

A G E N D A

**BUENA PARK CABLE FOUNDATION
MAY 12, 2015
4:00 p.m.
COUNCIL CHAMBER
6650 Beach Boulevard, Buena Park**

CALL TO ORDER

ROLL CALL:

**PRESIDENT GRANT BARNET
VICE PRESIDENT BARON NIGHT
DIRECTOR JIM BASS
DIRECTOR STEVE BERRY
DIRECTOR ART BROWN
DIRECTOR DON HARBERT
DIRECTOR FRED SMITH
DIRECTOR BETH SWIFT
DIRECTOR VIRGINIA VAUGHN**

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS (Agenda Items):

CONSENT CALENDAR:

1. Minutes of April 28, 2015
2. Resolutions approving claims and demands

RECOMMENDED ACTION

Approve

Approve

UNFINISHED BUSINESS:

3. Survey Update
Report by Grant Barnet

NEW BUSINESS:

4. 2015-2016 Budget Presentation
Report by Aaron France

CITY GOVERNMENT ACCESS REPORT:

5. Report by Myrna Holmquist

PUBLIC COMMENTS (Non-agenda Items):

ANNOUNCEMENTS:

ADJOURNMENT: Next meeting is scheduled for Tuesday, June 9, 2015 at 2:30 p.m.

**BUENA PARK CABLE FOUNDATION
MINUTES OF MEETING
April 28, 2015**

President Grant Barnet called the Buena Park Cable Foundation Meeting of April 28, 2015 to order at 4:04 p.m. in the Council Chamber, 6650 Beach Boulevard, Buena Park, California.

PRESENT: Barnet, Bass, Berry, Brown, Harbert, Night, Smith, Swift and Vaughn (entered at 4:19 pm)

ABSENT: None

ALSO PRESENT:

Aaron France, Assistant to the City Manager, Myrna Holmquist, Communications and Marketing Manager, Dennis Varela, Accountant and Marsha Cook, Executive Assistant.

PLEDGE OF ALLEGIANCE

Beth Swift led the Pledge of Allegiance to the flag.

PUBLIC COMMENTS (Agenda Items):

There were no public comments.

CONSENT CALENDAR:

MINUTES OF FEBRUARY 10, 2015

RESOLUTION APPROVING CLAIMS AND DEMANDS

MOTION: Smith/Harbert to APPROVE the consent calendar.
AYES: Barnet, Bass, Berry, Brown, Harbert, Night, Smith and Swift
NOES: None
ABSENT: Vaughn

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Budget Preparation – Sub-Committee Selection

Directors Night, Harbert, Barnet and Berry volunteered to serve on the Budget Preparation Sub-Committee.

Scholarship Award Update

Myrna Holmquist reported that there were three applicants for the Scholarship award that were interviewed by Scholarship Committee Members Barnet, Night and Vaughn. The applicants were Mandolin (Mandi) Ortiz, a Junior at Chapman University and a previous scholarship recipient, Justine Banal a Freshman at Fullerton College and Karolina Rivas a Cypress High School Senior.

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It was the recommendation of the Committee Members to split the \$5,000 Scholarship Award equally three-ways.

Myrna Holmquist announced that the presentations would be made at the City Council meeting May 12, 2015.

MOTION: Night/Harbert to APPROVE and split 3-ways a **\$5,001.00** Scholarship Award amount.
AYES: Barnet, Bass, Berry, Brown, Harbert, Night, Smith and Swift
NOES: None
ABSENT: Vaughn

Purchase and professional installation of digital sound processor

Aaron France reviewed the proposal from Western Audio Visual in the amount of \$12,253.90, to address the intermittent audio issues in the Council Chambers and improve the quality of the sound broadcasting.

Aaron asked if the Foundation would be willing to split the cost with the City for the upgrade.

In response to questions from Baron Night about manual override and an audio monitor, Doug Brodowski explained the status of the existing equipment and offered to work with Western Digital to see if improvements or changes could be made. He offered to collaborate with Baron and Grant to include their questions and ideas in the planning.

MOTION: Brown/Night to AMEND THE 2014-2015 BUDGET to appropriate \$6,200 from the undesignated reserve balance to the Capital Outlay Account for payment of half of the proposed amount.
AYES: Barnet, Bass, Berry, Brown, Harbert, Night, Smith, Swift and Vaughn
NOES: None
ABSENT: None

Survey Update

Grant Barnet reported that Intern Lauren Orosco has been working on a programming survey for the Foundation and will provide an update at the May 12, 2015 meeting.

