

AGENDA

BUENA PARK CABLE FOUNDATION
FEBRUARY 11, 2014
3:00 p.m.
COUNCIL CHAMBER
6650 Beach Boulevard, Buena Park

CALL TO ORDER

ROLL CALL:
PRESIDENT ART BROWN
VICE PRESIDENT GRANT BARNET
DIRECTOR JIM BASS
DIRECTOR STEVE BERRY
DIRECTOR DON HARBERT
DIRECTOR BARON NIGHT
DIRECTOR MILLER OH
DIRECTOR FRED SMITH
DIRECTOR BETH SWIFT

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS (Agenda Items):

CONSENT CALENDAR:

1. Minutes of January 14, 2014
2. Resolutions approving claims and demands

RECOMMENDED ACTION

Approve

Approve

UNFINISHED BUSINESS:

NEW BUSINESS:

3. Midyear Budget Review
Report by Dennis Varela
4. Subcommittee Studying the feasibility of producing a show
about Historical Restoration in Buena Park
Report by Directors Night, Swift & Barnet

Discussion

Discussion

CITY GOVERNMENT ACCESS REPORT:

Report by Myrna Holmquist

PUBLIC COMMENTS (Non-agenda Items):

ANNOUNCEMENTS:

ADJOURNMENT: Next meeting is scheduled for Tuesday, April 8, 2014 at 3:00 p.m.

**BUENA PARK CABLE FOUNDATION
MINUTES OF MEETING
January 14, 2014**

President Steve Berry called the Buena Park Cable Foundation Meeting of January 14, 2014 to order at 3:00 p.m. in the Council Chamber, 6650 Beach Boulevard, Buena Park, California.

PRESENT: Barnet, Bass, Berry, Brown, Harbert, Night, Oh, Smith and Swift.
ABSENT: None

ALSO PRESENT:

Aaron France, Asst. to the City Manager, Dennis Varela, Accountant and Marsha Cook, Executive Assistant.

PLEDGE OF ALLEGIANCE

President Steve Berry led the Pledge of Allegiance to the flag.

PUBLIC COMMENTS (Agenda Items):

There were no public comments.

CONSENT CALENDAR:

MINUTES OF SEPTEMBER 10, 2013

MOTION to Approve: Harbert/Smith
AYES: Barnet, Bass, Berry, Brown, Harbert, Night, Oh, Smith and Swift
NOES: None

RESOLUTION APPROVING CLAIMS AND DEMANDS

MOTION to Approve: Night/Barnet
AYES: Barnet, Bass, Berry, Brown, Harbert, Night, Oh, Smith and Swift
NOES: None

UNFINISHED BUSINESS

Interpretation of Articles of Incorporation/Public Access – Assistant to the City Manager Aaron France reported that the attorney's interpretation of the Foundation's Articles of Incorporation was that they were intentionally drafted to be vague and that they could be applied to both government access and public access. In his opinion they are geared more toward government access, but do not exclude public access.

Baron Night explained that his intentions in bringing the issue up were to clarify whether or not the Buena Park Cable Foundation was able to operate as a Foundation without public access programming.

Steve Berry asked Assistant to the City Manager, Aaron France to draft an inquiry to Buena Park High School/ROP/School District on City letterhead, asking for a status on the production studio, and expressing interest in the Foundation also utilizing it.

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In response to a question, Aaron France reported that Time Warner noted there were only 2 local producers handing in regular programming for public access airing.

NEW BUSINESS

Election of Officers for 2013.

Motion: Brown/Harbert moved the nomination of Director Steve Berry for President.
Steve Berry declined.

Motion: Berry/Smith moved the nomination of Director Art Brown for President.

Motion: Smith/Night moved the nomination of Director Grant Barnet for Vice President.

Motion: Smith/Harbert moved the nomination of Director Baron Night for Treasurer.

Motion: Smith/Night moved the nomination of Director Beth Swift for Secretary.

AYES: Barnet, Bass, Berry, Brown, Harbert, Night, Oh, Smith and Swift

NOES: None

Ministerial Series

Director Don Harbert reported that the annual Ministerial Association meeting is scheduled for January 22nd. He added that there was a 2013 community outreach program called "Love Buena Park," wherein a volunteer group helped to rehab 5 homes in the city, and highlighted at the 2013 Mayor's Prayer Breakfast. He added that there were also some new pastors on the Committee now.

In answer to a question by Grant Barnet, Director Harbert reported that there was one church in Anaheim that was a member; Christ Reformed Church at Crescent and Dale Avenues. He added that the Knott Avenue Christian Church could also participate in the Ministerial Series by providing a video of their services for airing.

Historic Restoration Program

Aaron France reported that Director Night made a suggestion that one of the 2014 Mayor's shows be devoted to the topic of historic Buena Park homes and the Historical Restoration Program.

Director Swift agreed that it would be good to get volunteers involved and film the process.

In response to a question, Aaron France reported that there were 4 Mayor's shows budgeted per year.

Director Berry suggested that Mayor Oh be consulted to see if he had any interest in devoting one of his shows to this topic.

Aaron France noted that there was enough money in the production budget to dedicate a new show to this subject.

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Director Night clarified that it did not have to be specifically the Mayor's show, just one of the 70+ shows produced by the Foundation during the year, for the purpose of creating community interest.

Ken McKinney added that the show should be well thought out and planned before it could be produced.

MOTION: Night/Swift to form a sub-committee to study the feasibility of producing a show about historical restoration in Buena Park.

