

**BUENA PARK CABLE FOUNDATION  
MINUTES OF MEETING  
February 10, 2015**

President <sup>Grant Barnett</sup> Art Brown called the Buena Park Cable Foundation Meeting of February 10, 2015 to order at 3:01 p.m. in the Council Chamber, 6650 Beach Boulevard, Buena Park, California.

**PRESENT:** Barnett, Bass, Berry (entered at 3:07 PM), Brown, Night, Smith and Vaughn (entered at 3:10 PM)  
**ABSENT:** Harbert and Swift

**ALSO PRESENT:**

Aaron France, Assistant to the City Manager and Marsha Cook, Executive Assistant.

**PLEDGE OF ALLEGIANCE**

Fred Smith led the Pledge of Allegiance to the flag.

**PUBLIC COMMENTS (Agenda Items):**

There were no public comments.

**CONSENT CALENDAR:**

**MINUTES OF JANUARY 13, 2015**

**RESOLUTION APPROVING CLAIMS AND DEMANDS**

**MOTION:** Smith/Brown to APPROVE the consent calendar.  
**AYES:** Barnett, Bass, Brown, Night and Smith  
**NOES:** None  
**ABSENT:** Berry, Harbert, Swift and Vaughn

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

**Midyear Budget Review**

Assistant to the City Manager, Aaron France, distributed the Midyear Budget noting that there were no significant changes from June 2014 when the Budget was presented.

**MOTION:** Smith/Night to APPROVE the midyear budget as presented  
**AYES:** Barnett, Bass, Brown, Night and Smith  
**NOES:** None  
**ABSTAIN:** Berry  
**ABSENT:** Harbert, Swift and Vaughn

**Program Committee Report**

Grant Barnett reported the program committee met on January 29, 2015. Baron Night read into the record the results and recommendations from that meeting:

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1. Use a 24-hour broadcast day divided into 4 six-hour blocks
  - a. 5am-11am; 11am-5pm; 5pm-11pm; 11pm-5am
  - b. Create a master program schedule with defined broadcast running times for each program.
2. Format program running times into 15, 30, 45 and 60-minute segments.
  - a. Public Service Announcements, bill boards, programming promos, etc. as filler to bring the broadcast running time to the nearest quarter hour.
  - b. City Council meetings to be shown at 5PM daily. Use filler programming to bring broadcast time to nearest quarter hour.
  - c. Producers of Special Event programming (Mayor's Prayer Breakfast, memorial Day services, etc.) will bring editing into the 15-minute broadcast time segment format.
  - d. Producers of defined content programs (Mayor's Show, Inside Buena Park, Crime Watch, etc.) will bring editing into the 15-minute broadcast time segment format.
3. Create re-edited Best-Of series based upon the 15-minute segment format for former special event programs.
4. Rerun episodes of defined content programs.

**High School Studio Visit**

Grant Barnet introduced Paul Carroll who reported that they met with Jim Coombs and a representative from ROP. They were advised that Buena Park High School needs a formal proposal to determine what the Buena Park Cable Foundation hopes to achieve with a partnership, which Paul offered to write with input from the committee. Buena Park High School would like to see Internships, jointly produced video products and student event coverage.

Paul reported that the studio is vacant with the exception of a few pieces of equipment. He has offered to assist the High School in resolving their technical issues in order to get the studio operable again.

**CITY GOVERNMENT ACCESS REPORT**

Aaron France reported that programming currently running on BPTV includes Phase I Water Conservation Measures, the Buena Park Today program, the Elementary Art Show, Adopt-A-Pet, the current Buena Park City Council Meetings, and the February edition of Crime Watch.

**PUBLIC COMMENTS (Non-agenda Items):**

Paul Carroll reported that the Public Access Channel (95) is now off the air in Buena Park and several other cities.

**ANNOUNCEMENTS:**

Aaron France announced that because the City Council meetings are going to be held earlier, he recommended rescheduling the Buena Park Cable Foundation meetings a half-hour earlier, at 2:30 PM.

<b>MOTION:</b>	Night/Smith to reschedule the Foundation meetings for 2:30 PM
<b>AYES:</b>	Barnet, Bass, Brown, Night, Smith and Vaughn
<b>NOES:</b>	None
<b>ABSENT:</b>	Harbert and Swift

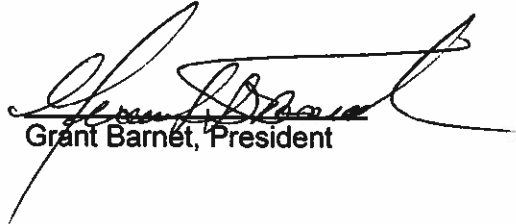
**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 3:17 p.m. The next meeting is scheduled for April 14, 2015 at 2:30 p.m.

**ATTEST:**



Marsha Cook, Exec. Asst.



Grant Barnett, President