve Berry led the Pledge of Allegiance to the flag.

PUBLIC COMMENTS (Agenda Items):

There were no public comments.

CONSENT CALENDAR:

MINUTES OF JUNE 11, 2013

MOTION to Approve: Harbert/Barnet

AYES: Barnet, Bass, Berry, Brown, Harbert, Night, Smith and Swift

NOES: None

ABSENT: Oh

RESOLUTION APPROVING CLAIMS AND DEMANDS

MOTION to Approve: Barnet/Smith

AYES: Barnet, Bass, Berry, Brown, Harbert, Night, Smith and Swift

NOES: None

ABSENT: Oh

UNFINISHED BUSINESS

Public Access Channel 95 – Asst. to the City Manager Aaron France reported that he was told by Time Warner that the public access channel was no longer in service as of May 2013, noting that there had been no response from the citizens of Buena Park as a result. He reminded Directors that it would cost approximately \$30,000 to build the infrastructure to provide that channel for Buena Park viewers. And, he added that staff would not make the recommendation to do so.

Paul Carroll noted that he thought the public access channel was still operating in Buena Park. He further asked Directors to keep the public access channel on the air as a valuable asset to the community. Additionally, he offered to donate his time and equipment to facilitate that request.

BUENA PARK CABLE FOUNDATION

September 10, 2013

PAGE 2

Grant Barnet suggested that if the community indicated their desire to have a public access channel, an effort could be made to maintain and operate it.

Baron Night reported that he thought if the City of Buena Park requested that Time Warner maintain the channel, they were obligated to provide it (not the programming, just the channel).

Myrna Holmquist reminded Directors that they have control over programming on BPTV, but would not control the content on Channel 95, and to consider the responsibility and liability that the City of Buena Park would be assuming.

Art Brown added that because of court rulings public access cannot be censored.

Aaron France reported that the City's attorney said the Buena Park Cable Foundation would still have a function, even if public access went away; dispersing funds, awarding scholarships, etc.

In response to a question by President Berry, Myrna Holmquist read from the Articles of Incorporation which states; ".....such activities and purposes shall include but not be limited to the following: fostering and promoting social and civic advancement through activities related to cable communications by (1) producing access programming and providing funds for the production, control and scheduling of access programming; and (2) awarding prizes, scholarships and other incentives for students interested in communications. The Corporation's purposes, however, are in all respects limited to those purposes permitted by section 501(c)(3) of the Code."

Art Brown requested that the City's attorney interpret the Articles of Incorporation to determine how they relate specifically to public access, and for the staff to determine the status of Channel 95, and the cost by the city to operate it, in addition to the liability thereof.

MOTION to Approve: Brown/Harbert
AYES: Barnet, Bass, Berry, Brown, Harbert, Night, Smith and Swift
NOES: None
ABSENT: Oh

Grant Barnet proposed using the Buena Park High School studio as a primary studio, while exploring the feasibility of using other locations such as the Women's Club or the Community Center as alternate locations.

MOTION to Approve: Barnet/Night
AYES: Barnet, Bass, Berry, Brown, Harbert, Night, Smith and Swift
NOES: None
ABSENT: Oh

NEW BUSINESS

Review Scholarship Program – Myrna Holmquist distributed a packet of information for review and recommendations, including the scholarship application, and asked the directors for their input. She noted that the subcommittee met and recommended that the scholarship award be made earlier than June, to allow seniors to be recognized prior to graduation.

BUENA PARK CABLE FOUNDATION

September 10, 2013

PAGE 3

Additionally, the subcommittee (Holmquist, Barnet, Brown, Night & Swift) discussed changing some of the program guidelines based on previous year's programs, to increase participation and tried to better identify what "communications" meant. It was the consensus of the subcommittee that guidelines need to be established to better define the criteria. Discussion also occurred about how to best present the scholarship checks, however, no recommendations were made to change the current procedures.

It was the consensus of the Directors to modify the scholarship dates as follows:

- Applications mailed in November 2013
- Application deadline moved to March 3, 2014
- Subcommittee meeting in March 2014
- Award of scholarships – April 8, 2014 City Council Meeting

2014 Director's Meeting Schedule – Aaron France reviewed the 2014 Director's Meeting Schedule.

Subcommittee to study establishment of a studio in Buena Park - It was the consensus of the Directors to appoint a subcommittee to meet and discuss the location and operation of a studio, the members being; Baron Night, Grant Barnet and Jim Bass, with Paul Carroll as a consultant.

MOTION to Approve: Night/Barnet
AYES: Barnet, Bass, Berry, Brown, Harbert, Night, Smith and Swift
NOES: None
ABSENT: Oh

CITY GOVERNMENT ACCESS REPORT

Myrna Holmquist reported that programming currently running on BPTV includes Inside Buena Park - a Taste of West Orange County, Super Senior Saturday at the Senior Center, Silverado Days promos, Inside Buena Park on Peanut Baseball, Inside Buena Park at the Premier Exhibition ribbon cutting and tour of Bodies and the Titanic, City Council, Crime Watch, coverage of the Unsung Hero, pre-production has begun on the Fall Edition of Buena Park Today and the upcoming food drive benefitting Giving Children Hope, a Library production, and new edition of The Mayor's Show.

PUBLIC COMMENT (Non-agenda Items):

Paul Carroll thanked the Directors for their hard work.

ANNOUNCEMENTS:

Grant Barnet asked that an update and report on the Ministerial Series be scheduled for the January 2014 agenda.


In response to a question by President Berry, Myrna Holmquist reported that the Intern candidate was not in attendance at the meeting because of a family medical issue.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 3:57 p.m. The next meeting is scheduled for January 14, 2014 at 3:00 p.m.

ATTEST:


Marsha Cook, Exec. Asst.


Steve Berry, President