AYES: Barnet, Bass, Berry, Brown, Night, Oh, Smith and Swift

ABSTAIN: Harbert

Sub-Committee members: Director Night, Director Swift & Director Barnet.

President Art Brown suggested that when the City holds their Study Session on historic preservation this could also be tied in.

CITY GOVERNMENT ACCESS REPORT

Aaron France reported that programming currently running on BPTV includes the 2013 Holiday Decoration show, the City Council meetings, Candy Caneland and Craft Fair, Buena Park Giving for the Holidays, Adopt-a-Pet, Holiday Tree Lighting/Commission Recognition event, and Crimewatch.

He noted that pre-production has also begun on the State of the City event, Buena Park Today Winter edition, the High School Art Show and Leisure Classes.

Director Art Brown and Director Beth Swift left the meeting at 3:32 PM.

Director Miller Oh left the meeting at 3:33 PM.

PUBLIC COMMENTS (Non-agenda Items):

Ken McKinney, Vista Media, reviewed his activities over the past year, summarized his plans for 2014 and thanked the Directors.

Paul Carroll thanked Directors for their efforts toward a public access studio and Buena Park Channel 3. He reported that the CAP Act was introduced into the Senate as a Bill in November. He also reported that Charter has indicated that they may want to buy Time Warner.

ANNOUNCEMENTS:

There were no announcements.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 3:45 p.m. The next meeting is scheduled for February 11 at 3:00 p.m.

ATTEST:

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Marsha Cook, Exec. Asst.

Art Brown, President

**CITY OF BUENA PARK FOUNDATION
CHECK REGISTER
For FY 2013-2014**

Date	Vendor	Description	Invoice #	Check #	Amount
1/14/2014	Jane Cameron	December Crime Watch #2	B1314-1230	6429	400.00
1/14/2014	Voided Check	Voided Check	Voided Check	6430	-
1/14/2014	Voided Check	Voided Check	Voided Check	6431	-
1/14/2014	Mark Cloud	January Crime Watch Episodes 1 & 2	9671	6432	1,400.00
1/14/2014	Cirene Mercado	Field Reporting/Interviews - Illumination Holiday Lights	0122	6433	200.00
1/14/2014	Vista Media Services	Giving For The Holidays In Buena Park	314-13	6434	850.00
1/14/2014	Gretchen Morales	Marketing Assistance BP TV for December 2013	123113	6435	261.12
1/14/2014	Time Warner	Cable Service for January	JAN-14	6436	78.52
1/30/2014	Art Brown	Buena Park Cable Foundation Meeting on January 14, 2014	JAN-14	6437	100.00
1/30/2014	James Bass	Buena Park Cable Foundation Meeting on January 14, 2014	JAN-14	6438	100.00
1/30/2014	Don Harbert	Buena Park Cable Foundation Meeting on January 14, 2014	JAN-14	6439	100.00
1/30/2014	Miller Oh	Buena Park Cable Foundation Meeting on January 14, 2014	JAN-14	6440	100.00
1/30/2014	Fred Smith	Buena Park Cable Foundation Meeting on January 14, 2014	JAN-14	6441	100.00
1/30/2014	Time Warner	Cable Service for February	FEB-14	6442	78.52
1/30/2014	Vista Media Services	BP Today Winter 2014 Show #11, Community Services BP Leisure Class	315-14/316-14	6443	1,700.00
				Total For January	5,468.16

BUENA PARK FOUNDATION
Income Statement
January 31, 2014

REVENUES

	Current Year			Prior Year
	Budget	Actual Period Ending January 31, 2014	Variance- Favorable (Unfavorable)	Actual Period Ending June 30, 2013
3410 Investment Income	\$ 100.00	23.27	\$ (76.73)	\$ 51.29
3900 Miscellaneous Revenue	-	-	-	-
3951 Contribution from Time Warner/AT&T	110,000.00	24,924.74	(85,075.26)	112,634.08
Total Revenues	\$ 110,100.00	\$ 24,948.01	\$ (85,151.99)	\$ 112,685.37

EXPENDITURES

5214 Taxes and Fees	100.00	61.00	39.00	81.00
5219 Time Warner Video Services	1,000.00	549.64	450.36	761.37
5220 Government Access/City	69,950.00	39,812.84	30,137.16	66,323.36
5221 Government Access/Council	6,000.00	1,960.00	4,040.00	4,640.00
5223 Ministerial Series	2,200.00	-	2,200.00	275.00
5225 Member Salaries	3,000.00	900.00	2,100.00	2,800.00
5227 Miscellaneous Expenses	1,000.00	21.59	978.41	9.63
5230 Scholarships	5,000.00	-	5,000.00	5,000.00
5240 Professional Services	1,600.00	1,304.10	295.90	1,540.00
5245 Accounting/Staff Services	13,000.00	-	13,000.00	13,000.00
5250 Equipment Maintenance	2,000.00	-	2,000.00	-
5410 Stationery/Supplies	250.00	-	250.00	209.72
5411 Printing	150.00	-	150.00	-
5420 Books/Dues/Subscriptions	200.00	80.00	120.00	160.00
5430 Postage	100.00	-	100.00	81.34
5840 Capital Outlay	2,000.00	-	2,000.00	-
Total Expenditures	107,550.00	44,689.17	62,860.83	94,881.42
Revenues Over (Under) Expenditures	2,550.00	(19,741.16)	22,291.16	17,803.95
Fund Balance, Beginning of Period	75,327.81	75,327.81	-	57,523.86
Fund Balance, End of Period	\$ 77,877.81	\$ 55,586.65	\$ 22,291.16	75,327.81