CITY GOVERNMENT ACCESS REPORT

Myrna Holmquist reported that the programming currently airing on BPTV is a program on Water Conservation, the Spring episode of Buena Park Today, Spring Extravaganza, the Good Friday service, Relay-For-Life Golf Tournament, Adopt-A-Pet, Inside Buena Park Rock & Brews ground breaking, the All-City Track Meet, the Wall That Heals; Vietnam Memorial, Crime Watch – Every 15 Minutes, and Buena Park Children’s Art Festival. Upcoming programs for production are Coffee with a Cop, the Grand Opening of Knott’s Berry Farm’s new 4-D ride, Buena Park PD Open House and the Buena Park BP Police Awards Luncheon.

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PUBLIC COMMENTS (Non-agenda Items):

ANNOUNCEMENTS:

ADJOURNMENT:

There being no further business, the meeting was adjourned at 4:37 p.m. The next meeting is scheduled for May 12, 2015 at 2:30 p.m.

ATTEST:

Marsha Cook, Exec. Asst.

Grant Barnet, President

**CITY OF BUENA PARK FOUNDATION
CHECK REGISTER
For FY 2014-2015**

Date	Vendor	Description	Invoice #	Check #	Amount
4/8/2015	City of Buena Park	Repay City for 1099-2015 Tax Forms	JAN 27, 2015	6590	32.54
4/8/2015	Jane Cameron	March Crime Watch #2, April Crime Watch #1	B1415-0324	6591	400.00
4/8/2015	Mark Cloud	April Crime Watch #1, City Council 03/24/15	9726	6592	1,060.00
4/8/2015	Time Warner Cable	Cable Service for April	APRIL-2015	6593	80.67
4/8/2015	Vista Media Services	Inside BP Economic Development, Entertainment Project Corridor	376-15	6594	900.00
4/8/2015	Western Audio Visual	Repair Switcher on-site	9640	6595	1,106.75
4/17/2015	Mark Cloud	April Crime Watch #2, Good Friday Service - St. Pius	9729	6596	1,175.00
4/17/2015	Vista Media Services	Spring Eggstravaganza 2015, Relay for Life Golf Tournament	378-15, 379-15	6597	1,800.00
4/23/2015	Cathy Baek	High School Art Show, BP Today Spring Edition, Groundbreaking Jamboree/ City Ventures Housing Project, City Gym Equipment Dedication	April-2015	6598	800.00
4/28/2015	Time Warner Cable	Cable Service for May	May-2015	6599	80.67
4/28/2015	Vista Media Services	Vietnam Veterans Memorial, School Track/Field Meet, City Gym Equipment Dedication	380-15, 381-15, 382-15	6600	2,700.00
Total For April					\$10,135.63

BUENA PARK FOUNDATION
Income Statement
April 30, 2015

REVENUES

3410 Investment Income	\$ 50.00	33.99	\$ (16.01)	\$ 43.27
3900 Miscellaneous Revenue	-	-	-	-
3951 Contribution from Time Warner/AT&T	105,000.00	58,485.57	(46,514.43)	107,868.34
Total Revenues	\$ 105,050.00	\$ 58,519.56	\$ (46,530.44)	\$ 107,911.61

EXPENDITURES

5214 Taxes and Fees	100.00	81.00	19.00	61.00
5219 Time Warner Video Services	1,000.00	806.70	193.30	863.72
5220 Government Access/City	79,700.00	65,318.96	14,381.04	71,331.91
5221 Government Access/Council	6,000.00	3,400.00	2,600.00	5,605.00
5223 Ministerial Series	3,300.00	-	3,300.00	-
5225 Member Salaries	3,000.00	1,100.00	1,900.00	2,500.00
5227 Miscellaneous Expenses	1,000.00	-	1,000.00	40.51
5230 Scholarships	5,000.00	-	5,000.00	4,995.00
5240 Professional Services	1,600.00	1,492.00	108.00	1,449.00
5245 Accounting/Staff Services	13,000.00	-	13,000.00	13,000.00
5250 Equipment Maintenance	2,000.00	1,106.75	893.25	2,000.00
5410 Stationery/Supplies	250.00	32.54	217.46	103.91
5411 Printing	150.00	-	150.00	-
5420 Books/Dues/Subscriptions	200.00	80.00	120.00	80.00
5430 Postage	100.00	49.00	51.00	49.00
5840 Capital Outlay	2,000.00	-	2,000.00	8,000.00
Total Expenditures	118,400.00	73,466.95	44,933.05	110,079.05
Revenues Over (Under) Expenditures	(13,350.00)	(14,947.39)	1,597.39	(2,167.44)
Fund Balance, Beginning of Period	73,160.37	73,160.37	-	75,327.81
Fund Balance, End of Period	\$ 59,810.37	\$ 58,212.98	\$ 1,597.39	73,160.37